



St. John's CES – CSAC Meeting Minutes
November 6th, 2023

Item	Time	Details/ Action
Opening Prayer	5 mins	Opening Prayer
Focus on Student Achievement		
Time: 45 mins	Nurturing our Catholic Community	
<p><u>CSAC Chair: this position remains vacant</u></p> <ul style="list-style-type: none"> ➤ Each year, CSAC requires a Chair ➤ The principal chairs the first meeting of the school year ➤ Chair of CSAC must be determined no later than the end of the second meeting <p>Responsibilities include:</p> <ul style="list-style-type: none"> ➤ setting the agenda for subsequent meetings in consultation with the principal ➤ chairing the CSAC meetings ➤ attending board level meetings for CSAC chairs (typically 2x per school year) ➤ co-constructing the CSAC Annual Report with the principal at the end of school year <p>Budget: Shane Durham, WCDSB Internal Auditor</p> <ul style="list-style-type: none"> ➤ APB004: School Generated Funds and Fundraising ➤ APH016: Play Structures <p style="text-align: center; font-size: 1.2em;">Please see presentation slides HERE</p> <p><u>Current & ongoing fundraiser at St. John's</u></p> <ul style="list-style-type: none"> • Minor fundraiser: Lunchbox food program (Subway & Gino's pizza) • Funds support student transportation for extra-curricular (i.e., sports teams/ track & field, etc.) and co-curricular (i.e., school trips) activities. <p>Our school has received significant financial support for the following items from WCDSB over the past year</p> <ul style="list-style-type: none"> ➤ Electronic boulevard sign (to be installed as soon as weather permits) ➤ Concrete shed for Kindergarten play area ➤ New digital walkie talkies for staff (Safe Schools requirement) ➤ New curriculum resources K-8 (Literacy/ Social Studies/ Science/ Indigenous education) <p>Given the ongoing support we receive from WCDSB, we do not have plans for a major fundraiser this year.</p> <p><u>TD Friends of the Environment Grant update</u></p> <ul style="list-style-type: none"> ➤ We were awarded a grant of \$14,025.97 for an Outdoor Classroom & gardens ➤ We will keep our wider community updated with photos and information on our school NewsWire posts ➤ Thank you to parents Janice Levangie, Antje Hurlburt, and Hebron Gebre-Mariam for their work to put forward the grant proposal. We are extremely appreciative of your efforts! 		

Time: 20 mins	Engagement, Achievement, & Innovation
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Important Informational items

Parent-Student-Teacher conferences: Progress Reports home on **Monday, November 20th.**

This year the Parent-Student-Teacher conferences will be held on:

- November 23rd, 2023
- 4-8PM at St John's

We want every parent/ guardian to meet with your child's teacher to be able to discuss your child's progress in the term thus far. Your child should attend the meeting with you, if possible.

How to Book a Parent-Student-Teacher Conference:

1. Click the Link: [Parent-Student-Teacher Conference](#)
2. Select your child's teacher from the "Select Staff" dropdown menu
3. Click "November 23rd" on the Calendar
4. Pick a conference time (Only available times will be listed)
5. Add your details (Email and Phone number are required in case we need to contact you for any changes, etc.)
6. Click Book and you will receive a confirmation email

Student Transportation Services Waterloo Region

- Continuing to support families with connection & notifications for transportation
- Recent NewsWire post outlines Roles & Responsibilities for STSWR, parents, students, and drivers
- Student safety is always the priority for transportation

Time: 20 mins	Building Capacity to Lead, Learn, & Live Authentically
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Deferred to December meeting

WCDSB Multi Year Strategic Plan: [MYSP 2022-25](#)

- Watch Director's video
- Look at Plan, Monitoring, Dashboard
- Discuss various school level data sets & how these are incorporated into School Improvement & Equity Plans (we will look at school level plan at December meeting)
- [WCDSB Well-Being](#) plan

As a collective group, we can dig deeper into these plans throughout the year to determine how best to engage more families in understanding how these systems/legislation impact their children at school.

<p>In attendance: Rita Temnwo (parent), Antja Hurlburt (parent), Shane Durham (WCDSB Internal Auditor), Caroline Campbell (Teacher), Tonya Reesor (Principal), Matt Figueiredo (VP)</p>

Meeting Dates 2023-24

- Monday December 4th
- Monday January 22nd
- Monday February 26th
- Monday April 8th
- Monday May 6th (CEW 2024)