



Date: November 9, 2020
To: Board of Trustees
From: Director of Education
Subject: 2020 Community Planning and Partnership Report

Type of Report:

- Decision-Making
- Monitoring
- Incidental Information concerning day-to-day operations

Type of Information:

- Information for Board of Trustees Decision-Making
- Monitoring Information of Board Policy **XX XXX**
- Information only of day-to-day operational matters delegated to the CEO

Origin:

[The Community Planning and Partnerships Guideline](#) (Ontario Ministry of Education, March 2015) requires that Boards hold at least one meeting per year to discuss potential planning and partnership opportunities with the public and community organizations.

The guideline focuses on opportunities to share facilities with community partners when:

- Building new schools
- Undertaking significant renovations
- Considering the use of unoccupied space in schools
- Considering properties associated with schools that may close
- Sites that may be considered for future disposition.

Policy Statement and/or Education Act/other Legislation citation:

The purpose of [APF012 Community Planning and Facility Partnerships](#) to provide a framework to work with community organizations to benefit the board, students, and the community. The board must hold at least one meeting per year to discuss potential partnership opportunities, and the meeting may be held as part of a regular board meeting.

Alignment to the MYSP:

Nurture a Culture of Innovation:

- Continue to seek and support reciprocal partnerships with community/educational partners and leverage the mutual learning.

Background/Comments:

It is the role of the board to determine which facilities are suitable for partnerships and which entities are suitable as partners. These decisions should be made in a way that is well-informed, well-coordinated, transparent, and consistent with the goals and priorities of WCDSB's Multi-Year Strategic Plan, WCDSB's Catholic values and social teachings, as well as student achievement, well-being and safety.



AFP12 identifies parameters for the determination of suitable space for partnerships together with criteria for the selection of partners. The Board's [Long Term Accommodation Plan, 2020](#) identified partners, enrolment and facility utilization information and planned new construction projects, which could be considered for co-building opportunities.

PARTNERSHIP OPPORTUNITIES

Suitable space for sharing with a partner, is defined by APF012 as:

- 200 surplus pupil places
- Utilization at or below 70% and this trend is expected to continue
- No accommodation review within the next 3 years
- Space not required for school resources or other board programming
- Size and configuration of the available space
- Ability to separate the partnership space from student areas
- Availability of separate exterior entrance
- Adequate parking for both the school and partner needs
- Site use restrictions
- Facility condition including the adequacy of utilities
- Municipal zoning bylaw restrictions
- Other criteria as appropriate

In accordance with the determination of suitable space, only two facilities are deemed to meet the criteria based on available pupil places and utilization during the forecast period from 2019/20 to 2029/30, as shown in Table 1. Both St. Luke and St. Peter meet the utilization criteria today and over the next 5 years, and only St. Luke meets both the utilization and 200+ pupil place criteria. However, neither school meets the criteria by 2029/30.

Enrolment at both St. Luke and St. Peter is projected to increase based on the introduction of French Immersion programming in 2019/20 and 2020/21, respectively. In the interim, surplus space at St. Luke is currently serving central operations' needs for storage and meeting/training space. St. Peter houses a EarlyON drop in for families with young children in available classroom space. As such, neither school is a suitable candidate for community partnership opportunities.

Table 1 - Evaluation of Partnership Space

School	Actual October 2019		Projected 2024/25		Projected 2029/30	
	Surplus Pupil Places	Utilization	Surplus Pupil Places	Utilization	Surplus Pupil Places	Utilization
St. Luke	-256	62%	-221	67%	-160	76%
St. Peter	-138	64%	-139	64%	-72	81%

Meets Criteria	
Does Not Meet Criteria	

CO-BUILD OPPORTUNITIES

Proposed new schools, additions and significant renovations are identified in the Long Term Accommodation Plan. Ideally, the board would identify partnership opportunities one to three years in advance of any potential construction start date.

In 2020, the board received confirmation of additional funding of the new Huron-Brigadoon elementary school, as well as South East Galt elementary school and East Kitchener 7-12 school. The Huron-Brigadoon facility has an approved/funded child care centre. Based on the delay already experienced by the board it is recommended that no further co-building be pursued.



In South East Galt, the board is working with the City of Cambridge, Waterloo Region District School Board and Idea Exchange on a joint use facility. As such, additional partnership opportunities are quite limited. It is recommended that no further co-building be pursued for this facility.

The East Kitchener 7-12 school will be the first of its kind for the board. There may be some opportunity to accommodate limited co-building or playfield partnerships. As such, it is appropriate to discuss opportunities, should partners be identified no later than January 2021.

Future capital projects would include the following list of planned facilities, and co-building opportunities may be considered on any of these future schools. It is appropriate to notify the partnership list of these potential opportunities.

1. Rosenberg elementary school (Kitchener)
2. Doon South elementary school (Kitchener)
3. West Rosenberg elementary school (Kitchener)
4. Baden elementary school (Baden)

Recommendation:

That the Waterloo Catholic District School Board directs that staff notify the Approved Partner List of the opportunity to submit a proposal to initiate discussions with the Board to determine suitability for co-building with the board on the following projects; East Kitchener 7-12 (Kitchener) no later than January 2021, Rosenberg elementary school (Kitchener), Doon South elementary school (Kitchener), West Rosenberg elementary school (Kitchener), Baden elementary school (Baden).

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*Bylaw 4.2 "where the Board of Trustees receives from the Director of Education a monitoring report that flows from a responsibility delegated to the Director under Board Policy – **except where approval is required by the Board of Trustees on a matter delegated by policy to the Board** – the minutes of the Meeting at which the Report is received shall expressly provide that the Board has received and approved of the Report as an action consistent with the authority delegated to the Director, subject in all instances to what otherwise actually occurred."

