



Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, May 29, 2023, at 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener.

Trustees Present:

Linda Cuff, Kathy Doherty-Masters (Vice-chair), Sally Fuentes, David Guerin, Renee Kraft, Marisa Phillips, Robert Sikora, Tracey Weiler (Chair)

Student Trustees Present:

Chloe Armstrong, Anika Fejerpataky

Administrative Officials Present:

Tyrone Dowling, Gerald Foran, Shesh Maharaj, Paul Mendonca, Judy Merkel, Kerry Pomfret, Jennifer Ritsma, Annalisa Varano

Special Resources For The Meeting:

Regrets:

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Trustee Fuentes.

1.2 Territorial Acknowledgment

Territorial Acknowledgement declared by Chair Weiler.

1.3 Approval of Agenda

Chair Weiler noted the following amendments to the agenda:

- 12.3 to follow Section 4 Delegations
- Remove 4.1 Delegation

**2023-40-- It was moved by Trustee Doherty-Masters and seconded by Trustee Cuff:
THAT the agenda for Monday, May 29, 2023, be now approved, as amended.
--- Carried by *consensus*.**

1.4 Declaration of Pecuniary Interest

1.4.1 From the current meeting – NIL

1.4.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action

N/A

2 Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3 Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Board of Trustees' Board Meeting Minutes – April 24, 2023

3.2 2023-2024 Board Meeting Dates

3.3 Governance Minutes – May 15, 2023 (Approval of Minutes)

3.4 Governance Minutes – May 15, 2023 (Approval of recommendations)

3.5 Director's Report

3.6 Chair's Report

Chair Weiler requested a mover and seconder from the Governance Committee for approval of the Minutes of May 15, 2023

**2023-41- It was moved by Trustee Doherty-Masters and seconded by Trustee Cuff:
THAT the Governance Minutes of May 15, 2023, be now approved with amendment that David Guerin sent regrets.**

--- Carried by consensus.

Chair Weiler requested a mover and seconder for approval of the consent agenda.

2023-42- It was moved by Trustee Sikora and seconded by Trustee Guerin:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved.

--- Carried by consensus.

4 Delegations

4.1 Delegation Presentation – J. Richard

4.2 Delegation Presentation - C. Bogias
Phillips appreciate everything you said.

Chair brought forward 12.3 (See 12.3)

5 Advice from the CEO

5.1 Energy Conservation Plan

Superintendent Maharaj introduced the Energy Conservation and Demand Management Plan and presenter Zeb Foss, Energy Conservation Supervisor. Mr. Foss discussed Energy Consumption/Greenhouse Gas Emissions, data, sustainability, reporting requirements, conservation efforts and projects.

5.2 Long Term Accommodation Plan

Superintendent Maharaj presented the Long Term Accommodation Plan for approval.

2023-43- It was moved by Trustee Sikora and seconded by Trustee Guerin:

That the Board of Trustees approve the 2022-23 Long Term Accommodation Plan as presented on May 1, 2023.

--- Carried by consensus.

5.3 Special Education Update/Plan

Superintendent Foran presented the Special Education Plan. The presentation highlighted the special education programs and services provided by the Board such as Individual Education Plan (IEP) Monitoring and Development, Staff Professional Development, Student Services Referral System; Right to Read Update and Special Education Support for Summer 2023. Trustees asked clarifying questions and provided feedback.

5.4 Update on Budget Preparation

Superintendent Maharaj provided an update on the 2023-2024 Budget preparation. Trustees asked clarifying questions and provided feedback.

6. Board Education (at the request of the Board)

7. Reports From Board Committees/Task Forces

7.1 Student Trustee Update

Student Trustees provided an update on events in the school community along with Student Trustee Role update for the month of May. Trustee Doherty-Masters suggested that in the Student Trustee final report that they reflect on their role and how better they can represent student voice.

2023-44 -- It was moved by Trustee Fuentes and seconded by Trustee Sikora:

That the meeting be extended past 9:00 p.m. to 9:30 p.m.

---carried by consensus.

8. Board Education (at the request of the Board)

8.1 Chair Weiler noted OCSTA Communications

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy Review

10.1.1 Board Policy II 011 Student Representation on the Board Is there a need to review the Policy?

Trustee Phillips confirmed review of Board Policy II 011 and find the Board in Compliance.

2023-45 -- It was moved by Trustee Phillips and seconded by Trustee Cuff:

THAT the Board of Trustees reviewed Board Policy II 011 Student Representation on the Board and find that the Board is in compliance.

--- Carried by consensus

There is no need to review policy.

10.1.2 Board Policy II 012 Student Trustee Role Description Is there a need to review the Policy?

Trustee Doherty-Masters reviewed Board Policy II 012 Student Trustee Role and in addition sent the policy to be reviewed by Student Trustees and noted that there is one minor amendment to change his or her to them. She also confirmed the Board was in compliance.

2023-46 -- It was moved by Trustee Doherty-Masters and seconded by Trustee Fuentes:

THAT the Board of Trustees reviewed Board Policy II 012 Student Trustee Role Description and find that the Board is in compliance.

--- Carried by consensus

Policy to be referred to Governance to update him/her to them.

10.1.3 Board Policy III 001 Global Governance-Management Connection Is there a need to review the Policy?

Chair Weiler confirmed review of Board Policy III 001 Global Governance-Management and confirmed the Board is in compliance.

2023-47-- It was moved by Trustee Weiler and seconded by Trustee Sikora:

THAT the Board of Trustees reviewed Board Policy III 001 Global Governance-Management and find that the Board is in compliance.

--- Carried by consensus

Chair Weiler noted that policy should be referred to Governance as it has not been updated since 2008.

11 Assurance of Successful Director of Education Performance

11.1.1 Treatment of Staff – Monitoring Report IV – 004

Superintendent Pomfret presented Board Policy IV-004 Treatment of Staff Monitoring Report seeking compliance.

2023-48 -- It was moved by Trustee Doherty-Master and seconded by Trustee Phillips:

That the Board accept this report indicating compliance of Board Policy IV 004 - Treatment of Staff.
--- Carried by consensus

Chair Weiler noted that it was approaching on 9:30 p.m. and another date will be scheduled for the continuation of this meeting.

Trustee Phillips requested a change to her Notice of Motion, Chair Weiler noted that she will take question away and will advise once she can confirm process.

Chair Weiler noted that Asset Protection – Monitoring Report IV – 009, Notice of Motion, Wellness (Guarding Minds at Work) and Trustee Replacement Process will be recessed until the rescheduled meeting.

(See Section 17 for Adjournment)

11.1.2 Asset Protection – Monitoring Report IV – 009 – Deferred to next meeting

12 Potential Agenda Items

12.1 Notice of Motion - Deferred to next meeting

12.2 Wellness (Guarding Minds at Work) - Deferred to next meeting

12.3 Trustee Replacement Process

Chair Weiler brought forth Trustee Replacement Process after section 4 Delegations. Trustee Sikora sought clarification on whether what the intention was to vote on the replacement Trustee or on the process? Chair Weiler clarified 12.3 noted that it was indicated for decision. Director Dowling addressed outstanding issues brought forth by Trustees.

Trustee Kraft, Sikora and Phillips voiced concerns of not having information beforehand to make informed decision tonight. Trustees commenced round table discussion on cost of by-election, process of using reserves, how best the funds would be used and the best method for Trustee replacement.

Trustee Armstrong provided student voice of how the cost of the By-election could affect herself and other students who are the stakeholders of the Board. Asked that Trustees consider this when deciding whether By-election is in best interest of students.

Trustee Kraft noted that silence in this matter did not mean acceptance, herself and other Trustees were following Board communication protocols with respect to Trustee Ashby's comments.

Chair Weiler asked if it was the will of the group to entertain motions this evening and requested support by shows of hands. Seven in favour and it was confirmed that any motion could be brought forward.

Trustee Phillips moved to fill the vacancy via By-election by recorded vote. Trustee Sikora seconded that motion and round table discussion took place.

Trustee Sikora noted point of order that 5th candidate received 1423 votes.

Trustee Armstrong requested to a non-binding recorded vote.

2023-49 -- It was moved by Trustee Phillips and seconded by Trustee Sikora:

That the Board of Trustee hold a By-election to fill the vacancy seat open through resignation of Wendy Ashby.

By recorded vote:

In favour 3: Trustee Sikora, Phillips and Cuff

Opposed 5: Trustee Kraft, Guerin, Doherty-Masters, Fuentes and Weiler

Non-Binding Vote: Trustee Armstrong

Motion defeated.

Chair Weiler requested another motion to be presented. Trustee Kraft presented a motion to replace Wendy Ashby by looking at the second most voted across the region. It was seconded by Trustee Phillips. Round table discussion took place.

Friendly amendment was requested to add the name Conrad Stanley. After further discussion it was noted to remove Conrad Stanley's as another friendly amendment and proceed with next in line within the region.

2023-50 -- It was moved by Trustee Kraft and seconded by Trustee Phillips:

That the Board of Trustee except candidate that came in next in line in the entire region to replace Wendy Ashby.

By show of hands:

In favour: 4

Opposed: 4

Motion defeated.

Trustee Doherty-Masters brought forward a motion to fill the trustee Vacancy with the fifth candidate in Kitchener-Wilmot created by resignation of Wendy Ashby. It was seconded by Trustee Fuentes. Round table discussion took place. Trustee Kraft was not comfortable with voting as she required more information and requested to abstain her vote. Chair Weiler noted that our By-laws to not allow same, Trustee Kraft noted she was opposed.

2023-51 -- It was moved by Trustee Doherty-Masters and seconded by Trustee Fuentes:

That the Waterloo Catholic District School Board fill the trustee vacancy with the fifth candidate in Kitchener-Wilmot created by the resignation of Wendy Ashby.

Show of hands:

In Favour: 4

Opposed 4

Motion defeated.

Trustee Sikora brought forth a motion stating "that the Board appoint a committee to review the qualifications of any candidates who ran for position of Trustee in the 2022 elections and further that the positions on the committee be open to all Trustees who express a desire to sit on such a committee and further, that the committee provide a report to the Board within 2 weeks". Trustees discussed this option.

Point of order by Director Dowling noting that motion defeated tonight, the two individual's names could not apply. Trustees raised concerns that they were not aware and if they have known this information names would have not been released. Trustees requested legal opinion on this matter and to recess this matter. Trustee Sikora withdrew motion as it conflicted with Board By-law.

Director Dowling noted that he will gather information requested this evening and forward to Trustees before the next meeting.

13 Announcements

13.1 Upcoming Meetings/Events

Trustees discussed upcoming events.

13.2 Pending Items: N/A

13.3 Pending Items for OCSTA Consideration: N/A

14 Items for the Next Meeting Agenda

Trustees discussed upcoming agenda items.

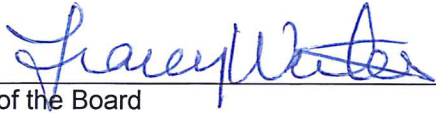
15 Adjournment – Confirm decisions made tonight.

15.1 Confirm Decisions made tonight

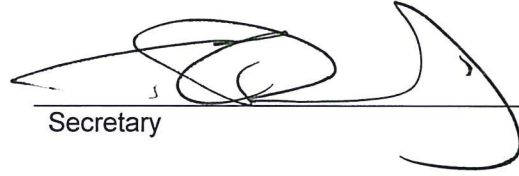
16 Closing Prayer

17 Motion to Adjourn

2023-52-- It was moved by Trustee Phillips and seconded by Trustee Fuentes:
THAT the meeting be returned to public and be now adjourned. The meeting was adjourned by consensus at 9:40 p.m.



Chair of the Board



Secretary