



CATHOLIC SCHOOL ADVISORY COUNCIL

Tuesday, December 2, 2025 6pm

OLOF Learning Commons

Attended: Parents – Andrea Pavia, Christina Schnare, Jenni Pigozzo, Karen Bartlett, Michelle McKee, Michelle Raymond, Monique Thomas, Krista Smith, Renee Ciotti, Sarah Reel **Staff** – Dan Mastroianni, Emily Gehue, Steph Gorloff
Regrets - Amy Ross, Carole Ellams

Treasurer Report /Annual Budget

- School general account - \$12,766.39, Foundation - \$35,983.63
- Proposed Budget distributed and approved. Same as last year, see below for line items.
- If we spend all line items this year we will still have \$2800 for new items and activities.

Chair Updates from Onboarding meeting

- Renee and Krista attended a meeting put on for council chairs by the board.
- An additional fundraiser with a specific goal is allowed, but needs to be approved by the superintendent. Think of some ideas and bring them to the February meeting.
- We were connected with Amanda Asher who works in procurement for the board, she has been invited to our February meeting to advise on steps needed for a play structure installation, including potential cost and phased in approach for building. We also need to have someone from facilities come out and evaluate the school yard. The request forms are being filled out to be sent off.

Principal Report

- Dan is moving to St. Agnes effective March 23rd. Our new principal will be Mike Sullivan, who is currently the VP at John Sweeney. This is due to a new school opening in September and the shuffling required to have that school up and running in time. Mike Sullivan is hoping to attend our next meeting.
- The Grade 3 English class has just had a new LTO hired this week.

Dance-a-thon Wrap Up - Krista

- \$9828 raised by students (50% of students donated \$5 or more), \$1450 business donations. Total money raised after expenses - \$10,844
- We had 64 prizes this year.
- The big games we borrowed were a success. Suggestion to purchase our own to be used for Dance-a-thon, Mission Day etc.
- Approved \$500 to spend on a couple of these bigger games, watch for sales.

Updates from Prior meeting

- Free STEM night with U of W. Updates for a Winter or Spring date
 - They are still running their fall dates, will follow up again
- Shelf/hooks in primary hallway
 - Ticket is still pending
- Parking Lot signs
 - Ordered and being put together, these should be out in the next week.

- Organized games at recess - PALS, Intramurals updates
 - There is currently no staff signed up to organize. Dan to follow up with a couple to see if they are interested.
- Fundraising/event ideas - Bingo night, Ernie's breakfast, cookbook, movie night, freezies Fridays, hot chocolate day
 - Tabled to next meeting
- Recess equipment spending updates
 - items have been ordered, labelled and are being delivered to classes.
 - Items ordered include soccer balls, volleyballs, basketballs, cones, pickleballs, catch a cup sets, footballs, tennis balls, blitz balls, four square and other outdoor balls. Specific items were based on classroom requests.
 - Kindergarten classes have bought shovels, sleds, snow brick makers etc.
 - There are still 3 classes who have not placed an order yet.

Indoor recess kit suggested

- We have provided outdoor items, can we provide indoor items as well?
- We would like teacher input so the items make sense in their rooms and be grade level appropriate.
- Rather than buying all items we could reach out to families for donations of games their families have outgrown, then we can supplement with more as needed.
- Michelle M to create a flyer to advertise card games and simple board games.
- We can ask before Christmas as people are making room for new items.

Christmas Turkey Lunch Update

- Thursday December 18th
- Jay has the Santa suit and will play Santa at the lunch
- After council signs up we will reach out through the parent group for more volunteers
- Dan to confirm numbers for students and staff participating
- We have sourced donations of drinks, cranberry sauce, cookies and more. Renee to coordinate pickups.
- Dare donated Bearpaws that will expire at the end of December, these could be distributed through Nutrition for Learning so they are used in time.
- We will keep the \$8 fee for lunch again this year as it still covers a good portion of the cost. All students will receive the lunch regardless of their ability to pay. We will have the option to add \$1, \$2, \$5 & \$8 through School Cashonline again this year.

Christmas Events / Spirit Days / Giving

- Christmas Theme week is the week before the break (jewelry, hats, socks, sweaters, pjs)
- Christmas Extravaganza will be on Wednesday December 17th at 1pm
- OLOF Choir Concert for families will be Wednesday December 17th in the evening.
- Father David visits the school on Thursdays for the Advent liturgies
- St. Vincent de Paul doesn't need any food donations right now, what are other options?
 - Family Services? They offer direct donations
 - 5 Days of giving - can we find an organization that needs items?

Teacher Wishlists

- Fly frisbees, headsets with mics and mice for chromebooks, cones (table top size), 3D Printer (approximate cost \$500)

Next Meeting Dates

February 3, 2026

April 7, 2026

May 5, 2026

Proposed 2025-26 Budget	
Teacher allowance for recess equipment	\$1,700.00
Dance-a-Thon Prizes and Supplies	\$500.00
Turkey Lunch (caterer plus tables)	\$5,000.00
Shrove Tuesday	\$200.00
Mission Day (freezies)	\$100.00
Miscellaneous (Brown Paper etc)	\$100.00
Home Reading Books	\$500.00
Sacrament Gifts	\$200.00
Grad Gifts	\$100.00
Gaga Ball Pit Maintenance	\$500.00
Falcon Care	\$500.00
Home Reading Cart (\$1500 every 2-3 years)	\$500.00
Total	\$9,900.00