



Date: February 8, 2021
To: Board of Trustees
From: Director of Education
Subject: Huron Brigadoon Boundary Review – Timeline Scenarios

Type of Report:

- ☒ Decision-Making
- ☐ Monitoring
- ☐ Incidental Information concerning day-to-day operations

Type of Information:

- ☒ Information for Board of Trustees Decision-Making
- ☐ Monitoring Information of Board Policy **XX XXX**
- ☐ Information only of day-to-day operational matters delegated to the CEO

Origin: (cite Education Act and/or Board Policy or other legislation)

Board Report – January 25, 2021: Huron Brigadoon Boundary Review – Initial Staff Report and Initiation of Review

Policy Statement and/or Education Act/other Legislation citation:

Board Policy IV 010: Facilities/Accommodations *‘the CEO shall not ...*

2. Fail to conduct accommodation reviews process (i.e. boundary review and school closures) that is not in compliance with current Ministry of Education guidelines and directives.”

Alignment to the MYSP:

Strategic Priority: Student Engagement, Achievement, and Innovation

Strategic Direction: Foster maximum opportunity for success for all

Strategic Priority: Building Capacity to Lead, Learn and Live Authentically

Strategic Direction: Nurture the well-being of students and staff

Background/Comments:

On January 25, 2021, the Board of Trustees received the report entitled “Huron Brigadoon Boundary Review – Initial Staff Report and Initiation of Review”, which included a proposed timeline for the boundary review. The Board of Trustees approved the initiation of the boundary review and directed staff to return to the February 8, 2021 Committee of the Whole meeting with alternative timelines for the execution of the review.



Boundary Review Timeline Scenarios:

Three timelines are included in this report for the Board's consideration:

Appendix A

- April to December
- Two Boundary Review Committee (BRC) meetings in 2020/21 and remainder of BRC meetings in 2021/22
- Two public consultation sessions in the 2021/22 school year
- Decision in 2021/22

Appendix B

- April to December
- Half of BRC meetings in 2020/21 and 2021/22
- One public consultation session in 2020/21 and one in 2021/22
- Decision in 2021/22

Appendix C

- March to June
- All BRC meetings in 2020/21
- Two public consultation sessions in 2020/21
- Decision in 2020/21 school year

Below are points for consideration:

- Administrator changes in review area schools are anticipated between the current and next school year.
 - Depending on the timeline chosen, new administrators may be responsible for transition planning without involvement in the boundary review process, and/or may have to be involved in fall meetings without the history of the school or involvement in the spring dialogues.
- Virtual BRC meetings and public consultation sessions are likely in this boundary review, regardless of timeline chosen.
 - Although virtual engagement may not be the same as in-person consultation, virtual meetings may expand access to parents/families with barriers such as childcare and transportation, which are now removed.
 - Online engagement via Thoughtexchange is being used extensively by the board and was a tool used in the St. John Boundary Review to expand engagement and augment in-person meetings.
 - Other school boards and public bodies have continued to conduct public consultation processes and have engaged their communities via electronic means.
 - Board, committee and staff events have been virtual since March 2020, so the use of technology to engage and collaborate with others is not new and has become an expectation of many.
- Anticipated Huron Brigadoon School Opening
 - The new school is anticipated to open September 2022.
 - A decision is required by no later than December 2021 to ensure school direction information is available for JK and FI registration in January 2022 and to support students and their families with transition planning.
 - As new homes are built in the area, a lack of timely clarity around which school students will attend may cause families to look for other options and networks.

Recommendation:

No motion/approval is required, but direction on which timelines are preferred by Trustees is needed to proceed.

Prepared/Reviewed By: Loretta Notten
Director of Education

Shesh Maharaj
Executive Superintendent of Corporate Services

Jennifer Passy
Manager of Planning

Virina Elgawly
Property/Planning Officer

*Bylaw 5.2 "where the Board of Trustees receives from the Director of Education a monitoring report that flows from a responsibility delegated to the Director under Board Policy – **except where approval is required by the Board of Trustees on a matter delegated by policy to the Board** – the minutes of the Meeting at which the Report is received shall expressly provide that the Board has received and approved of the Report as an action consistent with the authority delegated to the Director, subject in all instances to what otherwise actually occurred."

Appendix A

April to December 2021

(2 Public Meetings in 2021/2022)

2020/2021 HURON BRIGADOON BOUNDARY REVIEW TIMELINES

	Target Dates	January				February				March				April				May				June				July				August				September				October				November				December							
		4	11	18	25	1	8	15	22	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27
Initiate Review / Report to Board	January 25, 2021 Board of Trustees Meeting				■																																																
Notice Regarding Parent Representative Selection	week of February 22, 2021								◆																																												
Parent Representative Application Due to Principals	due to principals March 5, 2021											◆																																									
Selection of Parent Representatives	due March 10, 2021												◆																																								
BRC Meeting #1 - Process, report, options	Wednesday, April 21, 2021																	▲																																			
BRC Meeting #2 - Narrow options	Tuesday, May 18, 2021																																																				
BRC Meeting #3 - Overview of BRC Meetings 1 & 2	Wednesday, September 22, 2021																																																				
Public Meeting #1: background, options	Tuesday, September 28, 2021																																																				
BRC Meeting #4 - select preferred option	Tuesday, October 5, 2021																																																				
Public Meeting #2 - preferred option & recommendations	Thursday, October 14, 2021																																																				
BRC Meeting #5 - Finalize recommendations	Thursday, October 21, 2021																																																				
BRC Meeting #6 (if needed)	Wednesday, October 27, 2021																																																				
Prepare BRC's Final Report	Monday, October 25, 2021 to Friday, October 29, 2021																																																				
Recommendations to EC	Monday, November 1, 2021																																																				
Board Meeting #1 (Board Presentation)	November 8, 2021 Committee of the Whole Meeting																																																				
Board Meeting #2 (Clarification)	November 22, 2021 Board of Trustees Meeting																																																				
Board Meeting #3 (Board Decision)	December 6/13, 2021 Board of Trustees Meeting																																																				

Legend	
Holidays	
Internal Staff Work	
Public Consultations	★
BRC Meetings	▲
Board of Trustee Meetings	■
Deadlines	◆

School Holidays & Key Dates	
Family Day	Monday, February 15, 2021
March Break	Monday, March 15, 2021 to Friday, March 19, 2021
Holy Week	Monday, March 29, 2021 to Friday, April 2, 2021
Good Friday	Friday, April 2, 2021
Easter Monday	Monday, April 5, 2021
Victoria Day	Monday, May 24, 2021
Last Day of School	Tuesday, June 29, 2021
Summer Break	Wednesday, June 30, 2021 to Monday, September 6, 2021
First Day of School	Tuesday, September 7, 2021
Thanksgiving	Monday, October 11, 2021

Appendix B

April to December 2021
(1 Public Meeting in each school year)

2020/2021 HURON BRIGADOON BOUNDARY REVIEW TIMELINES

	Target Dates	January	February	March	April	May	June	July	August	September	October	November	December
		4 11 18 25	1 8 15 22	1 8 15 22 29	5 12 19 26	3 10 17 24 31	7 14 21 28	5 12 19 26	2 9 16 23 30	6 13 20 27	4 11 18 25	1 8 15 22 29	6 13 20 27
Initiate Review / Report to Board	January 25, 2021 Board of Trustees Meeting	■											
Notice Regarding Parent Representative Selection	week of February 22, 2021		◆										
Parent Representative Application Due to Principals	due to principals March 5, 2021		◆										
Selection of Parent Representatives	due March 10, 2021			◆									
BRC Meeting #1 - Process, report, options	Wednesday, April 21, 2021				▲								
BRC Meeting #2 - Narrow options	Tuesday, May 18, 2021					▲							
Public Meeting #1: background, options	Tuesday, June 1, 2021					★							
BRC Meeting #3 - Overview of past meetings & select preferred option	Wednesday, September 22, 2021									▲			
Public Meeting #2 - preferred option & recommendations	Wednesday, September 29, 2021									★			
BRC Meeting #4 - Finalize recommendations	Thursday, October 14, 2021										▲		
BRC Meeting #5 (if needed)	Thursday, October 21, 2021										▲		
Prepare BRC's Final Report	Monday, October 18, 2021 to Friday, October 29, 2021												
Recommendations to EC	Monday, November 1, 2021											◆	
Board Meeting #1 (Board Presentation)	November 8, 2021 Committee of the Whole Meeting											■	
Board Meeting #2 (Clarification)	November 22, 2021 Board of Trustees Meeting												■
Board Meeting #3 (Board Decision)	December 6/13, 2021 Board of Trustees Meeting												■ ■

Legend	
Holidays	
Internal Staff Work	
Public Consultations	★
BRC Meetings	▲
Board of Trustee Meetings	■
Deadlines	◆

School Holidays & Key Dates	
Family Day	Monday, February 15, 2021
March Break	Monday, March 15, 2021 to Friday, March 19, 2021
Holy Week	Monday, March 29, 2021 to Friday, April 2, 2021
Good Friday	Friday, April 2, 2021
Easter Monday	Monday, April 5, 2021
Victoria Day	Monday, May 24, 2021
Last Day of School	Tuesday, June 29, 2021
Summer Break	Wednesday, June 30, 2021 to Monday, September 6, 2021
First Day of School	Tuesday, September 7, 2021
Thanksgiving	Monday, October 11, 2021

Appendix C

March to June 2021

2020/2021 HURON BRIGADOON BOUNDARY REVIEW TIMELINES

	Target Dates	January				February				March					April				May					June			
		4	11	18	25	1	8	15	22	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28
Initiate Review / Report to Board	January 25, 2021 Board of Trustees Meeting				■																						
Notice Regarding Parent Representative Selection	week of February 8, 2021					◆																					
Parent Representative Application Due to Principals	due to principals February 19, 2021						◆																				
Selection of Parent Representatives	due February 24, 2021							◆																			
BRC Meeting #1 - Process, report, options	Thursday, March 4, 2021									▲																	
BRC Meeting #2 - Narrow options	Thursday, March 11, 2021									▲																	
Public Meeting #1: background, options	Tues, Wed, or Thurs (March 23, 24, or 25), 2021											★															
BRC Meeting #3 - select preferred option	Tuesday, April 6, 2021														▲												
Public Meeting #2 - preferred option & recommendations	Wednesday April 14, 2021															★											
BRC Meeting #4 - Finalize recommendations	Wednesday April 21, 2021																▲										
BRC Meeting #5 (if needed)	Wednesday April 28, 2021																	▲									
Prepare BRC's Final Report	Monday, April 26, 2021 to Friday, April 30, 2021																		■								
Recommendations to EC	Monday, May 3, 2021																			◆							
Board Meeting #1 (Board Presentation)	May 10, 2021 Committee of the Whole Meeting																			■							
Board Meeting #2 (Clarification)	May 31, 2021 Board of Trustees Meeting																					■					
Board Meeting #3 (Board Decision)	June 14, 2021 Board of Trustees Meeting																							■			

Legend	
Holidays	
Internal Staff Work	
Public Consultations	★
BRC Meetings	▲
Board of Trustee Meetings	■
Deadlines	◆

School Holidays & Key Dates	
Christmas Holidays	Monday, December 21, 2020 to Friday, January 1, 2021
Family Day	Monday, February 15, 2021
March Break	Monday, March 15, 2021 to Friday, March 19, 2021
Holy Week	Monday, March 29, 2021 to Friday, April 2, 2021
Good Friday	Friday, April 2, 2021
Easter Monday	Monday, April 5, 2021
Victoria Day	Monday, May 24, 2021
Last Day of School	Tuesday, June 29, 2021