



CATHOLIC SCHOOL ADVISORY COUNCIL

Tuesday, April 7, 2026 6pm-7pm

OLOF Learning Commons

Attended: Parents – Amy Ross, Andrea Pavia, Christina Schnare, Karen Bartlett, Michelle McKee, Monique Thomas, Krista Smith, Renee Ciotti, Sarah Reel **Staff** - Mike Sullivan, Steph Gorloff

Regrets - Carole Ellams, Jenni Pigozzo, Michelle Raymond, Emily Gehue

- Review of last meeting minutes - approved
- Treasurer Report
 - School general account - \$10,121.31
 - Foundation - \$35,983.63
 - \$700 spent since last meeting on recess equipment, Shrove Tuesday supplies and tables from Turkey lunch
- Principal Report
 - Easter liturgy was on Wednesday instead of Holy Thursday due to field trips
 - The Ministry of Labour visited on Mike's first day to follow up on a workplace accident, outdoor lights installed near the garbage bins to correct. The school now has a workplace safety inspection team. Ministry approved changes made.
 - Green sheet distribution - these are for behaviour issues and will be sent home to be signed by parents and returned to school to be kept by the teacher for the rest of the year. These are for bigger issues, and will be used school wide so it's the same process for all teachers.
 - The Esports team is participating in a Mario Kart tournament tomorrow, April 8th at Conestoga. 6 of 16 students (Grade 6-8) from the team are joining.
 - Mission Day is on April 23rd
 - We are supporting Ronald McDonald House.
 - It's earlier than usual as Meridian is matching all donations made in April so more can go to RMHC.
 - Participation in activities will be with a card each student receives with 24 spots. Parents are welcome to attend and the event is after lunch.
 - EQAO - May and June. Results will be shared at upcoming meetings.
 - Vulnerable Sector Check - in addition to staff, all volunteers will need to have a current police check on file starting in September. Application is online.
 - How long are they good for? Does anyone have one on file at the school?
- Mike will follow up for more details and share at the next meeting.
 - Father David is visiting regularly, next visit is tomorrow morning.
 - Emergency Drills
 - Fire - there are 3 more that need to be done this year, will happen in April/May
 - Lockdown and Tornado - still need 1 of each, will happen in May
 - 3 kindergarten classes confirmed for the fall, approximately 4 more enrollments would add an ECE to the third class.
 - Public Calendar access has been granted to Mike, he is going to make sure it is

- linked to the website calendar and all calendar items should be visible to parents.
 - Bought a new Chromebook cart, the board paid for a second with a BOGO offer
- Shrove Tuesday Wrap Up
 - Everything ran smoothly
 - Spent \$62 of council funds, remaining costs were covered by carry over donations from Turkey lunch (gift cards and juice boxes)
 - Andrea offered to look after the gluten free station next year
- Updates from Prior meeting
 - Playground
 - The Board hasn't been to the school yet, we have emailed our preferred locations and current funds available, waiting to hear back from them.
 - Pricing from playground companies TBD.
 - There are many grants we can apply for (GRCA will open soon). Andrea and Renee will meet to put together a 'Case for Support' so we can determine the next steps.
 - Foundation funds use updates
 - all money in the account is earmarked for playground improvements.
 - Going forward we just have to specify what any money is going in for so it can be used (ex. deposit \$6000 - \$5000 for Turkey lunch, \$1000 for recess equipment)
 - Free STEM night with U of W
 - Dates available are May 27, June 3, June 10. They will come out for 2 hours and offer 7 stations for families to explore.
 - Voted for May 27th at 5:30. Krista will confirm with them and connect back with the council.
 - We can use the PRO Grant towards extras for this event.
 - Recess kits - some students have reported there are no balls to play with. Krista will follow up if they are missing or just need to be inflated. Some inflaters have gone missing.
 - Additional fundraising - Cambridge Bingo
 - This is a great opportunity to raise a lot of money quickly. Volunteers walk around the bingo hall and read out Bingo winner cards.
 - 2 volunteers are needed for each assigned date to represent the school - doesn't have to be council members or even parents, but they do need to complete the training. You only get 2 strikes for missing a date so we need committed volunteers.
 - Approximately once per month. There is currently a waitlist so Mike will put in the application for us to get on the list. We can put out a call for volunteers to families once approved.
 - We need a lead for this to connect with Bingo hall as well as manage the volunteers. Sarah Reel offered to be the lead parent.
- Catholic Education Week
 - Milk Bag Mats - Krista connected with the group who makes these at the church and they are willing to lend us the frame, but we will need to collect our own milk bags - 450 per mat. Renee to reach out to Nielson about getting some misprinted bags if available.
 - There will also be a liturgy that week, Mike to work with the 4 staff on the Pastoral team to organize other activities

- Teacher Wishlists
 - 3D Printer - the board will support if it is purchased through them, we can use council funds to do this. Mike to look into costs.
 - Skirt for the stage - there is velcro on the stage, but no skirt, maybe someone can sew something
 - Mitt Bin - there is a bin of mitts in the office that Emily replenishes. Mike to find out who pays for these? We can discuss possibly adding to the budget next year.

- Next Meeting Date
 - Wednesday May 6th
 - June (social event)