



Date: November 7, 2022
To: Board of Trustees
From: Director of Education
Subject: 2022 Community Planning and Partnership Report

Type of Report: Decision-Making
 Monitoring
 Incidental Information concerning day-to-day operations

Type of Information: Information for Board of Trustees Decision-Making
 Monitoring Information of Board Policy **IV 010: Facilities/Accommodations**
 Information only of day-to-day operational matters delegated to the CEO

Origin:

[The Community Planning and Partnerships Guideline](#) (CPPG) (Ontario Ministry of Education, March 2015) requires that Boards hold at least one meeting per year to discuss potential planning and partnership opportunities with the public and community organizations.

The guideline focuses on opportunities to share facilities with community partners when:

- Building new schools
- Undertaking significant renovations
- Considering the use of unoccupied space in schools
- Considering properties associated with schools that may close
- Sites that may be considered for future disposition.

Further to the provincial guideline, [APF012 Community Planning and Facility Partnerships](#) provides a framework to work with community organizations to benefit the board, students, and the community. The board must hold at least one meeting per year to discuss potential partnership opportunities.

Policy Statement and/or Education Act/other Legislation citation:

[IV 010: Facilities/Accommodations](#)

“...The CEO shall not...

3. Initiate or enter into projects that involve material changes to facilities without exploring available financing options and public sector partnerships.”

Alignment to the MYSP:

There is no active MYSP.



Background/Comments:

It is the role of management to determine which facilities are suitable for partnerships and which entities are suitable as partners. These decisions are made in a way that is well-informed, well-coordinated, transparent, and consistent with the goals and priorities of Waterloo Catholic District School Board (WCDSB)'s Multi-Year Strategic Plan, WCDSB's Catholic values and social teachings, as well as student achievement, well-being, and safety.

APF012 identifies parameters for the determination of suitable space for partnerships together with criteria for the selection of partners. The Board's [2022 Abridged Long Term Accommodation Plan](#) identified enrolment and facility utilization information and strategic priorities.

It is staff's practice to bring an annual report to the Board of Trustees outlining the requirements, process, and any opportunities that may exist and to allow for inquiries directly from Trustee as well as questions from existing or prospective community partners.

Staff invited entities on the Approved Partner List of this public meeting and directed them to information provided herein. Interested entities are invited to submit a proposal or initiate discussions with staff to determine suitability and fit of future projects.

WCDSB continues to embrace its role as the heart of our community. Developing complementary partnerships is an important way to serve the needs of our students and families and to support our role as effective stewards of public resources.

PARTNERSHIP OPPORTUNITIES

Suitable space for sharing with a partner, is defined by [APF012](#) as:

- 200 surplus pupil places, or a school utilization at or below 70% and this trend is expected to continue
- No accommodation review within the next 3 years
- Space not required for school resources or other board programming
- Size and configuration of the available space
- Ability to separate the partnership space from student areas
- Availability of separate exterior entrance
- Adequate parking for both the school and partner needs
- Site use restrictions
- Facility condition including the adequacy of utilities
- Municipal zoning bylaw restrictions
- Other criteria as appropriate

In accordance with the criteria for determining suitable space, only two facilities were deemed suitable based on available pupil places and utilization during the period from 2021/22 to 2031/32, as shown in Table 1.

St. Gregory CES meets the utilization level in 2021/22 and is forecasted to have a utilization rate less than 70% through to 2026/27, however, does not meet the available pupil place threshold at any point in the forecast.

St. Gregory was identified in recent long term accommodation plans as being part of a future boundary review, together with St. Augustine, to provide enrolment relief to St. Augustine. Further, capital priorities funding was requested in 2021 to construct an addition to support the outcome of a future boundary review.

St. Luke CES met the utilization and available pupil place threshold in 2021/22 and was projected to meet both criteria in 2022/23, but not beyond.

Enrolment at St. Luke is projected to increase based on the introduction of French Immersion programming in 2019/20. Surplus space at St. Luke is continues to accommodate St. Isidore administration, literacy / numeracy consultant office space, and central storage in 2022/23



Table 1 - Evaluation of Partnership Space

School	Actual 2021/22		Actual ¹ 2022/23		Projected 2026/27		Projected 2031/32	
	Surplus Pupil Places	Utilization	Surplus Pupil Places	Utilization	Surplus Pupil Places	Utilization	Surplus Pupil Places	Utilization
St. Gregory	94	61%	111	54%	81	67%	31	87%
St. Luke	219	67%	198	70%	137	74%	159	76%

Meets Criteria	
Does Not Meet Criteria	

CO-BUILD OPPORTUNITIES

Proposed new schools, additions and significant renovations are identified in the Long Term Accommodation Plan. Ideally, the board would identify partnership opportunities one to three years in advance of any potential construction start date.

Several strategic priorities identified in 2021 were advanced in the past year including:

- Construction of new Huron-Brigadoon CES
- Capital funding announced for:
 - New Rosenberg CES
 - New St. Patrick CES + child care
 - New Baden CES + child care
- Ministry approval to purchase received for:
 - New East Kitchener 7-12 site
 - New SE Galt CES site
 - New Rosenberg CES site

However, there are limitations in considering further partnerships and co-builds in funded projects:

- New Rosenberg CES built is a planned partnership with the City of Kitchener. Site size will not accommodate an additional partner.
- New St. Patrick CES has approval for a co-located child care. Site size will not accommodate an additional partner.
- New East Kitchener 7-12 will not accommodate an additional partner.
- New SE Galt CES is a joint build with Waterloo Region District School Board and co-located child care. Site size will not accommodate an additional partner.
- New Baden CES to be constructed with co-located child care. Site size will not accommodate an additional partner.

Possible future co-build opportunities may arise, as the board pursues capital priorities associated with new school construction in the following areas:

- Doon South Catholic Elementary School (Kitchener)

¹ September 2022 enrolment



- West Rosenberg Catholic Elementary School (Kitchener)
- New North Cambridge Catholic Elementary School (Cambridge)

Recommendation:

This report is provided as information to the Board.

Prepared/Reviewed By:

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*4.2 DIRECTOR Monitoring Reports: Where the Board receives from the CEO a monitoring report that flows from a responsibility delegated to the Director under Board Policy – except where approval is required by the Board on a matter delegated by policy to the Board – the minutes of the Meeting at which the Report is received shall expressly provide that the Board has received and approved of the Report as an action consistent with the authority delegated to the CEO, subject in all instances to what otherwise actually occurred.

