

CANADIAN MARTYRS CATHOLIC ELEMENTARY SCHOOL

Catholic School Advisory Council Meeting

Proud Home of the Crusaders.

Tuesday, February 10, 2026,
Library Learning Commons
6:30-8:00pm

Facilitators: G. Querin, T. Bolton
Recorder: C. Bradshaw

MEETING AGENDA

Land Acknowledgement & Prayer

G. Lankowski

CSA Council Chair:

1. Review of January Meeting Minutes

G. Querin
T. Bolton

Budget Report:

2. CSAC Budget Report & Accomplishments

M. Lecuyer

Principal's Report:

3. G7-12 Notre Dame CSS Update
4. Projected Enrolment Report & Staffing
5. G6-8 Track & Field Event
6. EQAO Follow Up

G. Lankowski
G. Lankowski
G. Lankowski
G. Lankowski

Committee Activities:

7. CSAC Bylaws
8. Pancake Tuesday
9. Spring Clean Up
10. Yearbook
11. Playground/Play Structure
12. School Traffic Management & Student Safety

T. Bolton, G. Querin, M. Letwin
G. Querin, J. Kelly
G. Querin
T. Bolton, M. Forestell
T. Bolton
T. Bolton

Financial Requests:

13. Teacher Requests

M. Forestell

Next Meeting → Tuesday, April 14, 2026
6:30 – 8:00pm

**CANADIAN MARTYRS CATHOLIC ELEMENTARY SCHOOL
CATHOLIC SCHOOL ADVISORY COUNCIL**

"Proud Home of the Crusaders."

Minutes of the Meeting

Tuesday, February 10, 2026,
Library Learning Commons
6:30-8:00 pm

Facilitators: G. Querin, T. Bolton
Recorder: C. Bradshaw

Present: Gary Lankowski, Mark Madolo, Greg Querin, Tristan Bolton, Courtney Bradshaw, Julia Kelly, Luis Mendes De Souza, Olia Nikolaiets, Jenn Goncalves, Sunday Onafide Shyenne Tester

Regrets: Michelle Letwin, Andrew Gordon, Michael Forestell, Marla Lecuyer

Land Acknowledgement & Prayer were led by Gary Lankowski

Catholic School Advisory Council Chair:

1. Review of January Meeting Minutes
 - (a) Budget review – \$14, 300
 - (b) CSAC bylaws and safety update - Crossing at Amber St. needed addressing
 - (c) Reviewed web standards and EQAO
 - (d) Reviewed christmas items – angel tree, meal and liturgies
 - (e) Updates for yearbook and playground committees

Budget Report:

2. CSAC Budget Report & Accomplishments
 - (a) Marla discussed the updated CSAC budget
 - (b) The current balance for each budget line is as follows:

Opening Balance	\$10,621.74
Fundraising (4000)	\$0
CPIC Grant (4030)	\$500.00
Council General (4010)	\$7,144.51
PRO Grant (4040)	\$400.00
Play Structure (5080)	\$5,625.89
Yearbook (5070)	\$2,050.00
Council Funds Balance	\$13,670.40

- (c) A copy of the February Budget Report is included with the minutes below [Copy of 2025-12 February Budget Report \(draft\).pdf](#)

Principal's Report:

3. G7-12 Notre Dame Catholic Secondary School Update
 - (a) Traffic safety is being looked at by STSWR and the region- speeds will be reduced and they are going to see what is needed after it has been open
 - (b) There will be no overlap between elementary and secondary other than on school bus
 - (c) Mr. Madolo is always open to questions from parents and continues to hold information meetings
 - (d) Safety concerns regarding proximity to the Grand River were raised and Mr. Madolo is aware of the proximity and plans to have both an "offensive" (supervised activities to learn to respect the space) and "defensive" approach

4. Projected Enrolment Report & Staffing
 - (a) 481 enrolled students, projected to lose 100 students/4 classes
 - (b) 364 next year, add new registrants (28 currently)
 - (c) Aiming to have 4 JK/SK class, 2 Grade 1 classes, a 1/ 2 split, 1 grade 2 class, a 2/3 split, 1 grade 3 class, a 3/4 split, 1 grade 4 class, 2 grade 5 classes and 2 grade 6 classes
 - (d) Removing 4 portables, will have no VP or secondary administrator next year

5. G6-8 Track & Field Event
 - (a) Grade 4 and 5 will not be attending as Resurrection is having repairs done this year and the size of current facilities, we have the option of using will not accommodate
 - (b) More information to come on the date and venue

6. EQAQ Follow Up
 - (a) Reading 3-6 86% scored the same or better
 - (b) Writing 3-6 90% scored the same or better
 - (c) Math 3-6 57% scored the same or better
 - (d) 95% of our Grade 7 students wrote both 3 and 6 at Canadian Martyrs

Committee Activities:

7. CSAC Bylaws
 - (a) Moved to approve the document that was created in a sub-committee meeting and distributed to the council via email
 - (b) Bylaws regarding quorum (50% +1) were written in and concerns were brought up at the January meeting regarding inactive members. Emails were sent to members who had not attended meetings (online or in person) and had not communicated on council issues. Many of those members officially resigned from council and the member list was updated and sent to Gary for website update

8. Pancake Tuesday
 - (a) Cooking will begin at 8AM, and service will be starting with the younger grades
 - (b) Grades 6-8 are on a field trip from 930-2. Council will prepare them and will have them wrapped up for the students to have when they return to school

9. Spring Clean Up

- (a) Touch base with Mrs. Putnam/Mr. Arndt to see where we are at and what is needed as we had hoped to get something going last school year and were unable to facilitate this

10. Yearbook Committee

- (a) Progressing well and the deposit is coming up. 106 books have been ordered
- (b) We will have another push email to get more orders
- (c) The school cash item will not come down and go back up as there was confusion for some parents last year and they ordered multiple yearbooks. The order deadline will be a hard deadline, no exceptions

11. Playground Committee

- (a) Update on numbers from Ginos – we broke their previous record; it was a huge success with \$1840 (368 orders) being raised
- (b) Launch of the Factory Shoe fundraiser has already happened and will be ongoing for the foreseeable future. We do not have an expiry or deadline on it
- (c) Info emails have started to be sent out to keep the school community updated about our fundraising goals – we are aiming for fundraising education as well as fundraising amount updates (something visual to see our progress ie: fundraiser thermometer)
- (d) Greg and Nina reached out about the Purdy's fundraising efforts. Gary is looking into rules about nutrition free days and whether having this packaged to go home with students and not be consumed at school would be in accordance with board's guidelines

12. School Traffic Management & Student Safety

- (a) STSWR is aware and will be having meetings, taking data and assessing what our ongoing needs are
- (b) STSWR is happy to have assistance from either council or parents in recording/monitoring many aspects of this research – this may include going into classrooms to speak directly to students (ie. School may have 150 bussed students as per boundaries and limits but only 130 use it. Finding out why and what the alternative method is will help find what best suits our needs)
- (c) We cannot install a cross walk or have a secondary crossing guard but there are other things such as extra signage and more enforcement from bylaw with larger fines that we can get. We can encourage concerned parents to reach out directly to STSWR or bylaw as the more complaints/concerns they receive, the more they can do
- (d) There are other resources we that can be created for us to distribute to parents/families. "Drive to 5" was mentioned

Financial Requests:

13. Teacher Requests

- (a) none

The meeting adjourned at 8:01 pm.

Courtney motioned for adjournment and Greg seconded the motion.

Next Meeting → Tuesday, April 14, 2026
6:30-8:00pm