



## **Board of Trustees' Board Meeting**

A public meeting of the Board of Trustees was held Virtually via Teams on Monday, May 31, 2021.

### **Trustees Present:**

Bill Conway, Manuel da Silva, Jeanne Gravelle, Wendy Price, Brian Schmalz, Melanie Van Alphen (Chair), Tracey Weiler

### **Student Trustees Present:**

Abby Barbosa & Kate Morrison

\*Kate Morrison left the meeting at 6:56 p.m.

### **Administrative Officials Present:**

Loretta Notten, Jason Connolly, Gerald Foran, Maria Ivankovic, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson

### **Special Resources For The Meeting:**

### **Regrets:**

Greg Reitzel & Kevin Dupuis

### **Recorder:**

Alice Figueiredo, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

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## **1. Call to Order:**

The Chair of the Board called the meeting to order at 6:00 p.m.

### **1.1 Opening Prayer & Memorials**

The meeting opened with prayer by Trustee Price.

### **1.2 Territorial Acknowledgment**

The Territorial Acknowledgement was declared by Chair Van Alphen.

### **1.3 Approval of Agenda**

Amendments to the agenda:

- 5.4 should be noted for "Information" not "Approval"
- Addition of 8.3 "Receipt of Trustee Resignations"

**2021-70-- It was moved by Trustee Conway seconded by Trustee Gravelle:**

**THAT the agenda for Monday, May 31, 2021, as amended, be now approved. --- Carried by *consensus*.**

### **1.4 Declaration of Pecuniary Interest**

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

## 1.5 Items for Action:

**2021-71-- It was moved by Trustee da Silva seconded by Trustee Schmalz:  
That the In-camera meeting of May 10th, 2021 regarding HRS matters and Private, Private, Private meeting of May 10th, 2021 regarding HRS matters be now approved. --- Carried by consensus**

## **2 Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

### **3 Consent Agenda: Board of Trustees (Minutes of meetings)**

#### **Approval of Minutes of Regular and Special Meetings**

- 3.1 Approval of Minutes of Regular and Special Meetings
  - 3.1.1 Board Meeting Minutes of April 26, 2021
  - 3.1.2 EDC Charges Policy Review Minutes of April 19, 2021
  - 3.1.3 EDC Background Study Minutes of April 19, 2021
  - 3.1.4 EDC Joint Special Meeting Minutes of May 10, 2021
- 3.2 SEAC Minutes of April 7, 2021
- 3.3 CPIC Minutes of April 20, 2021
- 3.4 HRS Staffing Report Update
- 3.5 Governance Minutes of May 3, 2021

Chair Van Alphen requested that the Governance minutes be approved separately by the Governance Committee, it was noted that the spelling errors had been fixed.

**2021-72- It was moved by Trustee Schmalz and seconded by Trustee Gravelle  
THAT the Governance Minutes of May 3, 2021, be now approved. --- Carried by consensus**

Chair Van Alphen request approval of the Consent Agenda.

**2021-73- It was moved by Trustee Conway and seconded by Trustee Weiler:  
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. --- Carried by consensus**

## **4 Delegations**

### **5 Advice from the CEO**

#### **5.1 Director's Update**

Director Notten informed Trustees of highlights of meetings attended locally and provincially. Trustees asked clarifying questions and provided feedback.

#### **5.2 Energy Conservation Plan**

Elena Weber-Kraljevska, Energy Conservation Officer provided the Board of Trustees with a presentation on Energy Conservation and Sustainability Update at Waterloo Catholic. Trustees asked clarifying questions and provided feedback.

#### **5.3 Multi-Year Capital Renewal Plan**

Terri Pickett, Senior Manager of Facility Services presented on the Multi-Year Capital Renewal Plan. Funding, current and future construction projects were discussed.

#### **5.4 French Immersion Review**

Jennifer Passy, Manager of Planning along with Jennifer Kruithof, FSL Consultant presented on the French Immersion. The report made several recommendations for the Board of Trustees' consideration on June 14, 2021. Trustees asked clarifying questions and noted community concerns with the lottery process and expected growth of the program and whether the Board can accommodate.

#### **5.5 Long Term Accommodation Plan**

Jennifer Passy, Manager of Planning presented on the Board's Long-Term Accommodation plan and requested approval.

**2021-74- It was moved by Trustee Schmalz and seconded by Trustee Gravelle:  
That the Board of Trustees approve the "2021 Abridged Long Term Accommodation Plan. --- Carried by consensus**

#### **5.6 Special Education Update/Plan**

Superintendent Foran,

Gerald, Erin Lemak, Principal, Erin Schreiter, Lead Social Worker and Tee Battistella, Senior Manager of Special Education provided a presentation on Special Education and the plan forward. Trustees asked clarifying questions and provided feedback.

#### **5.7 School Year Calendar**

Superintendent Klein presented the 2021-2022 School Year Calendar for approval.

**2021-75- It was moved by Trustee Weiler and seconded by Trustee Schmalz:  
That the 2021-2022 School Year Calendar is presented to trustees for their approval.  
--- Carried by consensus**

#### **5.8 Huron Brigadoon Boundary Review – Clarification Report**

Chair Van Alphen asked Trustees if there were any questions. No questions came forward.

#### **5.9 Update on WCDSB COVID Education Delivery Plan**

Director Notten provided an update which included current landscape, vaccinations update, targeted testing, secondary plan for fall, grants and look ahead. Trustees voiced concerns including secondary students return to quad-mester and pending announcement of whether students return face to face this spring.

### **6. Board Education (at the request of the Board)**

#### **7. Reports From Board Committees/Task Forces**

##### **7.1 Student Trustee Update**

Student Trustees provided an update on activities hosted by schools and Student Trustee initiatives. Student Trustees Barbosa noted student concerns of having the graduation in the fall. Director Notten noted that there was not enough time to plan and identify award winner this spring.

### **8. Board Education (at the request of the Board)**

#### **8.1 Chair's Report**

Chair Van Alphen provided recap on events attended during the month of May.

#### **8.2 OCSTA/CCSTA Communications**

Chair Van Alphen briefly discussed communications.

#### **8.3 Receipt of Trustee Resignations**

Chair Van Alphen confirmed that Trustees' received communication over the weekend from both Trustee Dupuis and Trustee Reitzel that they wish to stepdown as Trustees effective immediately. As per the Education Act a motion for approval is required. As per By-law and Education Act, the Board must appoint replacement Trustees within 90 days of resignation.

**2021-76 -- It was moved by Trustee Weiler and seconded by Trustee da Silva :  
That the Board of Trustees accept the resignation of Trustee Greg Reitzel effective immediately. --- Carried by consensus**

**2021-77 -- It was moved by Trustee da Silva and seconded by Trustee Conway:  
That the Board of Trustees accept the resignation of Trustee Kevin Dupuis effective immediately. --- Carried by consensus**

## **9 Policy Discussion**

### **9.1 Governance**

Trustee Gravelle presented a report on recommendations from Governance and requested approval of same.

**2021-78 -- It was moved by Trustee Price and seconded by Trustee Weiler:  
That the Board of Trustees keep the Ends Policy in the pending items on Board Agendas, but change final statement of the policy to reflect that “monitoring will happen throughout the year, but more formally in December of each year. --- Carried by consensus**

**2021-79 -- It was moved by Trustee Schmalz and seconded by Trustee Weiler:  
That the Board of Trustees Revise Policy IV 010 to strike the words from clause 3:“finance options and”. --- Carried by consensus**

## **10 Assurance of Successful Board Performance**

### **10.1 Board Policy Review**

#### **10.1.1 Board Policy II 011 Student Representation on the Board**

Trustee Conway confirmed review of Board Policy II 011 and moved that it was in compliance.

**2021-80 -- It was moved by Trustee Conway and seconded by Trustee Schmalz:  
THAT the Board of Trustees reviewed Board Policy II 011 Student Representation on the Board and find that the Board is in compliance. --- Carried by consensus.**

Is there a need to review the Policy? No.

#### **10.1.2 Board Policy II 012 Student Trustee Role Description**

Trustee da Silva confirmed review of Board Policy II 012 and moved that it was in compliance.

**2021-81 -- It was moved by Trustee da Silva and seconded by Trustee Schmalz:  
THAT the Board of Trustees reviewed Board Policy II 012 Student Trustee Role Description and find that the Board is in compliance. --- Carried by consensus**

Is there a need to review the Policy? No.

#### **10.1.3 Board Policy III 001 Global Governance-Management Connection**

Chair Van Alphen confirmed review of Board Policy III 001 and confirmed compliance.

**2021-82 -- It was moved by Trustee Van Alphen and seconded by Trustee Price:  
THAT the Board of Trustees reviewed Board Policy III 001 Global Governance-Management Connection and find that the Board is in compliance. --- Carried by consensus.**

Is there a need to review the Policy? No.

## **10.2 2021-2022 Board/Committee of the Whole Meeting Dates**

Chair Van Alphen presented the 2021-2022 Board calendar for approval. Trustee Price noted that February 3<sup>rd</sup> and March 3<sup>rd</sup> should be February 7<sup>th</sup> and March 7<sup>th</sup> and that March break should be noted as March 14-18. Chair Van Alphen requested approval with the amendments.

**2021-83 -- It was moved by Trustee Price and seconded by Trustee da Silva:  
That the Board of Trustees approve the Board dates for 2021/2022 as amended and recommended.  
--- Carried by consensus**

## **10.3 Student Trustee Feedback – 2020/2021 Results**

Chair Van Alphen opened the table for discussion and confirmed that the incoming Student Trustees have been assigned their mentors (Trustee Conway and Trustee Weiler).

## **10.4 Compiled results of Board of Trustees Self-Evaluation for 2020/2021 School Year**

Chair Van Alphen opened the table for discussion, no comments.

## **11 Assurance of Successful Director of Education Performance**

### **11.1 Monitoring Reports & Vote on Compliance**

#### **11.1.1 Treatment of Staff – Monitoring Report IV – 004**

Superintendent Connolly presented the Board of Trustees with a report demonstrating compliance.

**Point of Order: Motion to extend the meeting at 8:59 p.m.:**

**2021-84 -- It was moved by Trustee Schmalz and seconded by Trustee Gravelle:  
That the meeting be extended past 9:00 p.m. --- Carried by consensus**

Trustees asked clarifying questions and provided feedback.

**2021-85 -- It was moved by Trustee Price and seconded by Trustee Schmalz:  
That the Board accept this report indicating compliance with Treatment of Staff Policy IV 004. --- Carried by consensus.**

#### **11.1.2 Asset Protection – Monitoring Report IV – 009**

Superintendent Maharaj presented the Board of Trustees with a report demonstrating compliance.

**2021-86 -- It was moved by Trustee schmalz and seconded by Trustee Gravelle:  
That the Board of Trustees approves this report as demonstrating compliance with Board Policy IV 009 for the 2020-21 school year. --- Carried by consensus.**

## **12 Potential Agenda Items**

### **12.1 Trustee Inquiry Report from the CEO**

#### **12.1 Future Online Learning Concerns**

Trustee Gravelle brought forth concern on the future of online learning and requested input from Trustees on whether there was interest on writing a letter to the Ministry with concerns. Trustee Price noted hesitations as there is not enough information released from the Ministry and hard to comment. Trustee Conway supports the idea but questioned what the ask would be. Trustee Gravelle presented a motion for consideration:

*That the Board of Trustees direct the Chair to write a letter to the Minister of Education, expressing the Board's desire to be part of a public consultation about the intention to expand independent remote learning opportunities for both elementary and secondary.*

Trustee Schmalz provided suggestion and “public was amended to say “broader”.

2021-87-- It was moved by Trustee Gravelle and seconded by Trustee Conway:  
That the Board of Trustees direct the Chair to write a letter to the Minister of Education, expressing the Board's desire to be part of a broader consultation about the intention to expand independent remote learning opportunities for both elementary and secondary. --- Carried by consensus

### **13 Announcements**

#### **13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):**

No Questions.

#### **13.2 Pending Items:**

#### **13.3 Pending Items for OCSTA Consideration**

### **14 Items for the Next Meeting Agenda**

Chair Van Alphen noted that FI and Huron Brigadoon Boundary are missing from next items and are up for decision on June 14.

### **15 Adjournment – Confirm decisions made tonight.**

15.1 The Recording Secretary confirmed the meeting decisions.

15.2 Move into Private, Private, Private

2021-88-- It was moved by Trustee Schmalz and seconded by Trustee da Silva:  
THAT the meeting move into Private, Private, Private at 9:42 p.m. --- Carried by consensus

### **16 Closing Prayer**

### **17 Motion to Adjourn**

2021-89-- It was moved by Trustee da Silva and seconded by Trustee Gravelle:  
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 10:38 p.m.



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Chair of the Board

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Secretary