Waterloo Catholic
District School Board
Quality, Inclusive, Faith Based Education

Minutes

Education Development Charge Background Study Meeting

A Special public meeting of the Board of Trustees was held on Monday, April 13, 2026, at 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener.

Trustees Present:
Linda Cuff, Kathy Doherty-Masters, Winston Francis, David Guerin, Renée Kraft (Chair), Marisa Phillips*, Robert Sikora, Conrad Stanley

*- attended virtually via Teams

Student Trustees Present:
Rebecca Girolametto, Jace Krysko

Administrative Officials Present:
Patrick Eby, Gerald Foran, Shesh Maharaj, Paul Mendonça, Judy Merkel, Kerry Pomfret, Annalisa Varano

Special Resources For The Meeting:

Regrets: Jennifer Ritsma, Tracey Weiler (Vice-Chair)

Recorder:
Stephanie Medeiros, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 4.7, when a decision is reached by consensus, the minutes of the Meeting shall indicate a decision by consensus with the notation in the minutes that consensus means the decision was supported by all Trustees present and eligible to vote on a matter. Under Board by-law 4.11 Whenever a vote is required, every Trustee present when a vote is taken, including the Chair but excluding any Trustee who has declared a direct or indirect pecuniary interest as required by the Municipal Conflict of Interest Act, shall vote on all questions on which the Trustee is entitled to vote and abstentions are not permitted.

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1. Call to Order:
The Chair of the Board called the meeting to order at 6:26 p.m.

2. Approval of the Agenda
2.1 Approval of the Agenda
Chair Kraft motioned for approval of the agenda:

2026-43-- It was moved by Trustee Sikora and seconded by Trustee Doherty-Masters:
THAT the agenda for Monday, April 13, 2026, be now approved.
--- Carried by consensus

2.2 Motion to waive Article 5 of the WCDSB Operational Bylaw

2026-44-- It was moved by Trustee Sikora and seconded by Trustee Doherty-Masters:
THAT the Board of Trustees waive Article 5 of the WCDSB Operational Bylaw.
--- Carried by consensus

3. Declaration of Conflict of Interest

3.1 Declaration of Pecuniary Interest

3.1.1 From the current meeting – NIL
3.1.2 From a previous public or in-camera meeting – NIL

4. Reports from Consultants, Legal Counsel

4.1 Opening remarks

Chair Kraft gave opening remarks regarding the process of the EDC.

4.2 Education Development Charge (EDC) Background Study

The Chair invited Jack Ammendolia of Watson & Associates to present the proposed Education Development Charges (EDC) By-law. The presentation included a review of the existing development charges, an overview of residential and non-residential rates over the past five years, including related amendments, and an analysis of projected enrolment growth. Information was also provided on EDC-eligible projects, growth forecasts, and enrolment qualifications.

4.3 Draft Education Development Charge (EDC) Bylaws Presentation

The Chair invited Buck Sully of law firm Keel Cottrelle LLP to give the presentation on the text of the draft Bylaw. The presentation reviewed the requirements needed to comply with the Act around EDCs. The final requirement is to review the EDC bylaw, and this will be covered during the next meeting.

5. Questions from Trustees

There were no questions from Trustees.

6. Delegations/Public Input

6.1 Invitation of delegations/public participants

The Chair opened the floor to delegations. There were no delegations.

7. Closing Remarks

7.1 Motion to Receive Reports

Chair Kraft gave closing remarks and noted that the final consideration to the passage of the EDC Bylaw at a public meeting is tentatively scheduled for May 25, 2026.

The Chair asked for a motion to receive the reports.

2026-45-- It was moved by Trustee Francis and seconded by Trustee Stanley:
THAT the Board of Trustees receive the reports from the Board's consultants as presented today.
--- Carried by consensus

8. Closing Prayer – Deferred to Committee of the Whole

9. Motion to Adjourn

2026-46-- It was moved by Trustee Sikora and seconded by Guerin:
THAT the public meeting Part 2 be now adjourned. The meeting was adjourned by consensus at 6:51 p.m.

Renée Kraft

Chair of the Board

Navarro

Secretary