



Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, February 27, 2023, at 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener.

Trustees Present:

Wendy Ashby, Linda Cuff, *Kathy Doherty-Masters (Vice-chair), *Sally Fuentes, Renee Kraft, *Marisa Phillips, Robert Sikora, Tracey Weiler (Chair)

Student Trustees Present:

Anika Fejerpataky

Administrative Officials Present:

Tyrone Dowling, Gerald Foran, Shesh Maharaj, Paul Mendonca, *Judy Merkel, Kerry Pomfret, *Jennifer Ritsma, *Annalisa Varano

Special Resources For The Meeting:

Regrets:

David Guerin, Chloe Armstrong

Recorder:

*Alice Figueiredo, Executive Administrative Assistant

***=Virtual attendance**

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:01 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Trustee Fuentes.

1.2 Territorial Acknowledgment

Territorial Acknowledgement declared by Chair Weiler.

1.3 Approval of Agenda

Chair Weiler noted amendments to the agenda, Trustee Guerin moved to regrets and 5.5 School Year Calendar will be moved to March 6, 2023, Special Board.

**2023-11-- It was moved by Trustee Phillips and seconded by Trustee Sikora:
THAT the agenda for Monday, February 27, 2023, as amended, be now approved.
--- Carried by *consensus*.**

1.4 Declaration of Pecuniary Interest

1.4.1 From the current meeting – NIL

1.4.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action

NA

2 Consent Agenda: Director of Education (e.g., day-to-day operational matters from the Ministry of Education that the board is required to do)

3 Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Board of Trustees' Board Meeting Minutes – Jan 30, 2023

3.2 Semi-Annual Administrative Procedure Update

3.3 Extended Day Program

3.4 SEAC Minutes – Jan 11, 2023

3.5 Audit Committee Minutes – Nov 10, 2022

Chair Weiler requested a mover and seconder for approval of the consent agenda.

**2023-12- It was moved by Trustee Doherty-Masters and seconded by Trustee Fuentes:
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved.
--- Carried by consensus.**

4 Delegations

NA

5 Advice from the CEO

5.1 STSWR Annual Update

Superintendent Maharaj introduced the STSWR Annual report and presenter, Benoit Bourgault, General Manager of Student Transportation Services of Waterloo Region (STSWR). Mr. Bourgault presented the 2021-2022 highlights, how they measure performances, summary of appeals, outlook, and financial overview. Trustees asked clarifying questions and provided feedback.

5.2 Guarding Minds Update

Superintendent Pomfret presented the Guarding Minds at Work Survey report. Data was shared along with next steps. Trustees asked clarifying questions and discussed next steps. Chair Weiler questioned whether a motion would be required to bring back a formal report to the Board of Trustees containing an action plan to ensure that Trustees are updated on the progress of recommendations. Chair Weiler also noted that it will be important to show the action and progress as our policy Treatment of Staff comes up at the May 29th Board Meeting for compliance.

Director Dowling suggested that staff bring this request back to look at a logical time to bring back an action plan and update from the next scan or census. Chair Weiler was satisfied with this suggestion.

5.3 2023-2024 Estimates Budget Update #2

Superintendent Maharaj presented the 2023-2024 Estimates Budget Update.

5.4 Interim Financial Report #1

Superintendent Maharaj presented the Interim Financial Report. Trustees asked clarifying questions and provided feedback.

5.5 School Year Calendar

The School Year Calendar was moved to the March 6, 2023, Special Board Meeting.

5.6 School Naming: Huron Brigadoon

Superintendent Merkel presented a report outlining the criteria for the naming of a new school, which names were considered, the process and feedback. Superintendent Merkel put forth a motion for approval supporting St. Josephine Bakhita as the favoured choice for the Huron Brigadoon school. Trustees asked clarifying questions and provided feedback. Chair Weiler requested a mover and seconder.

**2023-13- It was moved by Trustee Kraft and seconded by Trustee Ashby:
That the Board of Trustee accept this report supporting St. Josephine Bakhita as the most favourable choice for the new Huron Brigadoon school.
--- Carried by consensus.**

5.7 Director's Report

Director Dowling reported on local and provincial events attended for the month of February.

6. Board Education (at the request of the Board)

7. Reports From Board Committees/Task Forces

7.1 Student Trustee Update

Student Trustee Fejerpataky provided an update on events in the school community along with Student Trustee Role update for the month of February. Trustees provided feedback.

8. Board Education (at the request of the Board)

8.1 Chair of Board Monthly Report

Chair Weiler provided report on events attended along with work of the Board for the month of February.

8.2 OCSTA/CCSTA Communications

Chair Weiler discussed OCSTA Communications.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1.1 Board Policy II 007 Board Members' Code of Conduct - Is there a need to review the Policy?

Trustee Ashby shared overview of policy and confirmed compliance.

2023-14 – It was moved by Trustee Ashby and seconded by Trustee Sikora:

THAT the Board of Trustees reviewed Board Policy II 007 Board Members' Code of Conduct and find that the Board is in compliance.

--- Carried by consensus

Trustee Ashby felt that the policy should be referred to Governance as some language should be changed from his/her to them.

10.1.2 Board Policy III 003 Accountability of the CEO – Is there a need to review the Policy?

Trustee Cuff confirmed compliance of Board Policy III 003 Accountability.

2023-15 -- It was moved by Trustee Cuff and seconded by Trustee Kraft:

THAT the Board of Trustees reviewed Board Policy III 003 Accountability of the CEO and find that the Board is in compliance.

--- Carried by consensus

Trustee Cuff recommended the policy be reviewed in Governance as it had not been revised since 2016.

10.1.3 Board Policy III 004 Delegation to the CEO - Is there a need to review the Policy

Trustee Fuentes confirmed compliance and moved same.

2023-16 -- It was moved by Trustee Fuentes and seconded by Trustee Doherty-Masters:

THAT the Board of Trustees reviewed Board Policy III 004 Delegation to the CEO and find that the Board is in compliance.

--- Carried by consensus

11 Assurance of Successful Director of Education Performance

11.1 Emergency CEO Replacement – Monitoring Report IV – 011

Director Dowling presented the Emergency CEO Replacement monitoring report for approval. Trustees asked clarifying questions.

**2023-17 -- It was moved by Trustee Sikora and seconded by Trustee Cuff:
That the Board of Trustees accept Part 1 of this report will be implemented by the CEO when the Director is out of the Province or Country and Part 2 through 4 will be implemented as indicated.**

**That this report be accepted as evidence of compliance with Policy IV 011 - Emergency CEO Replacement.
--- Carried by consensus**

11.2 Treatment of Public – Monitoring Report IV – 002

Director Dowling presented the Treatment of Public monitoring report for approval. Trustees shared concerns with approval given the current issues reported in the media with respect to prom. Trustee Cuff requested that this comes back later for approval or a vote which she will vote against. Director Dowling isn't sure it applies directly to this report but understands the negative impact to the report and noted some inaccuracies reported by media. Trustee Sikora noted that as he reads policy, he doesn't not think we are not in compliance. Chair Weiler states that she does not have any concerns with putting the recommendation forward. Chair Cuff confirmed that she does not have enough information and noting the current situation that we bring back for compliance at a later board meeting. Trustee Phillips agreed with Trustee Cuff.

Chair Weiler put forth the motion being sought and requested a mover and seconder.

**2023-18 -- It was moved by Trustee Sikora and seconded by Trustee Doherty-Masters:
That the Board accept this report indicating compliance with Policy IV 002 - Treatment of Public.**

Chair Weiler asked if there was any further discussion and asked for consensus. Chair Weiler noted that the Board did not have consensus. Trustee Phillips requested a recorded vote.

Chair Weiler asked for show of hands for Trustees accepting compliance. Trustee Fuentes, Trustee Doherty-Masters, Trustee Sikora, Trustee Ashby and Chair Weiler all voted in favour. Five in total accepting compliance of the report.

Chair Weiler asked for show of hands for those voting against compliance: Trustee Kraft, Trustee Cuff and Trustee Phillips voted against compliance. Three in favour of voting against compliance.

Chair Weiler confirmed that the motion was carried.

11.3 Treatment of Students - Monitoring Report IV – 003

Director Dowling presented the Treatment of Students monitoring report and requested approval.

**2023-19 -- It was moved by Trustee Doherty-Masters and seconded by Trustee Sikora:
That the Board accept this report indicating compliance with Policy IV 003 - Treatment of students.
--- Carried by consensus**

12 Potential Agenda Items

13 Announcements

13.1 Upcoming Meetings/Events

Trustees discussed upcoming events.

13.2 Pending Items: N/A

13.3 Pending Items for OCSTA Consideration: N/A

14 Items for the Next Meeting Agenda

Trustees discussed upcoming agenda items.

15 Adjournment – Confirm decisions made tonight.

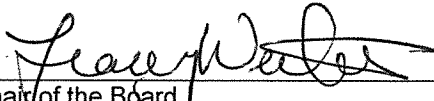
15.1 Confirm Decisions made tonight

Decision Confirmed.

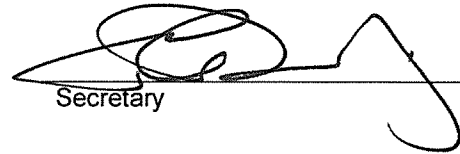
16 Closing Prayer

17 Motion to Adjourn

2023-20-- It was moved by Trustee Cuff and seconded by Trustee Kraft:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 8:58 p.m.



Chair of the Board



Secretary