

CANADIAN MARTYRS CATHOLIC ELEMENTARY SCHOOL

Catholic School Advisory Council Meeting

Proud Home of the Crusaders.

Tuesday, October 14, 2025,
6:30-8:00 pm
Library Learning Commons

Facilitators: G. Querin, T. Bolton
Recorder: C. Bradshaw

MEETING AGENDA

Land Acknowledgement & Prayer

A. Gordon

CSA Council Chair:

1. Review of September Meeting

G. Querin
T. Bolton

Budget Report:

2. CSAC Budget Report & Accomplishments

G. Lankowski
M. Lecuyer

Principal's Report:

3. G7-12 Catholic Secondary School Update
4. East Kitchener G7-12 School Naming Survey
5. Health & Safety Concern Update
6. EQAO Update

A. Gordon
A. Gordon
G. Lankowski
G. Lankowski

Committee Activities:

7. Spook-a-Thon Fundraiser
8. Fundraiser Planning Update
9. Yearbook Committee
10. Playground Committee
11. Turkey Lunch Committee

G. Querin, T. Bolton
T. Bolton
G. Querin, T. Bolton
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Financial Requests:

12. Teacher Requests

M. Forestell
A. Gordon

<p>Next Meeting → Tuesday, November 11, 2025 6:30 – 8:00pm</p>

CATHOLIC SCHOOL ADVISORY COUNCIL

"Proud Home of the Crusaders."

Minutes of the Meeting

Tuesday, October 14, 2025,
6:30-8:00 pm
Library Learning Commons

Facilitators: G. Querin, T. Bolton
Recorder: C. Bradshaw

Present: Gary Lankowski, Andrew Gordon, Greg Querin, Tristan Bolton, Courtney Bradshaw, Michelle Letwin, Marla Lecuyer, Jenn Goncalves, Michael Forestell, Julia Kelly, Luis Mendes De Souza,

Regrets: Sunday Onifade, Gerald Moore, Mariana Silva, Samuel Shekadin, Chantelle Ridley, Himanshu Jog, Shyenne Tester, Kaire Tait,

Land Acknowledgement & Prayer were led by Andrew Gordon

Catholic School Advisory Council Chair:

1. Review of September Meeting Minutes
 - (a) Review of budget 5495.85
 - (b) Confirmed dates for future meetings
 - (c) Will proceed with same vendor for yearbook
 - (d) Reviewed playground plan
 - (e) Spook a thon pre-planned
 - (f) Reviewed the year end celebration
 - (g) Fundraising calendar

Budget Report:

2. CSAC Budget Report & Accomplishments
 - (a) Gary & Marla discussed the updated CSAC budget
 - (b) The current balance for each budget line is as follows:

Opening Balance	\$5,495.85
Fundraising (4000)	\$0
CPIC Grant (4030)	\$0
Council General (4010)	\$4,595.85
PRO Grant (4040)	\$400.00
Play Structure (5080)	\$5,625.89
Yearbook (5070)	\$0
Council Funds Balance	\$4,995.85

- (c) A copy of the October Budget Report is included with the minutes.

Principal's Report:

3. G7-12 Catholic Secondary School Update
 - (a) School colours are navy and burnt orange and will be called the River Hawks
 - (b) Gr 6-9 open house Nov 17 at st anthony daniel
 - (c) Nov 13 430 for 6s and 7s, nov 18 630 Q&A opportunity at school?
 - (d) Will be no headstart program but will have a day for each grade to go physically see the school
 - (e) Uniforms will be required, and will be different for 7/8s
 - (f) Bussing for all grades together
 - (g) Will have separate lunch periods
 - (h) Trying to double extra curricular teams as there will be a large population
4. East Kitchener G7-12 School Naming Survey
 - (a) 4 options were sent out last week for parents to choose from
5. Health & Safety Concern Update
 - (a) Garbage bins were damaged and have since been fixed
 - (b) Metal arm installed in the parking lot, low curb near kindergarten poses a safety issue. Bollards were suggested to be installed as a safety measure
6. EQAQ Update
 - (a) Information will be coming as the results have not been received by the school yet

Committee Activities:

7. Spook-a-Thon Fundraiser
 - (a) Info has been sent out to parents about themes
 - (b) 22nd we will go around to collect items from the classrooms, and the 24th we will make baskets right after school for 2 hours or so
 - (c) Every student gets 5 free tickets, donations mean more tickets. Decided \$1 for tickets, and a larger dollar amount spent will get you extra free tickets
 - (d) Cineplex has not replied to greg re: popcorn donation for bag
 - (e) Items to be purchased: cello paper, baskets, ribbon, glow bracelets, treats for bags
 - (f) Info sheet will be created to inform parents how this event works (especially parents of new students who haven't experienced it yet)
8. Fundraiser Planning Update
 - (a) Spook a thon will be guided to general fund
 - (b) Corporate partnerships, spirit wear kick backs, spring year end bash and school year kick off event for September 2026 are on the plan
9. Yearbook Committee
 - (a) Mr Forestell has been in touch with Edge imaging asking to just renew the same contract, waiting for contract to be signed
 - (b) Estimate of 282 books, final number submission deadline is May 4 for delivery June 8th week
 - (c) 60 pages estimated at 6259.55, deposit required for March 23rd \$22.20
 - (d) Discussed possibility of more pages due to the multiple grades graduating as well as a larger interest and more books being purchased for the same reason

10. Playground Committee

- (a) Lottery license for bingos, love your hood and grants were suggested as big ticket items from another school who just got a playground done
- (b) We need proof of community interest for some these grants

11. Turkey Lunch Committee

- (a) Incease to \$11 dollars from last year's \$10.50
- (b) Discussed multiple payment increments being posted; council paid \$4200 last year, hoping we have less to pay out if some families elect to pay the full price if they are able to
- (c) December 17th is the date and gary will reach out to invite the church – craft paper will need to be purchased for tables

Financial Requests:

12. Teacher Requests

- (a) Board games for indoor recesses etc – we have discussed this previously and we will put out an ask for donations in November
- (b) We have approved \$50 for each class and the school will match it
- (c) First reconciliation retreat is nov 8 10-11:30 AM, nov 19 and 20 at 6:30 PM are 1st reconciliation dates

The meeting adjourned at 7:49 pm.

Greg motioned for adjournment and Tristan seconded the motion.

Next Meeting → Tuesday, November 11, 2025
6:30-8:00pm

SCHOOL COUNCIL BUDGET REPORT
Canadian Martyrs Catholic School 2025-2026

October 2025

		Credit	Debit
Council Funds Opening Balance		\$5,495.85	
Fundraising: <u>Cat 4000</u>	Opening Balance	\$0	
	Closing Balance	\$0	
CPIC Grant: <u>Cat 4030</u>	Opening Balance	\$0	
	Closing Balance	\$0	
Council General: <u>Cat 4010</u>	Opening Balance	\$5,095.85	

	Play Structure (T377) Closing Balance	\$4,595.85	\$500.00
PRO Grant: <u>Cat 4040</u>	Opening Balance Closing Balance	\$400.00 \$400.00	
Council Funds Current Balance		\$4,995.85	
Play Structure: <u>Cat 5080</u>	Opening Balance Play Structure (T377) Closing Balance	\$5,125.89 \$500.00 \$5,625.89	
Yearbook: <u>Cat 5070</u>	Opening Balance Closing Balance	\$0 \$0	