

**CANADIAN MARTYRS CATHOLIC ELEMENTARY SCHOOL**

Catholic School Advisory Council Meeting

Proud Home of the Crusaders.

Tuesday, January 13, 2026,  
6:30-8:00 pm  
Library Learning Commons

**Facilitators:** Greg Querin, Tristan Bolton  
**Recorder:** Courtney Bradshaw

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**MEETING AGENDA**

Land Acknowledgement & Prayer

A. Gordon

**CSA Council Chair:**

1. Review of November Meeting Minutes

G. Querin  
T. Bolton

**Budget Report:**

2. CSAC Budget Report & Accomplishments

M. Lecuyer

**Principal's Report:**

3. CSAC Bylaws
4. Health & Safety Update
5. Nutrition for Learning
6. EQAO Update
7. CSCA Web Standard Update
8. Christmas Concert
9. Christmas Liturgies & Activities

G. Lankowski  
G. Lankowski  
G. Lankowski  
G. Lankowski  
A. Gordon  
A. Gordon  
A. Gordon

**Committee Activities:**

10. Angel Tree
11. Pancake Tuesday
12. Yearbook
13. Playground/Play Structure
14. Turkey Lunch

G. Querin  
G. Querin  
T. Bolton  
T. Bolton  
G. Querin

**Financial Requests:**

15. Teacher Requests

M. Forestell

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**Next Meeting → February 10, 2026**  
6:30-8:00 pm

**CANADIAN MARTYRS CATHOLIC ELEMENTARY SCHOOL  
CATHOLIC SCHOOL ADVISORY COUNCIL**

*"Proud Home of the Crusaders."*

Minutes of the Meeting

Tuesday, January 13, 2026,  
Library Learning Commons  
6:30-8:00pm

**Facilitators:** Greg Querin, Tristan Bolton  
**Recorder:** Courtney Bradshaw

**Present:** Gary Lankowski, Andrew Gordon, Greg Querin, Tristan Bolton, Courtney Bradshaw, Marla Lecuyer, Michael Forestell, Julia Kelly, Olia Nikolaets

**Regrets:** Luis Mendes De Souza, Jenn Goncalves, Michelle Letwin, Chantelle Ridley, Shyenne Tester, Himanshu Jog, Gerald Moore, Mariana Silva, Kaire Tait, Samuel Shekadin, Sunday Onifade

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**Land Acknowledgement & Prayer** were led by Andrew Gordon

**Catholic School Advisory Council Chair:**

1. Review of November Meeting
  - (a) Notre Dame update
  - (b) EQAO update
  - (c) spookathon
  - (d) Playground
  - (e) Turkey lunch
  - (f) yearbook

**Budget Report:**

2. CSAC Budget Report & Accomplishments
  - (a) Marla discussed the updated CSAC budget
  - (b) The current balance for each budget line is as follows:

Fundraising	4000	\$0
CPIC Grant	4030	\$500.00
Council General	4010	\$7,851.69
PRO Grant	4040	\$400.00
Play Structure	5080	\$5,125.89
Yearbook	5070	\$0
<b>Council Funds Balance</b>		<b>\$14,377.58</b>

- (c) A copy of the December Budget Report is included with the minutes.  
[Copy of 2025-12 December Budget Report\(4\).pdf](#)

**Principal's Report:**

3. CSAC Bylaws
  - (a) We need to to come up with bylaws as we don't currently have any

- (b) Bylaws address things such as attendance, members, quorum, conflict of interest, extension of meetings beyond 1.5 hrs
  - (c) Greg and Tristan will follow up with inactive members as we are in a catch 22 (can't vote in any bylaws as no quorum etc)
4. Health & Safety Update
    - (a) No curb near kindergarten, pylons will be used until the curb is installed
    - (b) Crossing at Amber St needs to be addressed, trying to get a crossing guard there. Tristan will reach out to Scott Davey to address this as well
  5. Nutrition for Learning
    - (a) Centrally run now and we shouldn't need to worry about teacher requests as N4L takes care of orders and shipping
  6. EQAO Update
    - (a) Results were released Dec 3
    - (b) Some stats for the board and province were not included
    - (c) Results for both grades 3 and 6 were above the board and the provincial results
    - (d) Results show over past few years, and we are trending up in all aspects
  7. CSAC Web Standard
    - (a) Items that need to be included on the website. These include purpose of CSAC, meeting dates and minutes, current members, CSAC handbook and Nomination form
    - (b) Our school is one of the top 2 most compliant in the board as per Mr. Gordon, who is on the board's council
  8. Christmas Concert
    - (a) Was a success once again, using the 2-show method (AM and PM)
    - (b) A new type of performance was added this year and gave the show something new. The kids enjoyed the use of the "boom whackers" for the traditional songs they would perform
  9. Christmas Liturgies & Activities
    - (a) Liturgies were done on the PA systems each week
    - (b) Theme days for the week before the break
    - (c) Turkey lunch was a great success

**Committee Activities:**

10. Angel Tree
  - (a) Will follow up with Deanna about how this went as this is not council run
11. Pancake Tuesday
  - (a) Will be spearheaded by Julia this year to ensure a newer member gets experience with how it goes. Greg will coach the process
  - (b) There will be a callout to parents for volunteers
12. Yearbook
  - (a) Now for sale as of today with a deadline of April 30
  - (b) May 4<sup>th</sup> is the deadline to submit the pages to be printed

- (c) Any photos we as parent council have can be sent to forestell
- (d) Mr forestell is in the process of tracking down pictures from teachers
- (e) Grad photos will be taken next week to be included, and bios should be gathered by the grade 8 teachers

13. Playground/Play Structure

- (a) Meeting next tuesday virtually for this
- (b) Factory shoe cards will be going out soon as we have just received them

14. Turkey Lunch

- (a) A parent who volunteered suggested we supply gloves for next year
- (b) We ran out of buns so we will confirm next year that there is going to be at least 1 per child

**Financial Requests:**

15. Teacher Requests

- (a) none

**Extra Items:**

- (a) We may end up using another council member for notes going forward as Courtney may not be able to commit for the remainder of the year. We will address this as it comes closer to next meeting and possibly use a transcribe option.

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The meeting adjourned at 7:55 pm.

Michael F. motioned for adjournment and Andrew G. seconded the motion.

<p><b>Next Meeting</b> → Tuesday, February 10, 2026 6:30-8:00pm</p>
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