

Minutes CSAC Subcommittee Meeting – Playscape Renewal
January 14, 2025
7:30PM – 8:30PM (Virtual)

Welcome, Attendance and Review of December Meeting Minutes (10 minutes)

Present: Kendra Duench, Jessica Sokolowski, Rica Cserei-Costa, Laurie Geschi

December meeting minutes are approved – Kendra to post on school website

Carry Forward Action Items for Report Back (15 minutes)

1. Follow up with prospective vendor Earthscape Play related to website inquiry (Jessica)
2. Follow up with prospective vendor Park n Play Design re design vendor agreed to work on (Jessica)
 - Both vendors share design programs so a request and response from one vendor can be treated as a response from the other as it relates to the design request.
 - Park n Play presented a proposal with all of the requested design elements at a cost of \$166,500. They proposed a phased approach as follows:
 - Phase 1: \$72,500 - Site Preparation, Engineered Wood Fibre Surfacing, Log Jam S6, Log Pile 2.1
 - Phase 2: \$45,500 - Log Steppers, Stepper Cluster S2
 - Phase 3: \$49,000 - Shade Sail with Installation
 - Bienenstock previously submitted a design that came in around \$200,000.
 - For due diligence, recommendation to reach out to a third, board approved vendor for a quote

Action: Jessica committed to seeking an estimate from a third vendor from the approved list.

Laurie to share the list of board approved vendors.

3. Communications for students and parents (Laurie)
 - Review and discussion of the slide deck Laurie drafted.
 - Discussion of draft subcommittee recruitment communication to parents, provided by CSAC cochairs. Decision to share a recruitment email recognizing this may not yield new members but maintaining an invitation and supporting awareness and consideration for volunteers next school year.

Action: Laurie to make further edits to the slide deck based on feedback and reshare a tracked and clean version. Upon approval, the deck will be distributed via newswire to parents/caregivers along with the recruitment message.

4. Volunteer Hours Tracker
 - The tracker has been updated to December 12, 2024 and we'll continue to track time and project metrics. Some grants may accept volunteer hours as

Playscape Vision: Accessible, Safe, Natural

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partial school contribution toward project cost and the tracker supports record keeping for the project and transparency with the school community.
Action: Laurie will continue to keep the tracker updated.

Project Deliverable Discussion (20 minutes)

1. *Love My Hood Grant (10 minutes)*

Received feedback relating to the reason we were not approved. The primary reason was the proximity of the proposed playscape site to already available play features in the community. We can consider reapplying to this grant during another cycle, where application volume may be lower, but the playscape location on school grounds is a fixed decision that can't be changed.

2. *Other Grant Opportunities (10 minutes)*

- Grants to explore for application this school year:
 - Allen Foundation grant application deadline is July 15, 2024
 - Ashley Family Foundation grant opens in April but targets projects for 12 – 25-year-olds. They're unlikely to see John Sweeney as a fit.
 - Canada Post has a grant opening February 10 and due in February 28th of \$5,000 toward playground equipment
 - Ontario Inclusive Community Grant – application due in March

Action: Jessica will review these opportunities and make a recommendation for which to pursue next.

Set Meeting Schedule (5 minutes)

- All meetings to run 7:30 – 8:30 p.m., virtually via MS Teams with invites shared by Kendra for the following dates:
 - February 11;
 - March 4;
 - April 15;
 - May 13; and
 - June 10

On Hold

- *Student engagement “playscape” renewal project name and project update –* Discussion and agreement to put this engagement on hold until we have a project design. The project design may inspire students and the project name.

Note

CSAC Meeting Schedule: January 28, March 25, May 27