St. Brigid Catholic Elementary School

Catholic School Advisory Council

Be the One: Listen. Engage. Serve

Meeting Agenda [Slides] **September 2026**

General Information	
Date: September 15, 2026 **Time:** 6:00 pm **Location:** Learning Commons	**In attendance:** Alicia Cunningham, Mallory Pley, Lindsay Gordon, Marijana Dragas, Ashley DaSilva, Vanda Frak, Courtney Gerakopulos, Ellesse Schoppel, Jesscia Kroetsch, Sarah de la Chevrotiere, Daniella Larocque, Kelsey Young, Laura Redmond, Matthew Aubrey, Stacey Mohring **Regrets**:

Agenda Topic/Item	Responsibility	Time Allotted	Action Required/Decisions
Welcome **Land Acknowledgement** **Prayer** **Invitation to make any prayer intentions*	Alicia and Theresa	5 min	
Approval of Agenda September 2026 **Minutes from June 2025**	Alicia	1 min	consensus/approval of the agenda 1) Courtney 2) Stacey Approval of Minutes from June 1) Stacey 2) Vanda
Welcome and Introductions	ALL	10 min	
Elections/Appointments of Position ➔ Review of Role of CSAC WCDSB School Council ➔ Responsibilities of each role ➔ Election/Appointment of positions ○ Chair/Co-Chairs ○ Secretary ○ Treasurer ○ Parent Representatives	Alicia	10 min	*Attendees to introduce themselves and indicate their connection to the school. We ran through the roles of CSAC members and reminded everyone that decisions are made in the best interest of children to better academic achievement and overall well being. Attendance and Regrets Contact list was distributed Chair/Co-Chairs : Jessica, Vanda, Mallory Vote called: Results Vanda, Mallory Nominated by 1) self 2) self Secretary Lindsey Nominated by 1) self Treasurer: Co- Treasurer - Laura and Matthew Nominated by 1) self 2) self

○ Community Representative ○ Staff Representatives			Staff Representatives: Michelle Evans
Mission & Overview ➔ Annual School Activities/Events Dance-a-thon Fundraiser - Halloween Shrove Tuesday Other Fundraising Muffins for Moms Donuts for Dads		10 min	
Principal's Report ➔ School Overview/Enrollment/Staffing ➔ Open House BBQ ➔ Parents in parking lots ➔ Student Agendas ➔ School Pastoral Book "I AM One" and OCGE Assemblies ➔ Spirit Wear Suppliers - School Tee ➔ School Sports ➔ 2026/2027 Guest Speakers- any requests? Sara Westbrook? ➔ Chair Commissioning - Dates to Come ➔ Future CSAC Dates	Alicia	15 min	Opening Assembly - Mentor text "I am one" Continue to focus on Catholic Graduate Expectations each month 408 students - up from 375 last year 3 busses, 1 special transportation bus Communication - School Messenger, Calendar, - parents in attendance nodding that receiving messages in small doses is best – parking lot messaging was also effective Thank you to CSAC for providing agendas! Nutrition for Learning - starting soon Meet the Teacher - successful night, including BBQ Spirit Wear - on sale until Oct 12 Commissioning mass TBD for co-chairs to attend Sports in full swing - coed soccer, 3 pitch, Terry Fox walk - can still pledge; younger students will stay on property & older students will neighbourhood walk if permission form has been signed Pastoral Plan: Called to Engage
Faith/Parish Updates ➔ Pastoral Plan (Listen, Serve, Engage) ➔ September 15 - Opening School Mass and Grade Four Bible Celebration ➔ Update from Theresa ➔ October 13th - Thanksgiving Mass ➔ December 15th Advent Mass ➔ February 10th, Ash Wednesday ➔ **February 18th - First Reconciliation** ➔ **April 17th FIRST HOLY COMMUNION** ➔ **April 29th - Confirmation**	Alicia	5 min	Opening school mass with Fr. Raj, Fr. Alex came too and Gr. 4s received their bibles First Reconciliation and First Communion information sent home Monday, September 22nd October 4th - Community mass and social for Gr. 2 students and families More information about Confirmation to follow - November Graduation Date TBD

Funding Decisions and Upcoming Events ➔ Items to be discussed - plans for the 2026/2027 school year	Co-chairs		- Dance a thon will be moved to Halloween on October 30
Other Updates: ➔		10 min	Matthew asked if we could consider not school cash online. Probably not despite the 4% cost. Alicia will confirm.
Treasurer's Report ➔ Financial Updates		5 min	School Funds: Requests for Funds: Planning Time teachers equipment Available Funds: $ 12 015.10 Matthew will update based on preapproved items from June and will adjust the available balance. PIC and PRO grants have very specific rules that must be followed. Creative maintenance is the responsibility of the counsel.
Open Floor			
Open Floor		5 min	- Food trucks as a fundraiser? - Clover kitchens are coming again to meet the teacher night. - Bingo fundraising in Cambridge - Alicia will research. We would need to ensure that we have a dedicated group who will volunteer. - Career day for the older grades - University of Waterloo - Could we try a food truck along with STEM night.
Adjournment Motion to Adjourn Second			
Tentative Future Meeting Dates: October 29, 2026 December 8, 2026 @ Doyle March 9, 2027 May 7, 2027 June 18, 2027			Change the dates for Muffins and Donuts to the day before the event.
Next Meeting Date: Oct. 29			