

## Sir Edgar Bauer Catholic School



### Catholic School Advisory Council (CSAC) Meeting Minutes

**DATE: Thursday Sept 14 2023**

**Present:** Cheryl Beaupre, Eric Thuss, David Rozek, Jelena Loncar-Vines, Melanie Ainsworth, Melissa Wooster, Tanya Hunter, Lanette Kym, Rebecca Ernewein, Trevor Tiley, Melissa Kuntz, Kani Uhuotu

Welcome to new parents joining us!!

**Regrets:** Doreen Weise, Linda Hayes, Haja Nabie, Andrea Boyce, Dina Guajardo, Mike Holmberg, MaryLynn Wettalufer, Melissa Skanes, Lindsay Egan

In Person meeting began at 6:00

- Welcome/Introductions (All)
- Territorial Acknowledgement/Prayer
- Review of Minutes of Last Meeting
  - Minutes reviewed and approved to be posted on School Website
- Last year review (Eric):
  - 7 meetings!
  - Spookathon, Pancake Breakfast, 2<sup>nd</sup> Annual Year Ed Family Picnic – all successfully facilitated
- Priorities for this year – school and family collaboration and engagement are main priorities
  - Same number of events is the hope – Spookathon, Pancakes and Family Year End Picnic
  - Financial review – current balance is \$2087.17 (believed to be accurate at this time but unsure if expenses from June Family Picnic are all in yet)
  - Spookathon will be on Tuesday Oct 31 – agenda item for next meeting
    - Call out – if parents have decorations that they might be willing to donate, we ask that they get in touch with someone from council
- Moving Forward (Cheryl): Meeting Dates
  - 1<sup>st</sup> Tuesday of the month to accommodate teachers who will be part of the council already stay for their staff meeting after school
- CSAC Constitution – reviewed by Cheryl as well as the role of each Exec position
  - Teacher reps will be Melissa Skanes and Lyndsay Eagen
- Nominations:

- CHAIR – Melanie nominates Cheryl as one co-chair and she accepts the position; Melanie also nominates Eric as one co-chair and he accepts the position
  - Melanie is nominated to be an alternate co-chair for succession planning and she also accepted the position
- SECRETARY – Cheryl nominates Cathy and she accepted the position
- TREASURER – Trevor nominated David and he accepted the position
- Parish Update (Dina Guajardo – Lay Pastoral Minister – relayed to the group by Eric)
  - Children’s Liturgy will start October 15, every Sunday 11 am Mass. This is for children JK to Grade 4. To register please visit our website: <https://www.stmichaelw.ca/childrens-ministry>
  - Youth Ministry for children Grade 5 to 12 will start on Monday October 2. The registration is on our website: <https://www.stmichaelw.ca/youth-ministry>
  - Registrations for First Communion and/or Confirmation will open at the beginning of October.
  - \*\*All of the above will be announced in the parish website and the school’s newsletter.
- School Council Financial Report (Eric)
  - Current balance \$2087.17 = Dave will double check with Andrea that receipts from Family BBQ in June were withdrawn and present again next month
- Principal Update (Mrs. Hunter)
  - School Newswire
    - How we will primarily communicate unless urgent (urgent messages will be via messenger)
    - Friday Flash will continue; positive feedback thus far
  - Student Assemblies
    - Have already had 2!!
  - Monday Morning – Stars Shining Bright Prayer
    - This will begin weekly in the gym, Oh Canada and prayer each Monday
  - School Theme – “This is Why We Are Here”
    - Assembly tomorrow to kick off themes put forth by the Ministry and the Catholic Graduate Expectations; SEB has combined these themes for September – collaboration/how to be a collaborative learner – expectation then is to link this message in their own classrooms – each classroom will put a physical representation to the front foyer trophy cabinet as an interactive experience
  - Christian Meditation
    - All classes are participating in one minute meditation/silent time after lunch; Grade 8 students leading this via PA with music
  - Spirit Wear (new Faith logo and complementary Sports Logo)
    - Order forms in the next week or two

- Two options for us to consider
  - **\*Note: if you have spirit wear that no longer fits – please send to the school so that another student might benefit from that (Mrs. Hunter and staff to manage this)**
- Pizza Lunch
  - To start this month
  - Pizza will be from Twin City again this year (Tanya has worked with them to be compliant with Nutrition Policy requirements)
- Nutrition for Learning
  - 3 mornings per week “grab and go” breakfast snacks available to all in classrooms
- Clubs/Teams
  - Lead Team up and running again Gr 7/8 – Mrs Coutts is staff responsible
  - Intermediate 3 pitch – tournament on Monday boys and girls
  - Jr co ed soccer – tournament next week Wednesday
  - Bracelet making club – starting with Gr 7 and 8 first with Tanya – safe space for all kids; goal is for older kids to help younger kids
  - Lunch helpers for kindergarten (Gr 6 kids)
- Terry Fox Run
  - Sept 22 – at SEB in the playground yard for all kids to participate
  - Tanya to ask for some clarity on the sponsorship and will send out on Newswire
- Board/School focus on Literacy
  - New curriculum from JK – Gr 8 “back to basics” perspective
  - New resources and training for teachers – even some off site training from Literacy coaches
  - Oct 6 PD Day is dedicated to literacy this year for staff
- Equity Statements
  - Past two years this has been Board requirement that reflect our values; during Catholic Education week there was a school survey and this has informed our statement
  - \*Each classroom and prayer table will have a plaque with these statements on them
- **Sir Edgar Bauer Equity Commitments:**
  - ***Early Years Student's Equity Commitment:*** At SEB, we are committed to treating people like you want to be treated.
  - ***Primary Student's Equity Commitment:*** At SEB, we are committed to believing that ALL people should be treated with respect, kindness and love. Change starts with US.
  - ***Junior & Intermediate Student's Commitment:*** At SEB, we are committed to showing respect for all and valuing each person's unique gifts and talents that combined make us a perfect whole.

- \*School Cash on Line – mandatory – all forms are listed there and are required for everything from access to a Chromebook or
- Tanya proposes a fundraiser of Terra Cotta Cookies – has experience from past 2 schools and has good reputation/raises considerable funds; we earn \$5 per box (cost is \$12 per box); Tanya proposing November timeline kick off; 4-5 hour pick up window in December on one night so this might be a Christmas idea
- Junior Recess Activities discussion
  - Jr kids have many options in the playground – black top (4 squares), both soccer fields, gagaball pit, one baseball diamond and a basketball net
- Playground discussion – re: accessibility and opportunities for addition/alteration – to be put forth on next agenda for further discussion and planning
- Meet the Teacher Night Planning
  - Sept 26 5-7pm; we agreed to a \$400 budget at last meeting
  - This year will be just meet the teacher, no pizza/food
  - Parent Council booth table will be set up and we can all take a turn to monitor
- 2022-23 Parent Survey (Eric)
  - 31 responses received – several very helpful and good suggestions
  - Many suggest a carnival
  - Facepainting
  - Many compliments to staff/volunteers
  - Bingo night, bake sales, family night/events, science fair night
- Adjournment at 8pm

Next Meeting: October 17 2023 6pm SEB Learning Commons

**Meeting Dates: 1<sup>st</sup> Tuesday of the month – October 17, November 7 2023**

**January 9 2024 (note not the first Tuesday of the month),**

**February 6 2024 (meeting to plan for Shrove Tuesday which is February 13),**

**April 2 2024,**

**May 7 2024**

**Minutes by Cathy McDonald-Reis, Secretary**

**cathymcdonaldreis@gmail.com**