



St. Boniface CSAC June 5, 2024, 6:00-7:30 pm

Together We Can Make a Difference

Meeting Minutes

<https://docs.google.com/document/d/16CuDIBmndvZYOmE5M3hwwOkT9Dsihix5PBPKc-bGoNE/edit>

Attendees

Pat Runstedler (Principal of St. Boniface)

Stephanie Sommerville (Co-Chair of St. Boniface CSAC from 2022-2024)

Craig LeBlanc (Co-Chair of St. Boniface CSAC from 2022-2024 & St. David's Family of School Rep at CPIC from 2023-Current)

Amanda Dallosch, Teacher Rep

Eryn Koncir, Treasurer

Cindy Michaelides, Fundraising Chair

Aline Marque-Kaehler, Secretary/Yearbook Coordinator

Parents:

Aime Deriu

Celina Gavin

Tatjana Lazarevic

Jeff Carruthers

Denise Smith

Mark Van Eykeren

Elizabeth Siddorn

Katie Lang

Jessica Taylor

Veronica Baccus

Jessica Docker- Couto

Jasmina Mackendrick

Vivek Chadha

Katherine Boodhoo

Regrets:

Amanda Fraser

Kevin Boodhoo

Topic 1: St. Boniface C.E.S - School Council Meeting, Welcome & Introductions

Lead by Patrick Runstedler

Topic 2: Opening Prayer

Lead by Stephanie Sommerville

Topic 3: Approval of Minutes & Agenda

Lead by Stephanie Sommerville & Craig LeBlanc


Reviewed the previous meeting Minutes from our meeting with Pat from June 05, 2024

Motion by Stephanie to Approve the minutes and agenda, 2nd by Aline & 3rd Leanne, Motion Carried

Topic 4: Treasurer's Report


Lead by Eryn Koncir

Eryn reviewed the current status of the Treasury Report to advise where we stand currently.



Treasurer's Report

St. Boniface CSAC 2023/2024 FINANCIAL SUMMARY				
At June 30, 2024				
	PY ACTUAL	BUDGET	ACTUAL YTD	BUDGET +/-
INCOME				
FUNDRAISING	11,307.50	14,050.00	10,296.75	- 3,753.25
EXPENSES				
MILESTONES	87.67	775.00	-	- 775.00
STUDENTS	3,801.32	5,600.00	5,600.00	-
SCHOOL IMPROVEMENTS	600.00	-	-	-
SPECIAL INITIATIVES	1,236.49	1,200.00	1,270.74	70.74
FUNDRAISING	665.92	960.00	670.47	- 289.53
SCHOOL CULTURE	-	100.00	715.12	615.12
TOTAL EXPENSES	6,391.40	8,635.00	8,256.33	- 378.67
NET INCOME	4,916.10	5,415.00	2,040.42	- 3,374.58
CASH FLOW				
OPENING BALANCE	5,285.13	10,201.23	\$10,201.23	-
NET INCOME	4,916.10	5,415.00	2,040.42	- 3,374.58
CLOSING BALANCE	10,201.23	15,616.23	12,241.65	5,415.00



Eryn had to leave the meeting after her report due to another commitment, please note that on Wednesdays she is only available until approx 6:30 pm at the latest.

Topic 5: Review of CSAC [Bylaws](#) & the [St. Boniface School Council Constitution](#)

Lead by Patrick Runstedler

Topic 6: Selection/Election of Positions

Lead by Patrick Runstedler

- Chairs/Co-Chairs, Stephanie Sommerville & Craig LeBlanc were re-elected for 2024-2025 school year
- Secretary, Aline Marques Kaehler was re-elected for the 2024-2025 school year
- Treasurer, Eryn Koncir was re-elected for the 2024-2025 school year
 - With Jeff Carruthers as a backup
- Parish Representative, Cindy Michaelides was elected for the 2024-2025 school year
- Community Representative(s), Liz Siddorn & Veronica Baccus were elected for the 2024-2025 school year
- Fundraising Chair, Cindy Michaelides was re-elected for the 2024-2025 school year
- Backup Secretary, Tatjana Lazarevic was elected for the 2024-2025 school year
- Yearbook Coordinator, Aline Marques Kaehler was re-elected for the 2024-2025 school year
- Volunteer Coordinator, no one volunteered for this position & therefore is still vacant

- Voting Members are the following:
 - Mark Van Ekyeren
 - Leanne Predote
 - Cassandra Lillie
 - Vivek Chadha
 - Jasmina Mackendrick
 - Jessica Docker-Couto
 - Jessica Taylor
 - Amanda Fraser
 - Aimee Deiru
 - Celina Gavin
 - Denise Smith
 - Katie Lang
 - Katherine Boodhoo

Topic 7: [Principal's Report](#)

Lead by Patrick Runstedler

- Welcome BBQ/Meet the teacher Night
 - Pat thanked the council for providing the ice cream truck it was a big hit
- Terry Fox Day
 - Raised approx \$2,366.00 in donations for Terry Fox foundation
- Enrolment & Additional Classrooms
 - Now up to 405 students an increase of 80 since Sept 2023
 - Addition of an Early Learning & Grade 2 class
- Vision of Classrooms for Sept 2025-2026
 - All early years and primary (Grades 1-3) will be inside
 - All Junior/Intermediate (Grades 4-8) will in portables
- Construction Update: Site Changes/Enhancements
 - Pat took us all for a tour of the outside grounds to the blacktop to review with us the updated site plans
 - By December the New field will be sodded (grass area to the right of the black top beside the walkway from the parking lot by the YMCA Early ON Center part of the building)
 - Starting soon there will be construction to the new 70 approx parking lot & ground prepped for up to 6 additional portables for a total of 12 as approved by WCDSB
 - Pat/Maryann to meet bi-weekly with the site team
 - Currently there is a 12 classroom addition to the school's building requested from the ministry, by Spring we should know if we were approved for funding.
- Communication
 - Pat will continue to communicate regularly with the parents via Newswire/Messenger updates
 - Instead of weekly it may change to Bi-weekly
- Pastoral
 - Thanksgiving Liturgy, October 10th at the School Gym (Parents & Families welcome to join)
- Nutrition for Learning
 - Schools funding has been cut in half compared to last year
 - Information meeting being held virtually on Oct 7th, School Council Rep's to join for more info
- School Achievement Plan (SAP)
 - September focus - Build relationships/trust and establish routines and expectations
 - Identify Strengths/Gaps for Students and teachers (surveys, EQAO, report cards)
 - Set targets, Identify high yield strategies and Resources to support
 - Measure growth - Pre/Post

Topic 8: 2024/25 St. Boniface Events & Fundraiser

Lead by Stephanie Sommerville & Craig LeBlanc

We are continuing to plan for the following events:

- Continue to allocate funds from funds raised for Classroom supplies and trips
 - \$100 for supplies per class & \$200 for buses per class for trips
- Last year we set aside \$1,000.00 for Kindie outdoor toys we would like to increase it to \$1,500.00
 - Leanne P, 2nd the motion
 - Cassandra L., 3rd
 - Jessica, 4th
 - Motion carried, no one opposed
- Communion Gifts, we had enough wooden crosses from the 2022-2023 school years order to cover 2023-2024 students, we would like to purchase more wooden crosses this year at a cost of \$100.00 they will be given to all students from Grade 2 completing first communion.
 - Mark V. motioned to approve
 - Jeff C. 2nd the motion
 - Cindy M. 3rd
 - Motion carried, no one opposed
- Yearbook (Grade 8 Yearbooks), last year we started purchasing yearbooks for the Grade 8 grads so they would all receive one, we would like to continue this on. We are this year however looking at getting corporate ad sponsors for the yearbook to help cover this expense instead of the funds coming directly out of monies fundraised.
- Ice Cream Day
- Christmas, Pancake Day
- Shrove Tuesday, Pancake Day
- Other items we are considering the fundraised funds for:
 - Grade 8 Grad i.e. awards, decorations, pizza
 - Sports Bins for classes
 - Sports Uniforms

Topic 8: Fundraiser Updates

Lead by Cindy M.

This year we are planning a Halloween Dance-A-Thon on Oct 31/24

- Kick off is Oct 09/24
- Basket Items due: Oct 23/24
- Donations by: Oct 25/24

Topic 8: Meeting Adjournment

Currently the remaining meetings for the council this year are tentatively planned for the following dates:

- Wednesday, November 6th
- Wednesday, December 11th
- Wednesday, January 8th
- Wednesday, February 5th
- Wednesday, April 9th
- Wednesday, June 11th

Sub-Committee Members

Members: Members List

Fundraiser Committee - [Committee list](#)

Yearbook Committee - Aline Marques Kaehler, AngelaMcLean, Ms. King (Teacher), Stephanie Sommerville

Outdoor Committee - Aline, Eryn, Amanda, Leanne, Stephanie Sommerville