



RESPONSIBLE USE OF TECHNOLOGY & ELECTRONIC DATA ACCESS Students Grades 9 to 12 Consent

ACCESSIBILITY:

To request this file in large print, please email aoda@wcdsb.ca or call (519) 578-3660.

Note: If there are any questions, please do not hesitate to contact the school principal before signing.

Name of Student: _____ School: _____

I am applying for access to the Internet and agree to the following guidelines:

1. My network access is for personal educational purposes only, including research, intellectual exchanges, educational projects, and like purposes.
2. I will abide by all federal and provincial laws regarding copyright, threatening or obscene material, racism and sexism or all other immoral, unethical or illegal activities. I agree to be responsible for respecting intellectual property rights and the laws which govern them.
3. I will use social media responsibly, ethically and in a dignified manner. Before posting comments I will **THINK**: Is it **True**, **Hurtful**, **Illegal**, **Necessary** or **Kind**?
4. I will not assist others in breaking these rules or be a party to others breaking these rules.
5. I will not intentionally seek information about, browse, obtain copies of, or modify files or passwords, belonging to other people, whether at school or elsewhere.
6. I will refrain from using or introducing to the school computer environment, whether network or stand-alone, files, programs, diskettes, thumb drive / data sticks, SD cards, external hard drives, etc., known to contain viruses or malware. In this spirit, I will also regularly check my files and diskettes for viruses and endeavour to keep computing systems virus-free.
7. I will not try to obtain systems privileges to which I am not entitled.
8. I will not share my login and password with others, nor attempt to learn or use logins and passwords which are not my own.
9. I will not exploit any gaps in security, and furthermore will report these gaps immediately to my teacher.
10. At any time during my use of Internet, I am willing to explain to a supervisor or teacher my activities, and for what purpose I am accessing certain files.
11. If I encounter any material which is inappropriate, obscene, abusive, offensive, harassing, or illegal or which counsels illegal activities, I will report it to my teacher immediately.
12. The school reserves the right to review, edit or remove any material stored on school computer/network facilities.
13. I agree to the immediate loss of my privileges should I fail to abide by any of the above. School disciplinary and/or legal action may be invoked where necessary.



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14. In an effort to support our student's safety and mental well-being, and in the context of prioritizing safe schools, we are committed to maintaining a level of oversight within our schools' online communities. The Student Aware program monitors online traffic through accounts linked to Waterloo Catholic District School Board (WCDSB) network, filtering high risk searches into the following categories: suicide, cyber bullying, malware, violence, exploitation, abuse or other dangerous online activity. The Student Aware Coordinator follows up with Administrators to support student and school safety.

CONSENT

Student access for students under the age of 18 years of age requires that a parent/guardian read and sign the following:

☐ I understand and agree to all the statements in this document.

Name of Parent/Guardian

Signature of Parent/Guardian OR Adult Student (handwritten or typed)

Date (yyyy-mm-dd)

Notice of Collection

Information on this form is collected pursuant to s. 28(2) of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and s.265(1)(d) of the Education Act. Information on this form will be used to administer school-based use of digital tools and resources, accounts, online activity, and third-party apps. Questions about the use of the form should be directed to the school Principal. Questions about the collection, use, or disclosure of personal information on the form should be directed to the Privacy Officer at privacy@wcdsb.ca, or 519-580-3297, or 35 Weber St. W., Unit A, Kitchener, ON, N2H 3Z1.

Completed by: Parent/Guardian OR Adult Student

Distribution: Parent/Guardian/Adult Student → Principal

Retention: Main Office/Attendance (until Retirement of Student)