

**Attendees:**

Maggie Pugh  
Melissa Martin  
Susan Gehl  
Cara Sanders  
Marta Sluszkiewicz  
Chris Luciani  
Karen Schropp  
Cassandra Quartarone

Rob Sutherland  
Whitney McKinley  
Melanie Nobre  
Sara Hempel  
Maggie Lam  
Shannon Nash

**Online:**

Joy Serada

**Minutes:**

- **Minutes from last meeting**

- Motion: Approve minutes from last meeting
  - Motioned: Maggie
  - Seconded: Susan Gehl

- **Financial Report/Priorities**

- Fundraising - \$56.19 spent
- Balance of \$8000.00
- PIC Grant monies received 500.00
- Factory Shoe Money - \$1900
  - To be added to financial report
- *Q: Can we add a reminder each season?*
- *A: Yes, Chris to include in newswire?*
- *Q: Option to pay for someone else for events and trips?*
- *A: Yes – working towards that on each School Cash Online purchase moving forward*

- **Priorities:**

- Bussing, overage for trips and tournaments
  - Aim for - ~\$20-25/child per trip Max
    - Typically 2 fall and 4 spring events (for sporting events – travel only)
    - Trips scheduled near end of the year typically but may be throughout the year as opportunities become available (i.e. Laurel Creek)
    - ~3-2 week lead time for organization of trip (ideal 1 month)
  - In school experiences
    - Cost for opportunities to bring experiences into school can be offset by council
    - Typically arranged for spring
    - Popular “Scientist in the School” (~\$200/class)
- Mount Mary
  - Increase in cost ~\$300/student, including bussing
  - Council supported cost of min. 2 students – to be discussed during the next meeting
- Equipment and uniforms

- Upcoming expense for spring
  
- **Principal's Report**
  - Halloween dance was a success!
  - Basketball and Volleyball taking place at the end of the month
  - Pegasus feedback – appreciated the feedback/comments and will address as many issues/concerns as possible
    - *Q: Board decision or school?*
    - *A: Unsure – likely an expiring contract; may be board or school – TBC by Chris*
    - Costs of photos are more expensive – question for the vendor
  
  - Deep Learning & OCGEs
    - Ongoing activities and assemblies to discuss deep learning skills
    - *Q: Is the space in the gym accommodating?*
    - *A: Space can handle the student population*
  
  - Kindness Week – Nov. 20
    - Previously known as anti-bullying week
  
  - St. Teresa Family Connections
    - Volunteers to discuss for an hour with families (avg. 1-2 families)
    - Max. up to 5 families
    - *Q: Is it possible to move the time from 2:30-3:30 to increase attendance*
    - *A: Chris to discuss with Sharon about changing time to accommodate after work schedules*
    - *Q: are snacks available?*
    - *A: Always have snacks on hand*
  
- **Staff Asks**
  - Previously had \$100/class for something new
    - 14 classes
    - Itemize the average spend by class to determine if there is inequity
    - **\*\*Council to set budget for fundraising towards set budgets \*\***
    - Chris to ask at staff meeting if they prefer to work within a budget vs. asking on demand to address sense of equity
    - Baseline costs of events:
      - ~\$400/bus
    - Motion (Melanie): To supply \$150 per class to deplete Factory Shoe
      - Seconded: Maggie P.
    - **\*\* Council to provide a thank you to Factory Shoe \*\***
  
- **Christmas Market**
  - Rebranded from Christmas Craft Sale
  - Rob created a poster to clarify what the event is for
    - D2L, direct to inbox

- Paired down version for Newswire and translation
- *Q: Can the School Cash Online be opened longer? And non account holders to access to make a donation?*
- *A: Yes – can look into and no confirmation on the donation piece*
  
- **Advent Celebration**
  - 3 families to be involved
  - Liturgy of the word and a small gathering for families
  - Children’s liturgy
    - Successful this past Sunday
  
- **Angel Tree – Social Justice**
  - Knights of Columbus has confirmed donations towards Angel Tree
  - *Q: Are there any other companies or charities that can donate to Angel Tree?*
  - Looking for gift donations
    - Letter sent to families to donate towards the angel tree by gender and age range
    - Families in the area that need some assistance that can pick gifts for their families
    - Families can ask companies to donate (Letter from school can be provided by Chris)
    - Accepting monetary donations to allow social justice club to purchase and fill in the holes
  
- **Winter Fundraiser Sub-committee**
  - Maggie to take on PRO Grant writing
    - Possible parent engagement opportunity - Speaker series:
      - 1 night with multiple speakers – doing different age groups and short talks
  
- **Round Table**
  - Social Justice event calendar:
    - Candy cane-grams instead of Valentine Candy-grams
    - Food days - \$5 for: hot chocolate days in Jan./ Feb; Popcorn in March and April; Freezies in May and June
    - Food drive near Easter
  
  - *Q: Is St. Teresa on the library refresh list?*
  - *A: Already had it 2 years ago*
    - On the docket for outdoor improvements – sending things to council; revisiting items
  
  - *Q: Is it possible to prioritize the sport equipment ask?*
  - *A: Yes – already done for some and Chris will follow-up with the other teachers*