

# CANADIAN MARTYS CATHOLIC ELEMENTARY SCHOOL

Catholic School Advisory Council Meeting

*Proud Home of the Crusaders.*

Tuesday, October 8, 2024,  
6:30-8:00 pm  
Library Learning Commons

**Facilitators:** Greg Querin, Shawn Bradshaw  
**Recorder:** Courtney Bradshaw

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## MEETING AGENDA

Land Acknowledgement & Prayer

M. Sullivan

### CSA Council Chair:

1. Review of September Meeting

G. Querin  
S. Bradshaw

### Budget Report:

2. CSAC Budget Report & Accomplishments

G. Lankowski

### Principal's Report:

3. EQAO Results 2023-2024

G. Lankowski

4. CSAC Web Standards

G. Lankowski

5. CSAC Annual Report

G. Lankowski

6. School Newsletter: Council's Corner

G. Lankowski

### Committee Activities:

7. Spook-a-Thon Fundraiser

G. Querin

8. Yearbook

T. Bolton

9. Playground/Play Structure

S. Bradshaw

10. Turkey Lunch

D. Anene

### Financial Requests:

11. Teacher Requests

M. Forestell

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**Next Meeting** → November 12, 2024  
6:30-8:00 pm

**CANADIAN MARTYRS CATHOLIC ELEMENTARY SCHOOL  
CATHOLIC SCHOOL ADVISORY COUNCIL**

*"Growing in skill, wisdom and strength."*

Minutes of the Meeting

Tuesday, October 8, 2024,  
6:30-8:00 pm  
Library Learning Commons

**Facilitators:** Greg Querin, Shawn Bradshaw  
**Recorder:** Courtney Bradshaw

**Present:** Gary Lankowski, Michael Sullivan, Michael Forestell, Courtney Bradshaw, Deanne Anene, Greg Querin, Hope Kole, Jenn Goncalves, Jennifer Holmes, Mariana Silva, Ryan Tunney, Shawn Bradshaw, Shyenne Tester, Tristan Bolton, Luiz Mendes De Souza

**Regrets:** Tanja Boskovic, Avin Albazee, Shushan Woldu

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**Land Acknowledgement & Prayer** were led by Michael Sullivan

**Catholic School Advisory Council Chair:**

1. Review of September Meeting
  - (a) Review of food trucks for end of year event
  - (b) General planning and creation of sub council groups for Spook-a-Thon (quickly approaching), playground and yearbook
  - (c) Students showed interest in a student council as we have never had one, as well as the grade 5s interested in a student newsletter/newspaper

**Budget Report:**

2. CSAC Budget Report & Accomplishments
  - (a) Gary discussed the updated CSAC budget
  - (b) The current balance for each budget line is as follows:

Fundraising (4000)	\$0
CPIC Grant (4030)	\$0
Council General (4010)	\$5,049.69
PRO Grant (4040)	\$0
Council Funds Balance	<b>\$5,049.69</b>

Play Structure (4020)                      \$5,125.89

- (c) A copy of the October Budget Report is included with the minutes.

**Principal's Report:**

3. EQAO Results 2023-2024
  - (a) EQAO results are now only comparable to when online testing began in 2022
  - (b) Gary broke down all the different categories of test results

(c) Explained what trends the faculty looks for to address where improvements need to be made

4. CSAC Web Standards

- (a) Standard content for the CSAC section of an elementary school website is (1) a welcome letter, (2) meeting dates for the current academic year, (3) meeting minutes for the current academic year, (4) a list of CSAC members for the current academic year, (5) the CSAC Handbook, and (6) a current CSAC Nomination Form.
- (b) Gary has created some documents on Council's behalf to get us started with necessary requirements

5. CSAC Annual Report

Report to include:

- (a) Meeting dates, issues/concerns discussed at meeting and CSAC membership
- (b) Requests from CSAC and CSAC achievements
- (c) Matters to be addressed in the following year

6. School Newsletter: Council's Corner

- (a) Council updates
- (b) Committee Information
- (c) We need a member of our Council to facilitate items/blurbs on our monthly school newsletters; Gary will recruit via email

**Committee Activities:**

7. Spook-a-Thon Fundraiser

- (a) Different challenges have arisen this year as we can no longer sell tickets for baskets. Each student will be given the same number of tickets (no purchase necessary) discussed lottery licensing, but it is too much work and hoops to jump etc.
- (b) We will have baskets created and on display for October 17<sup>th</sup> and will ask for cash donations to fund raise for the playground starting October 21<sup>st</sup>
- (c) Glow bracelets or glow bands will have to be sold through school cash online as we cannot take cash payments Dee or Shyenne suggested ordering through Amazon prime day on October 9
- (d) Suggestions in lieu of tickets or asking for donations would be to have a silent auction of bidding of some sort. Will investigate options with the subcommittee
- (e) Discussed other events leading up to spook a thon but realized there may not be enough time so we will push the door decorating idea to Christmas time. We will need more "day of" volunteers on October 31st

8. Yearbook

- (a) Need to decide—in house or out of house. Discussed costs and initial hesitations with using a company.
- (b) Tristan and Mike have been speaking to Pegasus and edge imaging with concerns regarding cyber security and potential breaches (edge has experienced this in the past and is better prepared to handle in the

future), as well as they have received general pricing quotes for number of pages and type of page finish, etc.

- (c) Staff, students, and council can all have a hand in designing pages etc.
- (d) Ms. Harris and Ms. Dupuis will head the student council/yearbook at the school level and assist with collection of photos and education for the other teachers
- (e) We can still use corporate/private business sponsors to help with the costs of the yearbooks as we are hoping to provide one free to every student, but at least every family (Gary will get us a number for how many families attend the school); \$1200 from last year's Hot Dog Day sales will be allocated to yearbooks
- (f) Teachers will take all photos for their classrooms and decide how they feel comfortable storing them

9. Playground/Play Structure

- (a) Tristan and Shawn are heading this subcommittee and have reached out to a few sources – approximate cost for a new playground is around \$75,000
- (b) Suggestions have been made from City Council Scott Davey to get in touch with Mike Morris our Green Party rep for the area. He suggested going through the “Love My Hood” program
- (c) Tristan was given info for a rep at the SPCA. The SPCA helped Tecumseh Park and Crestview PS with funds for their playgrounds in the area

10. Turkey Lunch

- (a) Deanna reached out to Eric from last year’s council for the contact information for the catering company we used last year. She will meet him tomorrow (Oct 9)
- (b) December 18<sup>th</sup> as a tentative date if catering company can make that day work. Deanna to head Turkey Lunch sub-committee this year
- (c) Gary will reach out to the church to invite the members we usually do (as we didn’t get them in time last year due to a prior engagement) once we solidify the date

**Financial Requests:**

11. Teacher Requests

- (a) Mike Forestell let us know there are no requests yet

**Additional Topics Discussed at the end of Meeting:**

- (a) Luiz voiced concerns about Chromebook number for students in classrooms; Gary let us know we do meet the ratio requirements (1:2, 1 Chromebook for every 2 children at school)
- (b) Nutrition for Learning – Tristan attend web event, waiting for the Zoom recording and will get it to us ASAP – funding for N4L is down but the need for it is up. Jen will touch base with coordinators at school level to see how we can help
- (c) Grade 5 newsletter has been okayed by Gary and students are excited to start this up, Mr. Saavedra and other grade 5 teacher will supervise this

- (d) Parking issues on roads surrounding the school, Gary will continue to send out email correspondence to families about safe drop off and encourage them to be mindful of how long they are parked so others can drop their children off safely

The meeting adjourned at 7:57 pm.

Courtney Bradshaw motioned for adjournment and Greg Querin seconded the motion.

**Next Meeting** → Tuesday, November 12, 2024  
6:30-8:00pm

**SCHOOL COUNCIL BUDGET REPORT**

October 2024

Canadian Martyrs Catholic School 2024-2025

	<b>Credit</b>	<b>Debit</b>
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<b>Council Funds Opening Balance</b>	<b>\$5,477.20</b>	
Fundraising: <u>Cat 4000</u>	Opening Balance	\$72.49
	Transfer 358b C. General	\$72.49
	<b>Closing Balance</b>	<b>\$0</b>
CPIC Grant: <u>Cat 4030</u>	Opening Balance	\$0
	<b>Closing Balance</b>	<b>\$0</b>
Council General: <u>Cat 4010</u>	Opening Balance	\$5,477.20
	Transfer 358a Playground	\$500.00
	Transfer 358b	\$72.49
	<b>Closing Balance</b>	<b>\$5,049.69</b>
PRO Grant: <u>Cat 4040</u>	Opening Balance	\$0
	<b>Closing Balance</b>	<b>\$0</b>
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<b>Council Funds Current Balance</b>	<b>\$5,049.69</b>	
Play Structure: <u>Cat 5080</u>	Opening Balance	\$4,625.89
	Transfer 358a	\$500.00
	<b>Closing Balance</b>	<b>\$5,125.89</b>