

# SPECIAL EDUCATION ADVISORY COMMITTEE

**Tuesday, September 3, 2025, at 6:00pm**

**Hybrid Meeting:** [Join the meeting](#)

In-Person: St. Francis Room (2<sup>nd</sup> Floor) Catholic Education Centre

Online:

## WCDSB Mission Statement

*As disciples of Christ,  
we educate and nurture hope  
in all learners  
to realize their full potential  
to transform God's world.*

**Co-chairs: Cindy Benedetti and Laura Shoemaker**

## MEMBERS

WCDSB Trustee - **Bob Sikora**

WCDSB Trustee – **Conrad Stanley**

Waterloo Regional Down Syndrome Society - **Kim Murphy**

Waterloo Regional Police - **Amanda Hennig**

Family and Children's Services of Waterloo Region - **Cindy Benedetti**

Waterloo Region Family Network – **Karen Applebee**

International Dyslexia Association Ontario - **Laura Shoemaker**

Autism Ontario - **Monica Wenzlaff**

Member at Large - **Jeanne Gravelle**



**Waterloo Catholic  
District School Board**  
Quality, Inclusive, Faith Based Education

35 Weber St. W., Unit A  
Kitchener, ON, Canada N2H 3Z1  
519-578-3660  
[info@wcdsb.ca](mailto:info@wcdsb.ca)



## SEAC Committee Meeting Agenda

<b>Date&amp; Time:</b>	September 3, 2025, at 6:00 p.m.
<b>Location (Hybrid)</b>	In-Person: St. Francis Room (2 <sup>nd</sup> Floor), Catholic Education Centre Online: Via Teams : <a href="#">Join the meeting</a>
<b>Next Meeting:</b>	October 1, 2025 @ 6:00 pm
<b>Committee Members:</b> Kim Murphy, Amanda Hennig, Cindy Benedetti, Karen Applebee, Laura Shoemaker, Jeanne Gravelle, Monica Wenzlaff, Bob Sikora, Conrad Stanley	
<b>Administrative Officials:</b> Gerald Foran, Erin Lemak	

<b>1. Opening Prayer</b> Welcome	Erin Lemak
<b>2. Approval of Agenda</b> Motion by: Seconded:	
<b>3. Declared Pecuniary Interest</b>	
<b>4. Approval of the May minutes:</b> Motion by: Seconded:	
<b>5. School System Operational Business</b> 5.1. Professional Development Plan for the Year 5.2 Summer Boost and Transition Update	E. Lemak G. Foran
<b>6. Ministry Updates (10 min)</b> 6.1. Special Education Plan Checklist Update 6.2 ECPP Funding Update:	G. Foran G. Foran/E. Lemak
<b>7. SEAC Committee Functions:</b> 7.1. SEAC Presentation Topics Review	G. Foran
<b>8. Policy Advice to the Board</b>	
<b>9. Updates</b>	
<b>10. Pending Items</b>	
<b>11. Adjournment</b> Motion by: Seconded:	
<b>12. Action Items Place Holder</b>	



## SEAC Committee Meeting Minutes

<b>Date&amp; Time:</b>	June 10, 2025, at 6:00 p.m.
<b>Location (Hybrid)</b>	In-Person: St. Francis Room (2 <sup>nd</sup> Floor), Catholic Education Centre Online: Via Teams : <a href="#">Join the meeting</a>
<b>Next Meeting:</b>	September 3, 2025 @ 6:00 pm
<b>Committee Members:</b> Kim Murphy, Amanda Hennig, Cindy Benedetti, Karen Applebee, Daina Colbourne, Laura Shoemaker, Jeanne Gravelle, Monica Wenzlaff, Bob Sikora, Conrad Stanley	
<b>Administrative Officials:</b> Gerald Foran, Erin Lemak <b>Regrets:</b> Jeanne Gravelle, Kim Murphy and Daina Colbourne	

<b>1. Opening Prayer</b> Welcome	G. Foran
<b>2. Approval of Agenda</b> Motion by: Bob Sikora Seconded: Karen Applebee	
<b>3. Declared Pecuniary Interest</b> N/A	
<b>4. Approval of the May minutes:</b> Motion by: Monica Wenzlaff Seconded: Cindy Benedetti	
<b>5. School System Operational Business</b>  5.1. 2025-26 Special Education Budget Review  Q&A 5.2. Motion for WCDSB SEAC to accept 25/26 Special Education Budget  ➤ It was <i>moved</i> by Monica Wenzlaff and <i>seconded</i> by Amanda Henning <b>THAT SEAC approve a motion to recommend to the Board of Trustees that the Special Education Budget 2025-2026 be accepted as presented at the SEAC meeting --- Carried by consensus</b>	R. King Manager of Budget and Financial Reporting
<b>6. Ministry Updates (10 min)</b>  6.1. 2025-26 Budget has been received	G. Foran



<b>7. SEAC Committee Functions:</b> 7.1. Next Year's Topics - members to complete the survey to show their preference <a href="#">SURVEY LINK</a>	All Members
<b>8. Policy Advice to the Board</b> N/A	
<b>9. Updates</b> 9.1 Trustee Updates: <ul style="list-style-type: none"><li>➤ Trustees Stanley and Sicora shared May Trustee updates.</li></ul> 9.2. Autism Ontario <ul style="list-style-type: none"><li>➤ <a href="#">Autism Ontario June 2025 updates.pdf</a></li><li>➤ <a href="#">How to Prepare for the ODSP Application</a></li><li>➤ <a href="#">Sensory-Friendly Misconceptions</a></li></ul> 9.3. WRPS <ul style="list-style-type: none"><li>➤ WRPS SEAC representative will be presented as a board member with Independent Living Waterloo Region in September and will be able to share applicable updates to SEAC through this organization.</li></ul>	
<b>10. Pending Items</b> N/A	
<b>11. Adjournment</b> Motion by: Monica Wenzlaff Seconded: Cindy Benedetti	
<b>12. Action Items Place Holder</b> N/A	