



Meeting:

Tuesday, November 4, 2025 @ 6:00pm

In Attendance

<p>Michael Leonard Tasha Richardson Melissa Laird-Arroyo Tawn Robinson Linda Evans Mandi Ramsay Jason Urquhart Sheri Urquhart Ashley Borho</p>	<p>Amanda Scott Shelley Freiburger Nicole Ferrera Samsondeen Lasisi Raheemat Bolanle-Lasisi Christine Macdonald Katarina Penrith Pam Machado</p>
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Regrets

<p>Trevor Shelly Stephanie Arruda Gillian Fiander – YWCA</p>	<p>Jennifer Smit Jenna Caetano</p>
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Welcome, Land Acknowledgement, and Prayer:

Meeting called to order at 6:00pm and Michael led us in prayer.

Agenda Item		Notes
October Meeting Minutes		<ul style="list-style-type: none"> Jason motion to approve the minutes. Raheemat second.
Principal Update	Michael	<ul style="list-style-type: none"> Play structure/Kindie poles – Michael met with Health and Safety at the Board office. They put the work order in to just have the poles in the kindie yard removed completely. No one has confirmed timeline for removal, how much, who’s paying for it, etc. so we will wait for an update. Progress reports go home Monday, November 24, 2025 Parent-Teacher-Student conferences are on Thursday, November 27, 2025 Mass postponed from Wed to Thurs November 6 due to rainy weather forecasted since the kids have to walk to the church Family of Schools mass at St Mary’s church for families of St Elizabeth, St Gabriel’s and Our Lady of Fatima Saturday, November 8th at 5 pm Tasha suggested we get a ‘proposal’ put together for where we want to put new equipment (gagaball pit, primary basketball net, funnel ball games, possible low climbing structure and possible soccer net for the existing soccer posts) so Michael can inquire with the board once he has pricing and locations.

		<ul style="list-style-type: none"> Christine suggested some new painted lines on the asphalt for hockey or basketball area, but Michael said the students generally don't really play by the rules and they make them up as they go.
Financials	Tasha	<ul style="list-style-type: none"> General Account: \$4,532.27 Fundraising Account: \$13,777.43 Total: \$18,849.17 Reimbursement for the Welcome BBQ came in, had an account mixup There is some money included from Fundscrip payments that might skew the numbers slightly. Total also includes PIC and PRO grants.
FundScrip Update	Tasha	<ul style="list-style-type: none"> Sold \$22,095 worth of gift cards Funds to the school will be \$841.81 Tasha thinks if we do this fundraiser again, we could modify the list of gift cards available and maybe offer more options Some concerns with the payment forms – it would be easier for a parent to be able to make order forms for each family member or friend who orders cards rather than having to combine everything into one form. It's harder to keep orders organized that way, but we recognize it's easier for fundscrip and the school council to deliver the cards to students when they're all on one form. It would also be nice to be able to make multiple purchases on cash online when you have multiple people placing orders, or for companies that might want some kind of receipt for tax purposes
Next Year's Fundraiser Discussion	All Members	<ul style="list-style-type: none"> Michael got an idea from other principals of doing a Dance-a-thon. He said some schools have made up to \$15,000. Students get sponsored donations from family members and friends. Then there are incentives for Most Sponsors or various benchmarks, or they can get ballots for earning certain amounts of money which then go into prize draws. One prize idea was to take a class to Boston Pizza for a field trip, etc. They are nice because there is very little overhead costs. There is also Charity Bingo Night where staff and school volunteers get trained at the bingo hall and two volunteers go for a two-hour shift and will earn almost \$1000 for the school each time they go. Funds can then be used towards things for the school with a few restrictions on what items can be purchased.
Valentine's Dance Update	Tasha	<ul style="list-style-type: none"> Reminder to everyone to start trying to collect silent auction donations with the donation letter. Start a committee specifically for working on organizing the Dance. Volunteers from the meeting are Katarina, Shelley, Ashley, Amanda, Sheri and Jennifer, Tasha, and Stephanie had already committed to it Tasha's husband can donate his photobooth for the dance. Balloon Arch was donated and we could reach out again – will discuss Maybe have a Nintendo Switch Mario Kart set up to use tickets on rather than the only option for leftover tickets being the candy table Linda reminded us to make sure we have enough volunteers for all our stations especially since we are thinking of adding new stations Ashley suggested a popcorn station, Linda has a contact from the vendor to get the big popcorn bags and fill small paper bags Include the "sponsor a family" option on cash online Include a note on cash online that says, "please reach out to your child's teacher if you would appreciate a sponsored ticket," so people know it's an option if they are struggling to purchase but want to take part in the dance

		<ul style="list-style-type: none"> • Communications to include before the dance: Children must be accompanied by an adult and no children bidding on silent auction items.
School Christmas Events	Tawn/Linda	<ul style="list-style-type: none"> • Christmas Concert is Thursday, December 18. • There will be two performances of the same concert. One in the morning and one in the afternoon. This is an attempt to alleviate the “traffic” and capacity issues that came with only having one performance. • Suggestion to use clipboards to pass down the lines for sign in sheets. • Angel Tree starts on the night of parent teacher conferences, November 27, 2025. It will run for one week. Volunteers pick a tag from the Christmas tree and use the given information to purchase a gift
Any Other News	All Members	<ul style="list-style-type: none"> • School needs new sports team uniforms. Michael is getting prices currently but probably looking at \$18 or so per shirt and we need to get 60 new shirts (four sets of 15). The current uniforms are very old, some don’t match and are different styles, etc.
Action Items	Michael	<ul style="list-style-type: none"> • Find prices for a gagaball pit, funnel ball game, soccer nets for the existing posts, basketball net for primary yard, and maybe low climbing structure. • Get more information about charity bingo night • Reach out to St Benedict’s and Monsignor Doyle for any students who need volunteer hours to help with Valentine’s Dance
Close Meeting		<ul style="list-style-type: none"> • Ashley motion to close the meeting, Sheri 2nd.

Next Meeting: January 6th, 2026 at 6:00 pm