CATHOLIC SCHOOL ADVISORY COUNCIL
Tuesday November 10, 2026 6pm
Our Lady of Fatima Library

Parent Attendees: Krista Smith, Renee Ciotti, Monique Thomas, Jenni Pigozzo, Chris Bognar, Andrea Pavia, Carole O'Donoghue
Staff: Mike Sullivan, Ana Pepic
Regrets: Amy Ross, Monika Beauchamp, Sarah Reel, Jessica DaSilva

1. **Guest Presentation: Franklin Boulevard Improvements Project with Boris Latkovic (Region of Waterloo)**

- Project Timeline & Phasing:
    - Phase 1 (2027): Avenue to Saginaw water mains replacement.
    - Phase 2 (2028 at the earliest): Green Vista & Saginaw, and Franklin & Saginaw, includes underpass, pending property ownership (acquisition of WCDSB property required).
- Infrastructure Highlights:
    - 1 underpass from Bennie's towards Shoppers Drug Mart.
    - 3 above-grade crosswalks on other roads.
    - Potential for CCTV cameras and emergency button
- Public Engagement: Public Information Session scheduled for Q1 2027 (Jan/Feb).

2. **Approval of Minutes from October 13, 2026 - approved**

3. **Principal's Report**

- School Operations & Safety:
    - Bus Evacuation Drill: Completed Oct 27th.
    - Suicide Prevention Training: Conducted for Grade 7.
    - Deep Learning Assembly Nov 10 / Remembrance Day Assembly Nov 11
    - Photo Retakes: Scheduled for Nov 12.
    - Skating Program: Wednesdays mornings being attended by families
    - Acadience Screening: Completed
    - Volunteers: 30 approved volunteers and growing.
- Student Activities & Community Involvement:
    - New Club - Dance led by Ms. Carmichael is popular
    - Mr Butter is participating in a fundraiser to support McMaster Pediatric Oncology on Nov 14. He will start at 6:00 AM at OLOF and walk to Hamilton. Staff will be supporting him at checkpoints. Mike will share schedule on School Messenger if approved by Mr. Butter.

    - Grade 6 Church Tour: Nov 24.
    - CSAC Commissioning & Onboarding: Dec 3 Mike and Renee to attend
    - Parent-Teacher Interviews: Nov 26 (online booking information coming).
    - Progress Reports: Go home Nov 23.
- Staffing Updates:
    - Ms. Rabak will continue to cover while Ms. Kunkle is off.
    - Ms. Carmichael continues to cover FI class, likely for the full school year.
- School Needs / Equipment:
    - Electric for Scoreboard Quote came in at $2,800. Scoreboard is $15,000; staff does not currently support this purchase as we won't use it enough to justify the cost.

4. Treasurer's Report

- CSAC Account: $17,242.24
- Foundation Account: $35,983.63
- Total Funds: $44,025.87
- Available Balance (after committed funds): $8,042.24

5. Follow-Ups & Event Recaps

- Halloween Dance-a-Thon Recap
    - 13 parent volunteers assisted, decorating was done the night before
    - Door Decorating Contest: 4 category winners (FDK, 1–3, 4–6, 7–8). Waiting for teachers to confirm their gift card choice
    - Renee sourced 46 total prizes from 30 business/parent donations, plus $1,450 in direct business donations.
    - Recommend 1 ticket per $10 donated next year as 1/$5 is a lot of tickets for volunteers and kids to manage
- Christmas Lunch
    - With funds received from Dance-a-thon, council chairs suggested covering the full cost of Turkey Lunch this year. Council members requested to keep the fee, but agreed to lower it to $6/person
    - We would love all teachers to participate, Mike will encourage them to participate as last year we felt many did not.
    - Renee will source drinks and treats.
    - Council approved a $350 budget for inflatables (Santa / Christmas tree).
- Siskins Trip - when we called to book it was full.
- Redhawks Game: February date confirmation remains TBD.

6. New Business & Discussion

- Can we support a Guest Speaker/activity for the entire school? Something that takes place on site where additional volunteers are not required. Ana to look into options/costs.
- Dodgeballs (Gym): Likely covered under the request from Mrs. Mammolitti. We are

following up with her about order info.

- 3D Printer Software: The board computers don't allow for access to a particular site for project creation, the teacher was looking for a computer option that allows this. Mike recommends a help desk ticket gets submitted to add software, he will follow up with the teacher.
- Nutrition Exemption Days: The board allows up to 10 days per year where students can receive food items that don't meet the nutritional guidelines
    - Dates already set - October 30 (Halloween), December 17 (Turkey Lunch), Feb 9 (Shrove Tuesday), February 12 (Valentine's Day)
    - Additional Dates TBD - Mission Day and Play Day, Feast Day, Easter
- Possible School Wide Easter Egg Hunt: Planned around Easter; 2 eggs collected per student to exchange for a treat bag (detailed planning in the new year).
- Community Outreach:
    - Christmas Food Drive or other Christmas giving. Suggestion to reach out to Family Support Services. Mike to look into.

7. **Upcoming Meeting Dates**
    - February 9, 2027
    - April 13, 2027
    - May 11, 2027
    - June 8, 2027