



Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held Tuesday, October 25, 2022, at 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener.

Trustees Present:

Bill Conway, Manuel da Silva, Jeanne Gravelle (Chair), Shannon Nash, Wendy Price, Hans Roach, Brian Schmalz, Melanie Van Alphen, Tracey Weiler

Student Trustees Present:

Chloe Armstrong, Anika Fejerpataky

Administrative Officials Present:

Tyrone Dowling, Gerald Foran, Gerry Clifford, Shesh Maharaj, Judy Merkel, Kerry Pomfret, Jennifer Ritsma, Annalisa Varano

Special Resources For The Meeting:

Regrets:

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:09 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Trustee Roach.

1.2 Territorial Acknowledgment

Declared by Chair Gravelle.

1.3 Approval of Agenda

Chair Gravelle noted amendment to the agenda to include 1.5 Items for Action regarding September 26th, 2022 Private, Private meeting regarding HRS matters and addition of item 5.8, Update on Cambridge & North Dumfries By-elections by Director Dowling.

**2022-95-- It was moved by Trustee Van Alphen and seconded by Trustee Weiler:
THAT the agenda for Tuesday, October 25, 2022, as amended, be now approved.
--- Carried by *consensus*.**

1.4 Declaration of Pecuniary Interest

1.4.1 From the current meeting – NIL

1.4.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action:

2022-96-- It was moved by Trustee Weiler and seconded by Trustee da Silva:

That the items for action of the Private, Private meeting of September 26, 2022, regarding HRS matter be now approved.

--- Carried by *consensus*.

2 Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3 Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Board of Trustee's Meeting Minutes – September 26, 2022

3.1.2 Special Board of Trustee Meeting Minutes – October 17, 2022

3.2 SEAC Minutes- September 7, 2022

3.3 Governance Minutes – October 17, 2022

(Approval by Governance Committee)

Chair Gravelle requested a mover and seconder from the Governance Committee for approval of the minutes.

2022-97- It was moved by Trustee Van Alphen and seconded by Trustee Weiler:

THAT the Governance Minutes of October 17, 2022, be now approved.

--- Carried by *consensus*.

Chair Gravelle requested a mover and seconder for the approval of consent agenda.

2022-98- It was moved by Trustee Price and seconded by Trustee da Silva:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved.

--- Carried by *consensus*.

4 Delegations

4.1 Delegations

Starr LoFranco presented to the Board of Trustees with considerations for the upcoming East Kitchener Boundary Review. She requested that Trustees consider legacy status for sub-area Y and asked Trustees to consider the impact on her family and other families in sub-area Y. Trustees discussed legacy option, asked clarifying questions, and discussed current options being proposed by Board staff.

Trustee Gravelle went back to 1.5 for approval.

5 Advice from the CEO

5.1. Well-Being Plan

Superintendent Merkel introduced the Well-Being & Mental Health Update along with presenters Andrea Snyder, Mental Health Lead and Erin Schreiter, Lead Social Worker. The presentation discussed Tier 1, 2 & 3 supports, data, and service delivery. Trustees provided feedback and asked clarifying questions.

5.2. BIEP Update

Superintendent Ritsma provided a report on the Board Improvement and Equity Plan for 2022-2023. Trustees asked clarifying questions and provided feedback.

5.3. Learning Commons Update

Superintendent Maharaj introduced the Learning Commons update and introduced presenter Shelly Wood, Library Support Services Supervisor. The presentation included updates on the five-year plan, supports for Library Technicians and data. Trustees provided feedback along with clarifying questions.

5.4. Census Recommendation Updates

Director Dowling introduced the Census Recommendations report along with co-presenter, Lynn Garrioch, Senior Manager of Equity Services. The presentation discussed the process along with recommendations and action. Trustees asked clarifying questions and provided feedback.

5.5. East Kitchener Boundary Review Recommendations

Superintendent Maharaj, Virina Elgawly, Planning Officer, and Jennifer Passy, Manager of Planning discussed the East Kitchener Boundary Review Recommendations and fielded questions from Trustees. Trustees requested more information before the Special Board meeting of November 7th, 2022.

Trustee Price motioned to extend the meeting past 9:00 p.m.

**2022-99- It was moved by Trustee Price and seconded by Trustee Van Alphen:
That the meeting be extended past 9:00 p.m.**

--- Carried by consensus.

5.6 Trustee Honoraria 2022-2026

Superintendent Maharaj presented a report for approval with respect to the 2022-2026 Trustee Honoraria. Chair Gravelle confirmed a conversation with Superintendent Maharaj with respect to Trustees who participated in committees that were a significant commitment should be compensated with the \$50/meeting and that Trustees can opt to not have it is up to individual trustees. Superintendent Maharaj noted that they will put a process in place to ensure the amounts are paid out proactively for future meetings.

2022-100- It was moved by Trustee Price and seconded by Trustee Weiler:

1. That Trustees be paid an annual honorarium for the 2022-2026 term of office comprised of the base amount and enrolment amounts as described in Ontario Regulation 357/06.

--Carried by Consensus

2022-101- It was moved by Trustee Conway and seconded by Trustee da Silva:

2. That the honorarium amounts be set as follows:

Trustees: A base amount of \$5,900 plus an enrolment amount of \$4,711 = \$10,611 per annum

Vice Chair: A base amount of \$8,400 plus an enrolment amount of \$5,316 = \$13,716 per annum

Chair: A base amount of \$10,900 plus an enrolment amount of \$5,921 = \$16,821 per annum

--- Carried by consensus.

2022-102- It was moved by Trustee Price and seconded by Trustee Conway:

3. That Trustees amend Board Policy II 013 "Cost of Governance" to reflect these changes effective November 15, 2022.

--- Carried by consensus.

2022-103- It was moved by Trustee da Silva and seconded by Trustee Schmalz:

4. THAT the amount of \$50 per meeting will be paid to trustees who attend committee meetings that are required to be established by law. There are four such committees: Audit Committee (AC), Special Education Advisory Committee (SEAC), Catholic Parent Involvement Committee (CPIC) and Supervised Alternative Learning Committee (SAL).

--- Carried by consensus.

5.7 Director's Report

Director Dowling reported on local and provincial events attended for the month of October.

5.8 Update on Cambridge North Dumferries By-elections

Director Dowling updated Trustees with Cambridge By-elections, a date will be provided shortly and is in regular contact with the City clerk and will update Trustees as information becomes available. Trustees asked clarifying questions and provided feedback.

6. Board Education (at the request of the Board)

7. Reports From Board Committees/Task Forces

7.1 Student Trustee Update

Student Trustees Armstrong and Fejerpataky provided an update on events in the school community along with Student Trustee Role update for the month of October.

8. Board Education (at the request of the Board)

8.1 Chair's Report

Chair Gravelle provided reported on events attended along with work of the Board for the month of October.

8.2 OCSTA/CCSTA Communications

Chair Gravelle reviewed OCSTA communications.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy Review

Trustee Weiler confirmed review of Board Policy II 003 Board Job Description and motioned that the Board was in Compliance and that there was no need to review the policy.

10.1.1 Board Policy II 003 Board Job Description - Is there a need to review the Policy?

Trustee Weiler confirmed review Board Policy II 003 Board Job Description and confirmed compliance.

2022-104 -- It was moved by Trustee Weiler and seconded by Trustee da Silva:

THAT the Board of Trustees reviewed Board Policy II 003 Board Job Description and find that the Board is in compliance.

--- Carried by consensus.

11 Assurance of Successful Director of Education Performance

12 Potential Agenda Items

13 Announcements

13.1 Upcoming Meetings/Events

Trustees discussed upcoming events. Chair Gravelle congratulated Trustees who ran in the election and congratulated Trustee Roach on his election to Councillor Ward 3, City of Waterloo, and Trustee Weiler on her reelection of Separate School Board Trustee for WCDSB.

13.2 Pending Items: N/A

13.3 Pending Items for OCSTA Consideration: N/A

14 Items for the Next Meeting Agenda

Chair Gravelle noted items for next meeting.

15 Adjournment – Confirm decisions made tonight.

15.1 Confirm Decisions made tonight

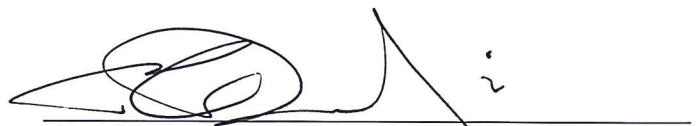
16 Closing Prayer

17 Motion to Adjourn

2022-105-- It was moved by Trustee Price and seconded by Trustee Nash

THAT the meeting be now adjourned. The meeting was adjourned by consensus at 9:56 p.m.


Chair of the Board


Secretary