Waterloo Catholic District School Board
Quality, Inclusive, Faith Based Education

Minutes

Special Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, June 16, 2025, at 1st floor Board Room, Catholic Education Centre, 35 Weber Street W, Kitchener.

Trustees Present:
Linda Cuff, Kathy Doherty-Masters, Winston Francis, David Guerin, Marisa Phillips, Renée Kraft (Chair), Robert Sikora, Conrad Stanley, Tracey Weiler (Vice-Chair)

Student Trustees Present:

Administrative Officials Present:
Tyrone Dowling, Gerald Foran, Shesh Maharaj, Paul Mendonça, Judy Merkel, Kerry Pomfret, Jennifer Ritsma, Annalisa Varano

Special Resources For The Meeting:

Regrets: Allison-Hannah Berwick, Matteo Leone

Recorder:
Stephanie Medeiros, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 4.7, when a decision is reached by consensus, the minutes of the Meeting shall indicate a decision by consensus with the notation in the minutes that consensus means the decision was supported by all Trustees present and eligible to vote on a matter. Under Board by-law 4.11 Whenever a vote is required, every Trustee present when a vote is taken, including the Chair but excluding any Trustee who has declared a direct or indirect pecuniary interest as required by the Municipal Conflict of Interest Act, shall vote on all questions on which the Trustee is entitled to vote and abstentions are not permitted.

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1. Call to Order:
The Chair called the meeting to order at 6:38 p.m.

1.1 Opening Prayer & Memorials
Trustee Francis led opening prayer.

1.2 Territorial Acknowledgment
Territorial Acknowledgment declared by Chair Kraft.

1.3 Approval of Agenda
Chair Kraft motioned for approval of the agenda with the following amendments:
- Add item 15.2 to the agenda Trustees move into a Double In Camera meeting.
- Add item 15.3 to the agenda Trustees move into a Triple In Camera meeting.

2025-112-- It was moved by Trustee Sikora and seconded by Trustee Stanley:
THAT the agenda for Monday, June 16, 2025, be now approved, as amended.
--- Carried by *consensus*

1.4 Declaration of Pecuniary Interest
1.4.1 From the current meeting – NIL

1.4.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action:

2. **Consent Agenda: Director of Education** (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. **Consent Agenda: Board of Trustees** (Minutes of meetings)

4. **Delegations**

5. **Advice from the CEO**

5.1 Proposed 2025-2026 School Year Budget Presentation

Director Dowling presented a balanced 2025-2026 School Year Budget for Trustee approval on Monday, June 23, 2025. Laura Isaac, Senior Manager of Financial Services and Renee King, Manager of Budget and Financial Reporting presented various budget topics. All Superintendents presented on topics related to their individual portfolio.

Trustees asked clarifying questions and provided comments. Questions from the Trustees will also be accepted by email to budget@wcdsb.ca

6. **Board Education** (at the request of the Board)

7. **Reports From Board Committees/Task Forces**

8. **Board Education** (at the request of the Board)

9. **Policy Discussion**

10. **Assurance of Successful Board Performance**

11. **Assurance of Successful Director of Education Performance**

12. **Potential Agenda Items**

13. **Announcements**

13.1 Upcoming Meetings/Events:

Chair Kraft reviewed upcoming meetings and events.

13.2 Pending Items: N/A

13.3 Pending Items for OCSTA Consideration: N/A

14. **Items for the Next Meeting Agenda**

14.1 Chair Kraft reviewed upcoming agenda items.

15. **Adjournment – Confirm decisions made tonight.**

15.1 The Recording Secretary confirmed decisions made tonight.

15.2 Trustees move into a Double In Camera meeting

2025-113-- It was moved by Trustee Sikora and seconded by Weiler:
That the Board of Trustees move into a into a Double In Camera meeting.
---Carried by consensus

Trustees moved into a Double In Camera meeting at 8:56 p.m.

15.3 Trustees move into a Triple In Camera meeting.

2025-114-- It was moved by Trustee Weiler and seconded by Sikora:
That the Board of Trustees move into a Triple In Camera meeting.
---Carried by consensus

Trustees moved into a Triple In Camera meeting at 11:24 p.m.

16. Closing Prayer

17. Motion to Adjourn

2025-115-- It was moved by Trustee Stanley and seconded by Trustee Francis:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 12:30 a.m.

Chair of the Board

Secretary