Waterloo Catholic District School Board
Quality, Inclusive, Faith Based Education

Minutes

Governance Committee

Date:	October 13, 2026, 5-7 pm
Time:	5:00 PM
Location:	CEC, St. Teresa of Avila
Next Meeting Date(s):	

Governance Committee:
Tracey Weiler (Chair of Governance), David Guerin, Renée Kraft
Guest: Robert Sikora

Regrets: Kathy Doherty-Masters

Administrative Officials: Annalisa Varano

Recording Secretary: Alice Figueiredo

1. Call to Order
Time: 5:10 PM

1.1 Territorial Acknowledgement
Chair Weiler delivered the Territorial Acknowledgement. It was noted that the Territorial Acknowledgement included in the agenda should be updated.

1.2 Prayer
Chair Weiler led in prayer.

2. Approval of Agenda
CEO Varano proposed that II 001 -Global Governance Commitment, II 008 – The Role of the Chair, II 014 Trustee Expenses and II 003- Board Job Description be reviewed and discussed. Trustee Weiler noted that the policies can be added to agenda at 5.5 and discussed if time allows.

Trustee Weiler requested a mover and seconder for approval of the amended agenda.

First: Trustee Guerin
Seconder: Trustee Kraft
Carried by Consensus

3. Declared Pecuniary Interest
NIL

4. Approval of the Minutes
N/A

5. Discussion Items (Trustee Weiler)

5.1 Board Policy II 001 Global Governance Commitment
The Governance Committee noted that the policy was compliant in June; however, it was anticipated to be non-compliant in September due to the absence of a Committee of the Whole meeting that month.

The Committee reviewed the policy and discussed proposed revisions and recommendations.

5.2 Board Policy III 006 CEO Compensation of Benefits
Governance Committee noted that the policy was not in compliance and reviewed and discussed proposed revisions and recommendations.

5.3 Board Policy II 013 Cost of Governance
The Committee reviewed the policy and discussed potential revisions and recommendations. CEO Varano advised that responses from legal counsel and the Ministry of Education were still pending. The Committee agreed to wait for this feedback before making any recommendations to the Board.

5.4 Set Governance dates
Governance Committee discussed and confirmed the following Governance Committee dates for 2026-2027. The following dates were approved:

- January 11, 2027 (5:30-8:00 pm)
- March 2, 2027 (5:30-8:00 pm
- May 17, 2027 (5:30-8:00 pm

5.5 Review of II 001 -Global Governance Commitment, II 008 – The Role of the Chair, II 014 Trustee Expenses and II 003- Board Job Description
The Governance Committee reviewed Board Policy II 014 – Trustee Expenses and discussed potential revisions and recommendations. Committee members reviewed provisions related to mileage expenses and sought clarification regarding eligible expenses. The CEO was requested to provide additional information regarding mileage reimbursement.

The Committee agreed that Board Policy II 014 – Trustee Expenses is ready to proceed to the October Board meeting for consideration. The remaining policies will be referred to a future Governance Committee meeting for further discussion and review.

6. Pending Items
Trustee Weiler requested that Board Policies II 001 – Global Governance Commitment, II 003 – Board Job Description, and II 008 – The Role of the Chair be brought forward for review at the next Governance Committee meeting.

7. Recommendations to Board

That the Governance Committee send proposed Board Policy II 001 Global Governance Commitment, Board Policy III 006 CEO Compensation of Benefits and II 014 Trustee Expenses to the upcoming Board meeting for review and approval and That the Governance Committee send Board Policy II 013 Cost of Governance for legal and Ministry of Education opinion and report back to the Governance Committee.
First: Trustee Guerin
Seconder: Trustee Kraft
Carried by Consensus

8. Adjournment
Chair Weiler requested and mover and seconder to adjourn the meeting at 7:03 p.m.
First: Trustee Kraft
Seconder: Trustee Guerin
Carried by Consensus