CANADIAN MARTYRS CATHOLIC ELEMENTARY SCHOOL

Catholic School Advisory Council Meeting

Proud Home of the Crusaders.

Tuesday, September 22, 2026,
Library Learning Commons
6:30-8:00pm

Facilitators: Elected Co-Chairs, G. Lankowski
Recorder: Elected Recorder

MEETING AGENDA

Land Acknowledgement, Prayer & Introductions	G. Lankowski
Overview of CSAC and Opportunities to Participate	T. Bolton
CSA Council Chair:	
1. Review of June Meeting Minutes	T. Bolton
Budget Report:	
2. CSAC Budget Report & Accomplishments	M. L'Ecuyer
Introductory Activities:	
3. Year in Review 2025-2026 (Annual Report June 2026)	T. Bolton, J. Kelly
4. CSAC Executive Positions 2026-2027	T. Bolton, J. Kelly
5. CSAC Meeting Dates 2026-2027	T. Bolton, J. Kelly
Principal's Report:	
6. Student Enrolment Report Update	G. Lankowski
7. Liturgical Calendar	G. Lankowski
8. PPM 170: School Board Communication with Parents	G. Lankowski
9. Volunteers at Schools: Vulnerable Sector Checks	G. Lankowski
Committee Activities:	
10. CSAC Committees & Parent Volunteers	T. Bolton, J. Kelly
11. School Fundraising Events 2026-2027	T. Bolton, J. Kelly
12. CSAC Goals & Priorities 2026-2027	T. Bolton, J. Kelly
Financial Requests:	
13. Teacher Requests	M. Forestell
New Business:	
14. Additional Topic from CSAC members	T. Bolton, J. Kelly
15. Review Action Items & Responsibilities	T. Bolton, J. Kelly

---

Next Meeting → November 10, 2026
6:30 – 8:00pm

CANADIAN MARTYRS CATHOLIC ELEMENTARY SCHOOL
CATHOLIC SCHOOL ADVISORY COUNCIL

"Proud Home of the Crusaders."

Minutes of the Meeting

Tuesday, September 22, 2026,
Library Learning Commons
6:30-8:00pm

Facilitators: T. Bolton, G. Lankowski
Recorder: J. Kelly

Present: Gary Lankowski, Mike Forestell, Katie Parsons, Chantelle Ridley, Erika, Julia Kelly, Tristen Bolton, Edward Boado, Jelena, Marla L'Ecuyer

Regrets: Courtney Bradshaw

Land Acknowledgement, Prayer & Introductions was led by Gary Lankowski
Overview of CSAC and Opportunities to Participate was led by Tristan Bolton

Catholic School Advisory Council Chair:

1. Review of June Meeting Minutes

Budget Report:

2. CSAC Budget Report & Accomplishments
   (a) Marla discussed the updated CSAC budget
   (b) The current balance for each budget line is as follows:

Opening Balance	**$10,621.74**
Fundraising (4000)	$0
CPIC Grant (4030)	$0
Council General (4010)	$2,494.51
PRO Grant (4040)	$800.00
Play Structure (5080)	$11,487.89
Yearbook (5070)	$560.06
Council Funds Balance	**$15,342.46**

   (c) A copy of the September Budget Report is included with the minutes.
   Budget Report September 2026.pdf

Introductory Activities:

3. Year in Review 2025-2026
   (a) Successful year with more parent council growth- excited about continuing to grow
   (b) Bingo started July 2026, and successful- discussed putting call out for more volunteers

(c) Discussed changes to Spook-a-thon
(d) Discussed how and when to utilize grants to help with funds for the playground

4. CSAC Executive Positions 2026-2027
   (a) Co-chairs are Tristan Bolton and Katie Parsons
   (b) Treasure is Marla L'Ecuyer
   (c) Secretary is Courtney Bradshaw

5. CSAC Meeting Dates 2026-2027
   (a) November 10, 2026
   (b) January 19, 2027
   (c) March 9, 2027
   (d) May 25, 2027

Principal's Report:

6. Student Enrolment Report Update
   (a) Currently at 395 (approx.) and down to 17 classes

7. Volunteers at Schools: Vulnerable Sector Checks
   (a) MUST be completed for every parent that wants to volunteer for events/ class trips
   (b) Communication needs to start ASAP and set up plan to help parents who need guidance

Committee Activities:

8. CSAC Committees & Parent Volunteers
   (a) Discussed potential 60th Anniversary committee
   (b) STSWR committee as importance of bus, walking and driving safety priority
   (c) Discussed corporate and other fundraising opportunities in need of committees

9. School Fundraising Events 2026-2027
   (a) Discussed spook-a-thon as the first with potential changes
   (b) November is when fundraiser schedule of events form is due, so that needs to be finalized

10. CSAC Goals & Priorities 2026-2027
    (a) Fundraising for playground
    (b) Bus, walking and driving safety around school

New Business:

11. Additional Topics from CSAC Members
    (a) Yearbook- discussed possibilities of changing
    (b) Discussed importance of parents being notified about food being offered to children during the day from teachers.
12. Review Action Items & Responsibilities
    (a) Make calendar of yearly events so we can see the big picture (Tristan and Julia)

Adjournment:

The meeting adjourned at 8:04 pm.

Mike Forestell motioned for adjournment and Julia Kelly seconded the motion.

Next Meeting → November 10, 2026
6:30-8:00pm