



ST. LUKE CATHOLIC SCHOOL ADVISORY COUNCIL

AGENDA AND MINUTES

General Information	
Date: Tuesday, April 14th,, 2026	Attendees: Melinda Hannusch; Amanda Kuntz, Leisha Huber, Candice Dunstan, Pamela Youngberg; Amy Meginbir, Michelle Le Duc
Time: 6:30 to 8:00 p.m.	Regrets: Shani Pregelj, Christine Newton, Denise Acton, Virginia Young, Tara DeSouza, Jennifer Steffler
Location: St. Luke Conference Room	

AGENDA				
Item #	Item / Description	Responsibility	Time	Notes & Minutes
1	Welcome, Prayer and Acknowledgement	Melinda	5 min	
2	Approval of Agenda and Minutes	Melinda	2 min	Motion for Minutes: Candace, Amy Motion for Agenda: Pamela, Candace
3	Principal's Report	Amanda / Leisha	15 min	2026-2027 overall enrollment - slightly up - but projected to have the same number of classrooms (23). - One teacher retirement anticipated.
4	Parent Event	Amanda / Melinda	5 min	Paul Davis - Wednesday, June 10th \$1,325 + tax - Event shared with St. Matt and St. Agnes but will be hosted at St. Luke - Cost to be shared between 3 schools (CSAC to cover with the parent involvement grant and the school to pick up the remainder). https://socialnetworkingsafety.net/ - Sessions to be held during the day for students (grade 6, 7, 8) and a video watch party for lower grades (3, 4, 5).
5	E-Waste Initiative	Michelle	5 min	Bin is 8 x 8 x 20

				• The new website has different information than Michelle saw in the past. She will follow-up with the organization.. • Planned for May 4 and 5 (during Catholic Education Week). • Need to plan the hours for when the bin is open for drop offs. ○ 11 to 2 (Melinda to cover May 5; volunteer needed for May 4) ○ 3:15 to 6 (Michelle can cover)
6	Financials	Melinda	20 min	Funds Available = \$9,950.55 Dance-a-thon <u>Net</u> proceeds = \$8,779 + \$1,171 of unspent funds from last year. Distribution of funds • \$1,000 Bussing for sacrament retreats at St. Agnes • \$2,500 Classroom Resources - board games for indoor recesses, headphones (anticipated to be under budget by \$1,000) • \$3,000 Outdoor Equipment (may be under budget by \$500) • \$500 Library • \$500 STREAM Lab • \$500 Agendas (grades 1-6) • \$750 Grade 8 Grad = \$500 + \$250 (DJ and decor) • \$150 Grade 8 year end pizza lunch • \$150 School wide freezie treat last week of school **TBD School wide 25th anniversary swag - Tshirts for the entire school. GREENING ACCOUNT Funds Available = \$1,000 PARENT INVOLVEMENT GRANT Funds Available = \$500 Funds available to disburse: - \$900 (use to fund dance-a-thon start up) - \$1,500 left over from lines above to be saved for 25th anniversary swag
7	Miscellaneous	Melinda	5 min	• Shrove Tuesday success • Pizza fundraiser held in March. • Follow Up ○ Track and Field - May 12 meet at the school for grades 4-8; Rain day May 15.

				Top athletes for each event will go to a Quad meet at St. David on May 28 with Holy Rosary, St. Clements, Our Lady of Lourdes. An athlete can only participate in a max of 3 events. ○ Gardening Club - not a big interest ○ School Prayer Project - tie into Catholic Education Week ○ Time Capsule for 25th Anniversary - ideas welcomed. ● Upcoming events for parent involvement; ○ Teacher Appreciation Luncheon in June ○ Mission Day - date TBD ■ Spin the Wheel ■ Gift Card Draws
8	Parish Update	Theresa	5 min	● First Communion took place last weekend ● Volunteer opportunities available for youth for VBS
Next Meeting - Tuesday, June 9th, 2026				
Follow Up for Next Meeting - All school volunteers require a vulnerable sector check (not just criminal). A letter from the school is required. Amanda to detail the process and communicate.				