



Education Development Charge Policy Review Meeting

Date: Monday, April 13, 2026

Time: 6:00 p.m.

**Committee of the Whole In Camera, if necessary, will precede or follow the Board Meeting, as appropriate.*

Location: 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener

Attendees:

Board of Trustees:

Linda Cuff, Kathy Doherty-Masters, Winston Francis, David Guerin, Renée Kraft (Chair), Marisa Phillips, Robert Sikora, Conrad Stanley, Tracey Weiler (Vice-Chair)

Student Representatives:

Rebecca Girolametto, Jace Krysko

Senior Administration:

Patrick Eby, Gerald Foran, Shesh Maharaj, Paul Mendonça, Judy Merkel, Kerry Pomfret, Jennifer Ritsma, Annalisa Varano

Special Resource:

Recording Secretary:

Stephanie Medeiros

ITEM	Who	Agenda Section	Method & Outcome
1. Call to Order	Board Chair		
1.1 Opening Prayer/Memorials	Board of Trustees		
1.2 Territorial Acknowledgement I (we) would like to begin by acknowledging that the land on which we gather today is the land traditionally cared for by the Haudenosaunee, Anishinaabe and Chonnonton People. I (we) also acknowledge the enduring presence and deep traditional knowledge, laws and philosophies of the Indigenous People with whom we share this land today.	Board Chair		
2. Approval of the Agenda			
2.1 Approval of Agenda	Board of Trustees	--	Approval
2.2 Motion to waive Article 5 of the WCDSB Operational Bylaw	Board of Trustees	--	Approval
3. Declaration of Conflict of Interest			
3.1 Declaration of Pecuniary Interest 3.1.1 From the current meeting 3.1.2 From a previous public or in-camera meeting	Individual Trustees		

ITEM	Who	Agenda Section	Method & Outcome
4. Reports from Consultants, Legal Counsel			
4.1 Opening remarks/Background remarks	Chair	--	Information
4.2 Education Development Charge (EDC) Policy Presentation	J. Ammendolia of Watson & Associates	pp. 3-5	Information
4.3 Policy Review presentation from Board legal counsel	B. Sully of Keel Cottrelle LLP	--	Information
5. Questions from Trustees			
	Trustees		
6. Delegations/Public Input			
6.1 Invitation to delegations/public participants			
7. Closing Remarks			
7.1 Motion to Receive Report	Chair	--	Approval
8. Closing Prayer – Deferred to Committee of the Whole			
9. Motion to Adjourn: Public Meeting Part 1	Board of Trustees	Motion	Approval



Date: April 13, 2026
To: Board of Trustees
From: Director of Education
Subject: 2026 Education Development Charge Review - Information

Type of Report:

- Decision-Making
- Monitoring
- Incidental Information concerning day-to-day operations

Type of Information:

- Information for Board of Trustees Decision-Making
- Monitoring Information of Board Policy **XX XXX**
- Information only of day-to-day operational matters delegated to the CEO

Origin: (cite Education Act and/or Board Policy or other legislation)

This report originates from the statutory requirements under the *Education Act* to provide public notice and hold meetings in advance of adopting Education Development Charges (EDCs).

Policy Statement and/or Education Act/other Legislation citation:

Executive Limitation IV 010, "Facilities/Accommodations" ... "the CEO shall not: ...
 3. Fail to explore available financing options and public sector partnerships"

Education Act, Division E of Part IX

Ontario Regulation 20/98 (Education Development Charges – General)

Alignment to the MYSP:

Learning

- Support multiple pathways & tools for success
- Accelerate excellence & innovation while building transferable, future-ready skills
- Engage students as co-creators in their learning
- Transform learning through leadership & staff support & development

Serving

- Celebrate & promote our distinct Catholic identity
- Develop faith & live gospel values
- Strengthen connections between home, school, & parish
- Connect faith formation to learning

☐ **Belonging**

- ☐ Create safe, welcoming environments that reflect our diversity
- ☐ Promote a sense of mattering & dignity
- ☐ Foster equitable, inclusive, & barrier-free learning & work environments
- ☐ Engage families & build community partnerships

Background/Comments:

School boards are authorized to impose EDCs for new school sites under Division E of Part IX of the *Education Act, Ontario Regulation 20/98* (Education Development Charges – General), as amended, prescribes the requirements for determining a school board’s eligibility to impose EDCs and the methodology for calculating the charges.

School boards are required to hold at least one public meeting to provide stakeholders with an opportunity to comment on the proposed EDCs; as a best practice, boards are encouraged to hold a minimum of two meetings. Three meetings have been scheduled in accordance with this practice.

The first meeting will review the Board’s EDC policies and receive public input. The second meeting, will present the Background Study and proposed charge calculations, review the successor by-law, and receive delegations. At the third meeting the Board will receive any additional delegations and consider adoption of the proposed by-law. The Board’s EDC consultant and legal counsel will be in attendance all three meetings to present information and respond to questions from Trustees and delegations.

- **April 13, 2026 at 6:00 p.m.** – [Policy Review](#) & receive delegations
- **April 13, 2026 at 6:15 p.m.** – [Background Study](#) & [By-law Review](#) & receive delegations
- **May 25, 2026 (tentative)** – Consider adoption & receive delegations

School boards must provide at least 20 days’ notice of a public meeting and make the Background Study and proposed by-law publicly available at least two weeks in advance of the first meeting. In accordance with these requirements, the policy review material, Background Study and proposed by-law were posted online on March 20. Stakeholders were notified of these meetings and the availability of materials on March 20, notice was published in *The Record* on March 21 and on the board’s EDC webpage, and a stakeholder meeting was held on March 24.

As of April 9, the Ministry of Education has advised that it is not able to confirm approval of the EDC background study before the Board’s originally scheduled April 27 meeting. Because Ministry approval is required before the by-law can be adopted, the Board will not proceed with approval at that meeting. The Board will share information about when the by-law will be considered for approval. This information will be communicated to stakeholders and posted on the Board’s website.

If approved by the Ministry and adopted by the Board, the Waterloo Catholic District School Board may begin collecting Education Development Charges under the new by-law starting June 1, 2026.

Recommendation:

This report is for the information of the Board.

Prepared/Reviewed By: Annalisa Varano
Director of Education

Jennifer Passy
Manager of Planning

Shesh Maharaj
Executive Superintendent of Corporate Services

*4.2 DIRECTOR Monitoring Reports: Where the Board receives from the CEO a monitoring report that flows from a responsibility delegated to the Director under Board Policy – except where approval is required by the Board on a matter delegated by policy to the Board – the minutes of the Meeting at which the Report is received shall expressly provide that the Board has received and approved of the Report as an action consistent with the authority delegated to the CEO, subject in all instances to what otherwise actually occurred.

