



*Holy Spirit Catholic School Advisory Council
Minutes – Monday November 13, 2023*

AGENDA	PRESENTER	MINUTES
ATTENDEES		Franco Petrella Erma Luis Trish Gerth Nancy Cherri Laura Ferrante Daniella Ciotti Alysha Davy Jennifer Williams Joey Stephens Rose Bettio Liz Kotsamanes Tanja Pecnik Sierra Gregorio Omotola (Tola) Agbana Regrets: Charlene Santos Geraline Laparan Nancy Fernandes Sarah Kwiecinski (Youth Minister) Laura Livingston (Teacher Rep)
WELCOME <ul style="list-style-type: none"> • Land Acknowledgement • Opening Prayer 	Franco	
APPROVAL OF AGENDA & MINUTES <ul style="list-style-type: none"> • Agenda -November 13 2023 • Minutes October 2 2023 	Trish	Laura Ferrante motioned for approval of Agenda & Minutes, Joey Stephens - 2nd the motion, All in favour Note: New requests to be added to the agenda should be sent to chair in advance
PRINCIPAL REPORT	Franco	Leadership Team: <ul style="list-style-type: none"> • 18 Grade 8s, who will help to plan events at the school. Theme days will be planned by leadership team. Student Equity Inclusion Group: <ul style="list-style-type: none"> • small group, board initiated. First meeting happening soon. School is currently being re-painted <ul style="list-style-type: none"> • happens every 5yrs • taking longer than expected due to 1 painter vs 2 as planned



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		<p>Student Led Conferences are November 23. 2023</p> <ul style="list-style-type: none"> • Communication sent out to parents <p>Family of Schools council event on Nov 28th at Monsignor Doyle</p> <ul style="list-style-type: none"> • Evening will begin at 6pm, Mass with Father Gary, Sarah (youth Minister) will speak as well as Sarah from Board office • Room provided for council to meet afterwards <ul style="list-style-type: none"> ○ Agenda for this meeting will need to be short <p>Dress Code/Code of Conduct:</p> <ul style="list-style-type: none"> • School currently doesn't have a dress code • Would like to send out a policy to parents in the Spring • Council reviewed two samples that had been written with help and support of equity officer. • Council recommendation is that the policy should be a combination of the 2 examples. • Dress code will also be reviewed by Staff <p>Adopt A Family for Christmas</p> <ul style="list-style-type: none"> • If know of any families in need, please email Franco
<p>PARISH REPORT</p>	<p>Sarah</p>	<p>N/A due to regrets</p>
<p>COMMUNITY REPORT</p>	<p>Rose</p>	<p>Breakfast with Santa on Saturday December 2, 2023</p> <ul style="list-style-type: none"> • 9:30am-10:30am • 11am-12pm <p>New programs will begin in January and will be sent to Franco once available</p>
<p>TREASURER REPORT</p> <ul style="list-style-type: none"> • Update on transactions if any • Account balance • Discussion on items for SGF 	<p>Franco/Trish</p>	<ul style="list-style-type: none"> • List from the Board of a list of acceptable and unacceptable expenditures of school generated funds • Franco shared list of the SGF expenditures from last year <ul style="list-style-type: none"> • Some examples: Turkey lunch, bussing to church, supplies for mission day, supplies for year end bbq, agendas, math contests winter and spring play day, day 100 ,EQAO snacks, Halloween, Joy week, Valentines,



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		<p>Easter, Folkdance, Curling program, Sacraments (gift and programs , retreat bus, gown rental, bible celebration), winter outdoor play, spring top up of class balls, Graduation (folder & composite)</p> <ul style="list-style-type: none"> • Staff request for SGF funds for this year: <ul style="list-style-type: none"> • new backboards for the gym (\$6500), • new sports uniforms (\$40/shirt for total of \$4250) • No concerns raised to the items on the list or staff suggestions • General discussion occurred about Heat Days: <ul style="list-style-type: none"> • There is no board policy for heat days • Cooling zones are allowed in the gym to cool off • Proposal to add pop up tents • Discussion on the lack of shade at the school, other schools have planted mature trees vs small saplings or possible permanent structure • General discussion occurred about possible playground restructure: <ul style="list-style-type: none"> • Request for additional set of soccer nets, volleyball nets • Additional trees, structure for shade to address heat issues discussed above
<p>FUNDRAISER REPORT</p> <ul style="list-style-type: none"> • Dielemans Update • Advisory Council Fundraiser <ul style="list-style-type: none"> ○ Next meeting- Research ideas. Discussion next meeting on having a dance a thon, vs other product fundraiser. 	<p>Alysha/Laura</p>	<p>Dielmans Update:</p> <ul style="list-style-type: none"> • Determining top 2 fundraising families, will be sent out soon. <p>Action: ALL to bring fundraising ideas for Spring to the Nov 28th council meeting</p> <p>Discussion on previous successful fundraisers ensued ie/ Fitness Frenzy which had low to no overhead costs and was very well received with pledges</p>
<p>OTHER BUSINESS</p> <ul style="list-style-type: none"> • Turkey Lunch • Yearbooks 	<p>Trish/Daniella Franco</p>	<p>Parking/ Crossing Guard Discussion:</p> <ul style="list-style-type: none"> • Hay Cres neighbours are quite upset • Mayor is involved along with the Board



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<ul style="list-style-type: none"> • Progrant <ul style="list-style-type: none"> ○ Discussion- Speaker vs curriculum night. 		<ul style="list-style-type: none"> • Solution needs to be reached between Board and City • Positive news is there is now a crossing guard at Myers and Gatehouse intersection <p>Year Books</p> <ul style="list-style-type: none"> • Group consensus that year books should not be a school fundraiser but maybe consider something for Grade 8s • Action: Franco to discuss with Grade 8 Teachers <p>Progrant:</p> <ul style="list-style-type: none"> • Application due this month • Traditionally speakers are not well attended but curriculum nights are well attended • All in favour or application being for a STEM Night: <ul style="list-style-type: none"> • Professionals from the board to do a presentation • Supplies for the evening that would then become school supplies <p>D2L night</p> <ul style="list-style-type: none"> • Discussed that a information night for parents on D2L would be beneficial, this would be separate from Progrant • Action: Franco to take away and confirm availability of a speaker <p>Turkey Lunch (Dec 18, 2023)</p> <ul style="list-style-type: none"> • Quotes ranged from \$8- \$22 per person (Cost up substantially from years past) • Decided to go with Mercasa which is \$9 per person (Turkey, stuffing, Mashed potatoes) • Buns- hoping to get them donated <ul style="list-style-type: none"> ○ Action: Sierra to send Trish some contacts she has • 8 Crock Pots for Corn required: <ul style="list-style-type: none"> ○ Jen, Sierra(2), Alysha, Tanja (2), Liz , Franco • Discussed need for the wording in the communication/ school cash online that the \$5 cost is a contribution towards their turkey lunch meal.
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		<ul style="list-style-type: none"> ○ Group likes the option of keeping donation/sponsor a meal option • Last year 367 students paid, (130 donated an extra meal), 43 unpaid meals • Labels with reminders to be provided for teachers to add in agendas as reminders • Action: Franco- to look into Oven potentially having an issue with the door • Vandalism: <ul style="list-style-type: none"> • Neighbourhood children using the solar panels on roof as skateboard ramps • If community members see it, report to police
ADJOURNMENT		<p>Next meeting scheduled for November 28, 2023 to be held at Monsignor Doyle.</p> <p>Meeting adjourned at 7:30pm</p>