# Catholic Parent Involvement Committee Minutes

**Date:** January 15, 2020  
**Time:** 6:00pm  
**Location:** Catholic Education Centre, Boardroom (2nd floor)  
**Tentative Meeting Dates:** Wednesday, May 13, 2020  

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<th>Committee Members</th>
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| • Fr. Joseph de Viveiros, C.R. (Diocesan Rep)  
| • Judy Merkel (Superintendent)  
| • Linda Gregorio (Chair & Member-at-large)  
| • Manuel da Silva (Trustee)  
| • Wendy Price (Trustee)  
| • Brian Schmalz (alternate -Trustee)  
| • Chris Woodcroft (Secondary Principal Rep.)  
| • Sharon Adie (Elementary Principal Rep.)  
| • Marchelina Andrea (St. Mary Elem.)  
| • Wilma Laku (Member-at-large)  
| • David Perlaky (St. Benedict Elem.)  
| • Kim Snage (Member-at-large)  
| • Maria Turner (Member-at-large)  
| • Bernadette Vanspall (Resurrection Elem.)  
| • Patrycja Wiecek (Kitchener Secondary)  
| • Eric Vaz (Cambridge Secondary)  
| • Andrea Visneskie (St. David Elem.)  

**Attendees:** Sharon Adie, Manuel daSilva, Father Joseph deViveiros, Linda Gregorio (late), Judy Merkel, Dave Perlaky, Wendy Price (virtually), Brian Schmalz, Bernadette Vanspall, Eric Vaz, Andrea Visneskie, Patrycja Wiecek, , Diana Bumstead (recorder),  

**Regrets:** Marchelina Andrea, Chris Woodcroft  

**Absent:** Wilma Laku, Kim Snage

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<th>TOPIC</th>
<th>Presenter</th>
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| **1. Opening Prayer & Welcome**  
   – Introductions from new members Father Joseph and Patrycja | Father Joseph/Judy |
| **2. Approval of Agenda:** | |
### Approval of the Minutes:
- Andrea moved and Eric moved seconded approval

### Superintendent Update:
- OECTA is becoming active. The goal for the WCDSB is to keep parents informed of this action. Newswire and the wcdsb.ca website will be homes for more information. The Ministry will provide subsidies for childcare for ongoing strikes. On Tuesday, January 21st (strike date) the Board is opening up the Before and After school program open as it would be for a PA day.

### Trustee Update:  
- Bill Conway and Melanie Van Alpen were elected Chair and Vice-Chair. Trustees reinforced that WCDSB and the province are having difficulty finding French teachers. Reminder Open House at St. Johns’ Jan. 20th for boundary review. Bernadette raised a question on the equity/ inclusivity plan. Linda spoke to doing a better job of ensuring CSAC’s are better reflective of the school community. Sharon is a member of the equity and diversity committee. She said they are trying to instead of working on barriers work on encouraging parents to engage, ie. Booths at bbq’s and inviting parents to parent council, etc. Sharon to take back Bernadette’s comments on perceived non-reflectiveness of parent committee members to Equity and Diversity committee. Judy suggested her office could do an audit – is the CSAC section of school’s website being updated for parents; what’s a great model, set a standard. Linda reiterated there should be an annual report and look at / evaluate the CSAC member nominating process.
- Manuel stressed updating the school calendar to minimize barriers to information and improving the communication plan to parents.
- Linda suggested looking at meeting structure in May of CPIC
- Eric said answering what’s in it for me/ my kid and this answer could compel engagement.
- Judy said following this that Money management and supporting your children financially is meant to meet needs as per Eric’s suggestion and these events have cumulatively over 100 registered

### Discussion Items/ Updates:

#### 6.1 CPIC Mandate / Goals
- Principals to share information on the five family of schools. Principals to work with CSAC’s to come up with PRO grant idea. Discussion ensued on how CSAC members would contribute to this idea delineation and how CSAC’s would gather information from their parent community to contribute. Comments made on the ‘advisory’ role of CSAC’s and CPIC’s role in this communication. Advise Chairs to chat with principals about parent engagement events. Judy and Diana working on an information notice on what the PRO grant model now looks like and how information will be disseminated/ sought, etc.
Linda recruiting for CPIC members – There is a vacancy for Waterloo Secondary and Doyle elementary. Operational statement will be developed based on [Google doc](#). Linda to bring to May meeting for final amalgamation.

### 6.2 CPIC Committees: “Learning, sharing and supporting”

#### 6.2.1 All-Chairs Committee (Linda)
Linda suggested holding a spring social with members’ family of schools (member and parent council members) and share samples of work (e.g., End of Year report, etc). Samples to be posted on D2L site as well and attached to minutes. Remind Chairs SIPSA’s are on school website. Message to go out to Chairs re. SIPSA and where to find it.

#### 6.2.2 Parent Engagement Committee (Linda)
Breakout postponed. Expand our reach as one of our goals and ask to all members to share ideas.

#### 6.2.3 Communications Committee (Linda)
Goal - Launch platform to Chairs and co-Chairs. Make sure D2L is fully populated and then launch. Haven’t created a FAQ page. Linda to review who is on the committee and then ask who wants to chair (Sharon completed this during the meeting). Bernadette and Kimberley are both on the committee.

#### 6.2.4 Finance and Audit Committee (Judy/ Dave)
Meeting to occur. Renee King (Staff Finance Manager) to email Dave.

#### 6.2.5 School Year Calendar Committee (Linda)
Linda is sitting on this committee.

### 8. Gratitude and Closing Prayer:

Father Joseph

### 9. Adjournment

Meeting adjourned at 7:28 p.m.