



St. Boniface CSAC Nov 12, 2024, 6:00-7:30 pm

Together We Can Make a Difference

Meeting Minutes

<https://docs.google.com/document/d/16CuDIBmndvZYOmE5M3hwwOkT9Dsihix5PBPKc-bGoNE/edit>

Attendees

Pat Runstedler (Principal of St. Boniface)

Stephanie Sommerville (Co-Chair of St. Boniface CSAC from 2022-2024)

Craig LeBlanc (Co-Chair of St. Boniface CSAC from 2022-2024 & St. David's Family of School Rep at CPIC from 2023-Current)

Amanda Dallosch, Teacher Rep

Parents:

Tatjana Lazarevic

Mark Van Eykeren

Leanne Predote

Veronica Baccus

Celina Gavin

Jessica Docker- Couto

Denise Smith

Regrets:

Amanda Fraser

Kevin Boodhoo

Katherine Boodhoo

Aime Deriu

Jeff Carruthers

Eryn Koncir, Treasurer

Cindy Michaelides, Fundraising Chair

Aline Marque-Kaehler, Secretary/Yearbook Coordinator

Elizabeth Siddorn

Katie Lang

Jessica Taylor

Jasmina Mackendrick

Vivek Chadha

Topic 1: Opening Prayer

Lead by Stephanie Sommerville

Topic 2: Approval of Minutes & Agenda

Lead by Stephanie Sommerville & Craig LeBlanc

Minutes Approved by quorum previously via Google Forms

Agenda was prepared by Pat, Stephanie & Craig ahead of the meeting on Nov 05/24 for this meeting and was sent out via email to all voting members for review and there were no requests to add more items.

Note: In the future we will be sending out a vote to approve the agenda along with the minutes in order to save time during the meeting and to avoid the issue of being unable to obtain a quorum due to lack of attendance from voting members.

Topic 3: Treasurer's Report

Lead by Stephanie Sommerville both Treasurer and Back-up Treasurer were unable to attend.

Current status of the Treasury Report was reviewed as to where we stand currently. Snapshot below:

St. Boniface CSAC 2023/2024 FINANCIAL SUMMARY				
At October 31, 2024				
	PY ACTUAL	BUDGET	ACTUAL YTD	BUDGET +/-
INCOME				
FUNDRAISING	10,297	13,500	13,082	- 418
EXPENSES				
MILESTONES	-	775	-	- 775
STUDENTS	5,600	7,200	-	- 7,200
SCHOOL IMPROVEMENTS	-	1,500	-	- 1,500
SPECIAL INITIATIVES	1,271	1,200	-	- 1,200
FUNDRAISING	670	1,060	816	- 244
SCHOOL CULTURE	715	100	64	- 36
TOTAL EXPENSES	8,256	11,835	879	- 10,956
NET INCOME	2,040	1,665	12,203	10,538
CASH FLOW				
OPENING BALANCE	10,201	12,242	12,242	-
NET INCOME	2,040	1,665	12,203	10,538
CLOSING BALANCE	12,242	13,907	24,444	1,665
GRANTS & OTHER				
	OPENING BAL	SPEND	CLOSING BAL	
GREENING	-		-	
PIC GRANT	3,500		3,500	
PLAYGROUND MAINTENANCE	1,631		1,631	
PRO GRANT	448		448	
TOTAL	5,579		5,579	
TOTAL FUNDS AVAILABLE			30,023	

Topic 4: [Principal's Report](#)

Lead by Patrick Runstedler

1. Halloween Fundraiser:
 - a. Thank you to Council for the over 70 donations for prizes
 - b. \$12,300 raised
 - c. Student Council led the event by DJing
 - d. Shared a [video](#) of pictures from the event, Pictures courtesy of Tatjana Lazarevic
2. School Climate:
 - a. Deep Learning Theme for November is Communication
3. Remembrance Day Observation:
 - a. Led by Ms. McCormick's class
4. Pastoral:
 - a. Thanksgiving Mass, October 10th
5. Vision of Classroom's for Sept 2025-26
 - a. All early years and Primary will be inside, one Grade 2 Class will remain in a portable for remainder of the this school year
 - b. All Junior/Intermediate Classes will be in portables next school year
6. Site Changes/Enhancements:
 - a. Portable # 7 has arrived but is not ready for occupancy yet it should be ready within 2 weeks
 - b. New Field: the sod is planned to be laid the week of Nov 18/24

- c. A wooden fence will be installed around the school grounds to help block lighting from school lights to neighbouring houses etc.
 - d. New parking lot by the portables is going to have parking for approx 70 cars (60 in the new area plus 7 more in the roundabout area of the driveway) which is about the same size as the current parking lot that is currently on loan from the township near the end of Starlight Ave. The parking lot should be completed in approx 4 weeks
 - e. Pat/MaryAnn continue to meet bi-weekly with the site team for updates
 - f. The 12 classroom addition requested from the ministry is submitted and in the Spring we will know if funding is officially approved
7. Communication:
- a. Bi-weekly School Newswire/Messenger updates
8. School Achievement Plan (SAP)
- a. September focus - Build relationships/trust and establish routines and expectations
 - b. Identify Strengths/Gaps for Students and Teachers (Surveys, EQAO, report cards)
 - i. EQAO results - our school is above both Board & Provincial averages in all categories
 - 1. Grade 3, 7% above in reading, 4% above in writing & 18% above in math
 - 2. Grade 6, 7% above in reading, 13% above in writing & 16% above in math
 - 3. There is additional improvement of the last 3 years in both grades for Math thinking questions & Spatial Sense
 - c. Set targets, Identify high yield strategies and resources to support
 - d. Measure growth - Pre/Post
9. Nutrition for Learning (N4L):
- a. Funding has been cut by more than half, there was additional funding from PCC last year non received this year
 - b. The school spent \$4,000 between Sept - Jan of last year
 - c. We received \$3,000 and are short \$1,000
 - d. Requesting if we can receive financial support from council
 - i. Every Morning a bin of nutritional snacks is delivered to each class which includes items such as cheerios, granola bars, melba toast, crackers
 - ii. Every Tuesday & Thursday cooler bags are also delivered that contain fruit, vegetables, cheese strings & yogurt tubes
 - iii. Please consider committing some funds for our school's N4L program
 - 1. Proposal:
 - a. Fall: Kindness Bracelet Campaign starting Nov 13th, Sell for \$2, \$5 or \$10 (200 available) which can raise approx \$500, School Council donates an additional \$500 to make up the shortfall
 - b. Winter: Toonie Campaign for N4L
 - c. Spring: 15% of Mission Day proceeds donated to N4L

Topic 5: Proposed Expenditures

Lead by Stephanie Sommerville

St. Boniface Events and Fundraiser Discussion

1. Continue - Classroom Resources and Trip Support? (300 * 18 Classes = \$5400)
 - o \$100 for Classroom Supplies & \$200 for School Trip buses
 - o To be voted on via Google forms
2. [Classroom Sports Bins - \\$1000](#) (link to spreadsheet of items)
 - o To be voted on via Google forms

3. Nutrition for Learning - Donation Plan

- Fall - Council donates \$500
- To be voted on via Google forms

4. Guest Speakers (PIC Grant funds), Ideas below for Council review

- [Vicki Olatundun](#)
- [John Parks](#) - Power of Perseverance
- [D.O Gibson](#)- Stay Driven

Topic 6: Christmas Lunch

Lead by Stephanie Sommerville

- We are looking at doing something different this year such as a Christmas Turkey Dinner
 - Stephanie is still awaiting on quotes to be received from three providers
 - Providers must be able to facilitate all dietary restrictions known to be considered for approval
 - Pancake & Sausage Lunch is still on the docket if the Turkey Dinner is not able to be done this year for any reason
 - Stephanie to follow-up if/when she receives quotes
 - Results: Unfortunately all 3 quotes came back that they are fully booked this year as of Oct 31st/24, therefore to reconsider next year with quote requests to be sent out earlier.

Topic 7: Other

Lead by Stephanie Sommerville & Craig LeBlanc

- Yearbook - Corporate Ad space Sponsorship
 - Copy of Sample letter drafted and to be sent for review/approval by Council
- Walk to School Program with Student Transportation of Waterloo Region (STWR)
 - Craig was unable to get Ashley from STWR to attend our meeting but she is planning attending our next meeting to provide a report from her in school class survey and present the program to council for review
- The topic of the School Caroling was brought up and discussed with Pat again to ask if there is a possibility of bringing back a School Concert, Pat will discuss the request with the teachers and see if it is a possibility and get back to us

Topic 8: Next Meeting current planned for December 11th

Needs to be changed due to Grade 2: Annual Truth & Reconciliation meeting booked for the same day and Craig is also busy that evening for a CPIC meeting. Craig & Stephanie to follow-up with Pat to reschedule.

- Meeting Date Changed to Dec 10th/24

Topic 10: Meeting Adjournment

Currently the remaining meetings for the council this year are tentatively planned for the following dates:

- Wednesday, December 10th
- Wednesday, January 8th
- Wednesday, February 5th
- Wednesday, April 9th
- Wednesday, June 11th

Sub-Committee Members

Members: Members List

Fundraiser Committee - [Committee list](#)

Yearbook Committee - Aline Marques Kaehler, AngelaMcLean, Ms. King (Teacher), Stephanie Sommerville

Outdoor Committee - Aline, Eryn, Amanda, Leanne, Stephanie Sommerville