



Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on December 12, 2022 at 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener.

Trustees Present:

Wendy Ashby, Linda Cuff, Kathy Doherty-Masters, Sally Fuentes, David Guerin, Renee Kraft, Marisa Phillips, Robert Sikora, Tracey Weiler (Interim Chair)

Student Trustees Present:

Chloe Armstrong, Anika Fejerpataky

Administrative Officials Present:

Tyrone Dowling, Gerald Foran, Shesh Maharaj, Paul Mendonca, Judy Merkel, Kerry Pomfret, Jennifer Ritsma, Annalisa Varano

Special Resources For The Meeting:

Regrets:

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

Director Dowling called the meeting to order at 6:05 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Monsignor Doyle CSS Students.

1.2 Territorial Acknowledgment

Declared by Secretary of The Board/Director Dowling.

1.3 Approval of Agenda

Secretary of The Board/Director Dowling requested a mover and seconder for approval of the agenda.

2022-121-- It was moved by Trustee Weiler and seconded by Trustee Sikora:

THAT the agenda for Monday, December 12, 2022, be now approved.

--- Carried by *consensus*.

1.4 Declaration of Pecuniary Interest

1.4.1 From the current meeting – NIL

1.4.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action

NIL

1.6 Election of Chair

Secretary of The Board, Director Dowling asked for nominations for Chair of the Board. Trustee Phillips put forth Trustee Weiler's name. Secretary of The Board, Director Dowling asked Trustee Weiler if she accepted the nomination, and she did. Secretary of The Board, Director Dowling asked if there were further nominations for Chair of the Board three times. No further nominations were received. Trustee Weiler was elected as Chair of the Board.

**2022-122 -- It was moved by Trustee Ashby and seconded by Trustee Phillips:
THAT Trustee Weiler be elected as Chair of the Board.**

--- Carried by consensus

1.7 Election of Vice-chair

Chair Weiler ask for nominations for Vice-chair of the Board. Trustee Phillips nominated Trustee Cuff, who accepted the nomination. Chair Weiler asked for other nominations, Trustee Ashby nominated Trustee Doherty-Masters, who accepted the nomination.

Chair Weiler confirmed that there were two nominations on the floor and confirmed that voting by show of hands will be required. First, Chair Weiler asked for show of hand in favor of Trustee Cuff, 3 Trustees were in favour. Chair Weiler asked for a show of hands for Trustee Doherty-Masters, 5 Trustees were in favour. With show of hands, Trustee Doherty-Masters was declared Vice-chair of the Board.

**2022-123 -- It was moved by Trustee Ashby and seconded by Trustee Guerin:
THAT Trustee Doherty-Masters be elected as Vice-Chair of the Board.**

--- Carried by consensus

2 Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3 Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1 November 28, 2022 Board of Trustees Meeting

3.2 Director's Monthly Report

Chair Weiler requested a mover and seconder for the approval of consent agenda.

2022-124- It was moved by Trustee Sikora and seconded by Trustee Fuentes:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved.

--- Carried by consensus.

4 Delegations

N/A

5 Advice from the CEO

5.1 Menstrual Equity in Schools

Superintendent Ritsma introduced the Menstrual Equity in Schools Report along with presenter Brigitte Webster, Healthy Active Living Consultant. The presentation discussed background information, financial and disbursement data, feedback and next steps. Trustees asked clarifying questions and provided feedback.

5.2 Well-Being Plan – Equity Action Plan

Superintendent Ritsma introduced the Equity Action Plan report and presenter Lynn Garrioch, Senior Manager of Equity Services. The presentation included information on initiatives, goals, action, timeframe, and benchmarks. Trustees asked clarifying questions and provided feedback.

5.3 Annual Report on Surpluses

Waterloo Catholic District School Board – Monday, December 12, 2022 - 2 -
Minutes – Public Board Meeting

Superintendent Maharaj shared a report on annual surpluses which included recommendations for approval. Trustees asked clarifying questions and provided feedback. Chair Weiler read the motion being sought and requested a mover and seconder.

2022-125- It was moved by Trustee Doherty-Masters and seconded by Trustee Kraft:

1. That the Director of Education be given permission to use up to \$314,598 from the WSIB surplus to service WSIB related costs.
 2. That the Director of Education be given permission to use up to \$213,340 from the Student Support Funds (SSF) surplus to offset related costs.
 3. That the CEO be given permission to use up to \$2,032,253 from the Strategic Plan Implementation surplus to offset related costs.
- Carried by consensus.

5.4 Revised Estimates Report

Superintendent Maharaj presented a report on revised estimates for information. Trustees asked clarifying questions and provided feedback.

5.5 Director's Annual Report

Director Dowling presented the Director's Annual Report for approval. Trustees asked clarifying questions and provided feedback. Chair Weiler requested a mover and seconder.

Prior to consensus Trustee Sikora noted that the section is different from policy statement and to confirm the section of the Education Act. Director Dowling confirmed Section 283(3) of Education Act.

2022-126- It was moved by Trustee Fuentes and seconded by Trustee Sikora:

That the Board accept this report indicating compliance with our obligations under Section 283(3) of The Education Act.

--- Carried by consensus.

5.6 MYSP

Director Dowling presented the 2022-2025 Multi-Year Strategic Plan. The three main pillars are Awake to Belong, Ignite to Believe and Strengthen to Become. Trustees asked clarifying questions and provided feedback. Chair Weiler read the motion for approval and requested a mover and a seconder.

2022-127- It was moved by Trustee Kraft and seconded by Trustee Cuff:

That the Board approve the Multi-Year Strategic Plan for 2022-2025, as found in Appendix A.

--- Carried by consensus.

Chair Weiler put forth a motion to extend past 9:00 p.m. and requested a mover and seconder.

2022-128- It was moved by Trustee Phillips and seconded by Trustee Sikora:

That the meeting be extended past 9:00 p.m.

--- Carried by consensus.

6. Board Education (at the request of the Board)

7. Reports From Board Committees/Task Forces

7.1 Student Trustee Update

Student Trustees Armstrong and Fejerpataky provided an update on events in the school community along with Student Trustee Role update for the month of December. Trustees provided feedback.

8. Board Education (at the request of the Board)

8.1 OCSTA/CCSTA Communications

Chair Weiler reviewed OCSTA communications.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1.1 Board Policy I 001 Ends - Broad Policy Provision

Chair Weiler discussed Board Policy I 001 Ends – Board Policy Provision and noted that this policy was reviewed to all Trustees to review. She requested a mover and seconder to confirm compliance.

2022-129- It was moved by Trustee Fuentes and seconded by Trustee Doherty-Masters:

THAT the Board of Trustees reviewed Board Policy I 001 Ends - Broad Policy Provision and find that the Board is in compliance.

Chair Weiler asked if Trustees were in consensus. Trustee Phillips was not in consensus and felt she needed more information. Chair Weiler gave options on next steps of either vote by show of hands or put the motion on hold until more information is gathered or defer to Governance. Trustees decided to put the motion on hold, have a conversation at Governance and bring back for approval in the future.

Trustee Sikora noted point of order and requested a motion be sought to bring the item to Governance. Chair Weiler asked for a mover and seconder.

2022-130- It was moved by Trustee Phillips and seconded by Trustee Guerin:

That the Board of Trustees move to put the decision to approve Board Policy I 001 Ends - Broad Policy Provision on hold until further discussion at Governance.

--- Carried by consensus.

10.1.2 Board Policy II 005 Consultation

Chair Weiler confirmed review of Board Policy II 005 Consultation moved that it was in compliance and requested a seconder.

2022-131- It was moved by Trustee Weiler and seconded by Trustee Ashby:

THAT the Board of Trustees reviewed Board Policy II 005 Consultation and find that the Board is in compliance.

--- Carried by consensus.

Chair Weiler asked if there was any discussion and noted that reviewed maybe be warranted as it has not been updated since 2018.

11 Assurance of Successful Director of Education Performance

12 Potential Agenda Items

13 Announcements

13.1 Upcoming Meetings/Events

Trustees discussed upcoming events.

13.2 Pending Items: N/A

13.3 Pending Items for OCSTA Consideration: N/A

14 Items for the Next Meeting Agenda

Chair Weiler noted items for the next meeting.

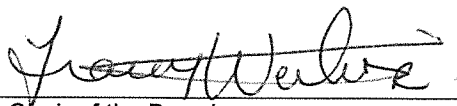
15 Adjournment – Confirm decisions made tonight.

15.1 Confirm Decisions made tonight

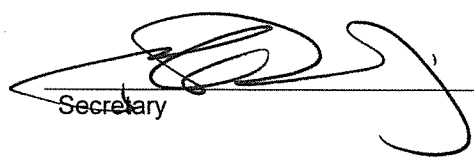
16 Closing Prayer

17 Motion to Adjourn

2022-132-- It was moved by Trustee Fuentes and seconded by Trustee Cuff:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 9:31 p.m.



Chair of the Board



Secretary