



## **Board of Trustees' Board Meeting**

A public meeting of the Board of Trustees was held Monday, June 13, 2022, at 1st floor Board Room, Catholic Education Centre, 35 Weber Street, Kitchener.

### **Trustees Present:**

\*Bill Conway, Manuel da Silva, Jeanne Gravelle (Chair), \*Shannon Nash, Wendy Price, \*Hans Roach, Brian Schmalz, Melanie Van Alphen, Tracey Weiler

\*Via Teams

### **Student Trustees Present:**

Sarah Simoes, Sarah Wilson

### **Administrative Officials Present:**

Loretta Notten, Jason Connolly, Gerald Foran, \*John Klein, Shesh Maharaj, Judy Merkel, Jennifer Ritsma, Annalisa Varano

\*Via Teams

### **Special Resources For The Meeting:**

### **Regrets:**

### **Recorder:**

Alice Figueiredo, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

## **1. Call to Order:**

The Chair of the Board called the meeting to order at 6:05 p.m.

### **1.1 Opening Prayer & Memorials**

The meeting opened with prayer by Resurrection CSS students.

### **1.2 Territorial Acknowledgment**

Declared by Resurrection CSS students.

### **1.3 Approval of Agenda**

2022-80-- It was moved by Trustee Schmalz and seconded by Trustee Price:  
**THAT** the agenda for Monday, June 13, 2022 be now approved.  
--- Carried by *consensus*.

### **1.4 Declaration of Pecuniary Interest**

1.4.1 From the current meeting – NIL

1.4.2 From a previous public or in-camera meeting – NIL

**1.5 Items for Action:**

N/A

**2 Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

**3 Consent Agenda: Board of Trustees (Minutes of meetings)**

- 3.1 Approval of Minutes of Regular and Special Meetings
  - 3.1.1 Board of Trustee's Meeting – May 30, 2022
  - 3.1.2 Special Board of Trustees Meeting – June 6, 2022
- 3.2 SEAC Minutes- May 18, 2022
- 3.3 SEAC Minutes – June 1, 2022
- 3.4 Interim Financial Report #3
- 3.5 Audit Committee Minutes- April 5, 2022

**2022-81- It was moved by Trustee da Silva and seconded by Trustee Price:**

**THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved.**

**--- Carried by consensus.**

**4 Delegations**

- 4.1 Trustee Schmalz presented the John Sweeney Award.

**5 Advice from the CEO**

**5.1 Director's Monthly Report**

Director Notten provided an update on various meetings and events attended locally and provincially.

**5.2 Student Census Update**

Superintendent Ritsma introduced the Student Census Update and presenter Lynn Garrioch, Equity Officer. Data, demographics and next steps were discussed. Trustees asked clarifying questions and provided feedback.

**5.3 Proposed 2022-23 School Year Budget**

Superintendent Maharaj presented the 2022-2023 budget for approval. Motion to be spoken to in section 11 (Monitoring Reports).

**5.4 MYSP Report**

Director Notten presented the MYSP Report which included KPI Highlights, key messages regarding the new MYSP and next steps. Trustees asked clarifying questions and provided feedback.

**2022-82- It was moved by Trustee da Silva and seconded by Trustee Price:**

**THAT the Board approve the Multi-Year Strategic Plan Report Card Update for the 2021-2022 school year, as presented in this report and found in Appendices A and B.**

**--- Carried by consensus.**

**6. Board Education (at the request of the Board)**

**7. Reports From Board Committees/Task Forces**

**7.1 Student Trustee Update**

Student Trustees' Simoes and Wilson provided an update on events in the school community along with Student Trustee Role update for the month of June. Incoming Student Trustees were introduced. Trustee Conway and Trustee Weiler recognized the current Student Trustees.

**7.2 Pastoral Care Committee Annual Report**

Trustee Price presented the Pastoral Care Committee Annual Report.

### **7.3 Linkages Committee Annual Report**

Trustee Weiler presented the Linkages Committee Annual Report.

### **7.4 Governance Committee Annual Report**

Trustee Schmalz presented the Governance Committee Annual Report.

## **8. Board Education (at the request of the Board)**

### **8.1 Chair's Report**

Chair Gravelle provided a summary of events and meetings attended during the month of June. Chair Gravelle noted correspondence that she recently came across with respect to Executive Compensation and asked Trustees if they wish to write a letter to the Minister of Education in support. Trustees provided feedback and agreed a letter should be written on their behalf. Trustee Price shared a motion and Chair Gravelle requested a seconder.

**2022-83- It was moved by Trustee Price and seconded by Trustee Schmalz:**

**THAT the Board directs the Chair to write a letter of advocacy to the Minister of Education and the President of the Treasury Board on the subject of Executive Compensation.**

**--- Carried by consensus.**

### **8.2 OCSTA/CCSTA Communications**

Chair Gravelle reviewed OCSTA communications.

## **9 Policy Discussion**

## **10 Assurance of Successful Board Performance**

### **10.1 Board Policy Review**

#### **10.1.1 Board Policy II 001 General Governance Commitment - Is there a need to review the Policy?**

Trustee Van Alphen confirmed review of Board Policy II 001 General Governance Commitment and confirmed compliance.

**2022-84 -- It was moved by Trustee Van Alphen and seconded by Trustee da Silva:**

**THAT the Board of Trustees reviewed Board Policy II 001 General Governance Commitment and find that the Board is in compliance.**

**--- Carried by consensus.**

There is no need to review the policy.

#### **10.1.2 Board Policy II 009 Board Committee Principles- Is there a need to review the Policy?**

Trustee Conway confirmed review of Board Policy II 009 Board Committee Principles and confirmed compliance.

**2022-85 -- It was moved by Trustee Conway and seconded by Trustee Price:**

**THAT the Board of Trustees reviewed Board Policy II 009 Board Committee Principles and find that the Board is in compliance.**

**--- Carried by consensus.**

There is no need to review the policy.

#### **10.1.3 Board Policy II 010 Board Committee Structure- Is there a need to review the Policy?**

Trustee Nash confirmed review of Board Policy II 010 Board Committee Structure and confirmed compliance.

**2022- 86 -- It was moved by Trustee Nash and seconded by Trustee Schmalz:**

**THAT the Board of Trustees reviewed Board Policy II 010 Board Committee Structure and find that the Board is in compliance.**

**--- Carried by consensus.**

There is no need to review the policy.

## **11 Assurance of Successful Director of Education Performance**

### **11.1.1 Board Policy IV 001 - General Executive Limitation**

Director Notten presented Board Policy IV 001 - General Executive Limitation for compliance.

**2022-87 -- It was moved by Trustee Schmalz and seconded by Trustee Price:**

**That the Board accept this report indicating compliance with General Executive Limitation Policy IV 001.**

**--- Carried by consensus.**

### **11.1.2 Board Policy IV 002 - Treatment of Public**

Director Notten presented Board Policy IV 002 - Treatment of Public for compliance.

**2022-88 -- It was moved by Trustee Price and seconded by Trustee Schmalz:**

**That the Board accept this report indicating compliance with communication and support to Board Policy IV 002 Treatment of Public.**

**--- Carried by consensus.**

### **11.1.3 Board Policy IV 003 - Treatment of Students**

Director Notten presented Board Policy IV 003 - Treatment of Students for compliance.

**2022-89 -- It was moved by Trustee Weiler and seconded by Trustee da Silva:**

**That the Board accept this report indicating compliance with Treatment of Students Policy IV 003.**

**--- Carried by consensus**

### **11.1.4 Board Policy IV 007 Monitoring Report and 2022-23 Budget Approval**

Superintendent Maharaj presented Board Policy IV 007 Monitoring Report and 2022-23 Budget for Approval. Trustee Price suggested that the motion be separated for clarity.

**2022-90 -- It was moved by Trustee Van Alphen and seconded by Trustee Price:**

**That the Board of Trustees accept this report as providing evidence that the CEO is compliant with Board Policy IV007 "Financial Planning/Budgeting".**

**--- Carried by consensus**

**2022-91 -- It was moved by Trustee Weiler and seconded by Trustee da Silva:**

**That the Board of Trustees approve an operating budget of \$311,946,001 for the 2022-23 school year as presented to the Board.**

**--- Carried by consensus**

**2022-92 -- It was moved by Trustee Schmalz and seconded by Trustee Price:**

**That the Board of Trustees approve a capital budget of \$21,691,822 for the 2022-23 school year as presented to the Board.**

**--- Carried by consensus**

**2022-93 -- It was moved by Trustee Weiler and seconded by Trustee Schmalz:**

**That the Board of Trustees direct Administration to file this balanced budget with the Ministry of Education before the deadline of June 30, 2022.**

**--- Carried by consensus**

## **12 Potential Agenda Items**

### **13 Announcements**

#### **13.1 Upcoming Meetings/Events**

Trustees discussed upcoming events. Director Notten and Trustee Price acknowledged Superintendent Connolly who will be leaving in July. Trustee Conway acknowledged Director Notten who will be retiring in August.

#### **13.2 Pending Items: N/A**

#### **13.3 Pending Items for OCSTA Consideration: N/A**

**14 Items for the Next Meeting Agenda**

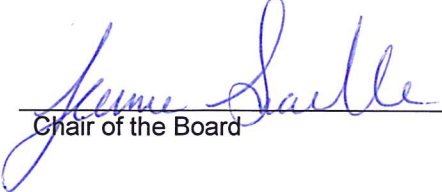
**15 Adjournment – Confirm decisions made tonight.**

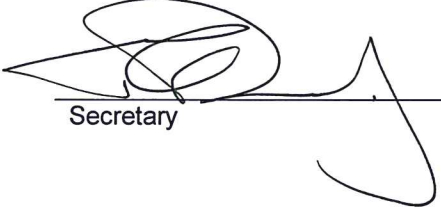
15.1 Confirm Decisions made tonight

**16 Closing Prayer**

**17 Motion to Adjourn**

2022-94-- It was moved by Trustee Price and seconded by Trustee Weiler  
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 9:06 p.m.

  
\_\_\_\_\_  
Chair of the Board

  
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Secretary