



**Saint  
Peter**  
CATHOLIC SCHOOL

**St. Peter Catholic Elementary School**  
**Catholic School Advisory Council Meeting**  
**Monday November 18<sup>th</sup> , 2024**  
**6:00 pm**

Name	Present	Absent
Lorraine Harris	X	
Sharon Forrow	X	
Beth Freiter	X	
Tania Almeida	X	
Kehinde Omikuule		X
Lisa Cotter	X	
Kristen Lauzon		X
Oke Davis Ishegbe		X
Sheria Cotter	X	
Mandy Martins		X
Silvana Zarate	X	
Linda Knight	X	

Name	Present	Absent
Buena Regino-Pueda	X	
Rosa Lourenco-Chora		X
Shona Majuery	X	
Bree Almeida	X	
Juanita Liray		X
Jackie Steenbergen	X	
Rachel Kumar		X
Andrew Plester	X	
Anita Cozier		X

**Items**

Meeting commenced at 6:00 pm

**1. Prayer, Land Acknowledgement, & Welcome**

- Acknowledgement read out – Indigenous Canada, A Story to Tell
- Opening Prayer – Respect – Micah 6:8
  - Respect – respect for themselves, companions, teachers, and others
  - Let us be a respectful community; do justice, love kindness, and walk humbly
  - Hold our kids to standards – helps us to build a stable environment

**2. Musical Update**

- Show me the money – all main actors selected, dancers selected, and choir
- Kids are very excited – they are giving it their all and teachers see a different side of the kids
- Mondays and Fridays the speaking parts are being practiced by the students
- Tuesdays and Thursdays is choir practice
- Wednesdays the dance crew practices

- They are busy and dedicated – very excited to be doing it; will be about 6 shows – will be at the school
- **Should we charge a fee?**
  - The funds are coming from Bingo fees
  - Charging a fee is restrictive to families who want to be there but can't afford it
  - Charge for popcorn, water, etc.
  - We will revisit this to the next meeting

### 3. Camp Brebouf

- Very small turnout for Camp Brebouf – it seems people don't like change
- We will likely go back to Mount Mary if the school continues to allow it
- They are making changes due to risks involved

### 4. Attendance Campaign

- Winners have been selected – will be sent this week through the school update

### 5. Acadience Reporting

- Ministry is requiring this screening tool to identify students who are at risk for early reading difficulties
- Not used to evaluate kids or determine a grade on a report card
- A letter will be distributed by grade (Kindergarten, Grade 1, Grade 2, Parents) – letter will come home regarding

### 6. Parent Teacher Conferences

- Online seems to be going ok
- Was sent via messenger and Aspen and is posted on the Facebook page but not everyone received it
- Will be sent again with just that information, so people don't have to sift through a lot of information

### 7. Artist

- Need to find a local artist that will do some kind of indigenous teaching, land acknowledgement into one frame
- If anyone has any suggestions – please contact Lorraine

### 8. October Meeting Minutes

- Were distributed by email on the weekend

### 9. Annual Report

- Beth has the copy from last year so Lisa and Andrew will work together to get this completed

### 10. School Trips

- Last year, in the first CSAC meeting, coverage from CSAC was requested and approved for 1 free bus per year
- **Motion for CSAC to approve 1 bus per class for the 24/25 school year**

**11. Christmas Event**

- December 19<sup>th</sup> with timing set for 5:00-7:00 pm
- Crafts have been ordered – only 2 crafts were ordered because we had over 100 crafts left from last year
- Kristen is going to ask Freshco to donate more candy canes – there are 300 left from last year – we had 400 last year so we will need some but not too many
- November 30<sup>th</sup> – craft night at Beth’s house – make charcuterie boards at 6:00 pm
- Santa and the elf will be coming – but still need to confirm the timing
- Events sub-committee – do we want a theme?
  - Ugly Christmas Sweater

**12. Christmas Turkey Dinner**

- Ordered for December 18<sup>th</sup>
- 360 people (have 312 approximately registered – includes the staff and volunteers)

**13. Christmas Concert**

- Christmas Concert is scheduled for December 19<sup>th</sup>
- There will be an am and pm concert

**14. MacMillan’s Fundraiser**

- Delivery date is scheduled for December 19<sup>th</sup>; can’t change the date – they only deliver to the area on set dates
- Only 13 orders as of the end of last week – hoping for more orders to be submitted this week
- Would be good if we could get the delivery to happen so they could pick up their orders after the concert – Tania will follow up to see if we can request a specific time or at least an AM delivery
- Orders can be sorted in the nutrition room or the library

**15. By-Laws**

- Lisa and Andrew will review these – they have just received them for the first time
- They will put something together for the next meeting regarding rules and guidelines and a handout to distribute at the next meeting

**16. Credit Cards**

- In the past people have fronted the money and Darlene gives the cheque for whatever you spent
- This could be a big issue for some with financial restrictions
- Could we look at getting a prepaid credit card – signing it out, etc.
  - Lorraine will confirm with the finance at the Board to see if this can be approved
  - Discussion
    - Could be useful for large purchases
    - Maybe not useful for smaller expenses of \$20-\$30 expenses

- Have an agreement to sign indicating the terms of use
- Perhaps only the leads of the committees can use it

### **17. Spelling Bee**

- Looking at running fundraisers that include literacy and math
- Readathon – can be run as a fundraiser by charging an admission fee

### **18. Agenda**

- The agenda should be distributed ahead of time so people can plan if they want to come; people have an opportunity to add things to the agenda

### **19. Upcoming Ideas**

- School Focus is the Musical in Catholic Education Week
- Literacy Fundraiser – look at a potential timeline
- Easter Event

### **20. Next Meeting**

- January 20<sup>th</sup>, 2025 @ 6 pm
- February 24<sup>th</sup>, 2025 @ 6 pm
- April 28<sup>th</sup>, 2025 @ 6 pm
- May 8<sup>th</sup>, 2025 – St. Benedict's
- June TBD