



ACCESSIBILITY:

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GENERIC SCHOOL INFORMATION PROFILE (SIP)

SCHOOL DESCRIPTION	
School Name:	
Address:	
Building:	
Original Construction Year:	
Year of Additions/ Renovations:	
Building Size – GFA (sq.ft/m ²):	
Number of Permanent Classrooms:	
Number of Port-a-Pak/RCM Classrooms:	
On-The-Ground Capacity:	
Number of Regular Classrooms:	
Number of Purpose-Built Kindergarten Rooms:	
Number of Empty Classrooms:	
Number of Portables:	
Describe the classroom layout: open concept (pods) <input type="checkbox"/> permanent walls <input type="checkbox"/> combination <input type="checkbox"/>	
Do all regular classrooms have windows? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Does the school have purpose-built classrooms for:	
Science: Yes <input type="checkbox"/> No <input type="checkbox"/>	Art: Yes <input type="checkbox"/> No <input type="checkbox"/>
Music: Yes <input type="checkbox"/> No <input type="checkbox"/>	Spec. Ed: Yes <input type="checkbox"/> No <input type="checkbox"/>
What size is the gymnasium? single <input type="checkbox"/> over-sized single <input type="checkbox"/> double <input type="checkbox"/> partition wall? <input type="checkbox"/>	
Are the following spaces available? change rooms <input type="checkbox"/> gym storage <input type="checkbox"/> stage <input type="checkbox"/> servery <input type="checkbox"/>	
Is the size of the gymnasium appropriate for the capacity of the school? Yes <input type="checkbox"/> No <input type="checkbox"/>	



Are the size, shape, and configuration of the library adequate for the capacity of the school?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the size of the administration adequate for the size of the school?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is there sacred space for small groups to reflect, pray and share?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are there clear sight lines inside the school that allow corridors and stairwells to be easily monitored? Describe any deficiencies.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Describe the accessibility of the school. (e.g., Accessible entrance, sufficient door widths, barrier-free washrooms, percentage of school that is accessible, etc.)		
Site:		
Site Size (Ha/Acres):		
Area of hard surfaced outdoor play area:		
Area of green space:		
List the site's amenities and playground space (e.g., baseball diamond, soccer field, basketball court, outdoor classrooms, creative play structure, etc.)		
Is there parkland adjacent to the school site?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, does it have sports fields?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If not, is there a park within 200m of the school with sports fields?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Number of parking spaces on site:		
Recommended minimum number of parking spaces (2 per classroom):		
Are there designated barrier-free parking spaces? Number: _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is there a designated bus drop-off area? on the site <input type="checkbox"/> on the street <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Describe any site limitations (e.g. steep slope, forest, etc.).		
Approximate number of portables that could be accommodated on the site:		
Is there space on the site to accommodate an addition if needed?	Yes <input type="checkbox"/>	No <input type="checkbox"/>



Are there clear sight lines that allow the <i>site</i> to be easily monitored?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the site require extra staff to supervise?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Describe any deficiencies.		

PROXIMITY TO STUDENTS	
Number of students walking to school:	Percentage:
Total number of students bussed to the school:	Percentage:
Number of students bussed due to a hazard:	Percentage:
Number of students living in the bussed area: N/A <input type="checkbox"/>	Percentage:
Number of students attending the school but living out of boundary:	Percentage:
Number of students living in the boundary but attending another school:	
Lengths of bus ride:	
Shortest Time: _____ Longest Time: _____ Average Time: _____	
Average distance to the school for students:	

PARISH	
Which parish is affiliated with this school?	
Which other parishes do students at this school attend?	N/A <input type="checkbox"/>
Distance from the school to the parish (km):	

ENROLLMENT FACTORS			
	Year	Enrolment	Utilization
Historical Enrolment: past 5 years			
Current enrolment:			



Enrolment Projection: next 10 years			
Student yield:	Board average student yield:		
Describe the student yield trend at the school:	declining <input type="checkbox"/>	stable <input type="checkbox"/>	increasing <input type="checkbox"/>

STAFFING					
		Current Staffing (# FTE)	# FTE Students	Staffing Benchmark	No. of Staff Provided by Benchmark
		Full-time Principal			
		Vice-Principal			
Teaching Staff		JK/SK Teachers			
		Primary Teachers			
		Junior/Intermediate Teachers			
Program Support Staff		Special Education Teachers			
		Education Assistant			
		French as a Second Language Teachers			
		Planning Time Teachers			
		English as a Second Language Teachers			
School Support Staff		Secretary			
		Library Technician			
		Lunch Hour Supervisor			
		Custodial Staff			
		Other (Specify)			
Total Number of FTE Staff					



SCHOOL PROGRAMS & ACTIVITIES

Current grade configuration: Junior Kindergarten to Grade 8 Grades 9 to 12
Other (please specify) _____

Current grade organization:

Grade	Number of Classes
JK	
SK	
GR 1	
GR 2	
GR 3	
GR 4	
GR 5	
GR 6	
GR 7	
GR 8	
Total	

Combined Grades	Number of Classes
JK/SK	
SK/GR 1	
GR 1/GR 2	
GR 2/GR 3	
GR 3/GR 4	
GR 4/GR 5	
GR 5/GR 6	
GR 6/GR 7	
GR 7/GR 8	
Total	

Total Number of Classes:

Programs:

Describe the course and program offerings at school (eg. French immersion, Intensive French, etc.) N/A

Describe specialized services offerings at school (eg. Cooperative placements, guidance counselling, etc.) N/A

Extracurricular Activities:

Which extracurricular activities are currently offered?

Athletics:

Basketball	girls <input type="checkbox"/>	boys <input type="checkbox"/>	Soccer:	Cross Country <input type="checkbox"/>
Volleyball	girls <input type="checkbox"/>	boys <input type="checkbox"/>	junior <input type="checkbox"/>	Track & Field <input type="checkbox"/>
Softball / 3 pitch	girls <input type="checkbox"/>	boys <input type="checkbox"/>	intermediate <input type="checkbox"/>	PALS <input type="checkbox"/>

Other (List):

Arts:	Choir <input type="checkbox"/>	Dance <input type="checkbox"/>	Other (List):
	Drama <input type="checkbox"/>	Art/Crafts <input type="checkbox"/>	



Clubs:	Chess/checkers <input type="checkbox"/>	Computers <input type="checkbox"/>	Other (List):
	Fundraisers <input type="checkbox"/>		
Does the school have a large enough population to enable participation in intramurals against other schools? Yes <input type="checkbox"/> No <input type="checkbox"/>			

FACILITY COSTS & PROJECTS		
3-year Average Utility Costs:		
Total: \$	Per Square Foot: \$	Per Student: \$
Current Facility Condition Index (FCI) (5-year cost to repair vs. cost to replace, as calculated by the Ministry of Education):		
10-year history of major facility improvements:		
<i>Year</i>	<i>Project</i>	<i>Cost</i>
Projected 5-year facility renewal needs:		
<i>Year</i>	<i>Project</i>	<i>Cost</i>
Accessibility projects:		
<i>Completed</i>	<i>Identified</i>	

PARTNERSHIPS & COMMUNITY USE		
List any facility partners or tenants that currently have an agreement for space in the school. N/A <input type="checkbox"/>		
<i>Partner/Tenant</i>	<i>Revenue</i>	<i>Full Cost Recovery (Yes/No)</i>
Types of groups & number of annual hours of rented space in the school (Community Use of Schools): N/A <input type="checkbox"/>		
youth <input type="checkbox"/> hours: _____	adult <input type="checkbox"/> hours: _____	other <input type="checkbox"/> hours: _____
<i>Year</i>	<i>Revenue</i>	<i>Full Cost Recovery (Yes/No)</i>
List current non-school programs or services resident at or co-located with the school. N/A <input type="checkbox"/>		
<i>Program</i>	<i>Revenue</i>	<i>Full Cost Recovery (Yes/No)</i>



Is there currently a before/after school program? N/A <input type="checkbox"/> Before school only <input type="checkbox"/> After school only <input type="checkbox"/> Both before and after school <input type="checkbox"/> No <input type="checkbox"/> If not, has it been available in the past three years? Yes <input type="checkbox"/> No <input type="checkbox"/> Revenue: \$ _____ Full cost recovery? Yes <input type="checkbox"/> No <input type="checkbox"/>			
List any agreements governing the joint use of green space.			N/A <input type="checkbox"/>
Description of the school's suitability for facility partners:			
Is there sufficient parking to accommodate an additional use?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Is it located within 400m of a transit stop?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Is it located on a collector or arterial road?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Can a portion of the building be segregated from the rest of the school?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Do the surrounding land uses support an alternate use?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Have any community organizations or government agencies expressed an interest in partnering on this site?			Yes <input type="checkbox"/> No <input type="checkbox"/>

Attachments:

- Official Plan
- Secondary Plan
- Zoning By-Law
- Aerial/Context Map
- School Boundary Map
- Site Plan
- Floor Plan/Space Template