



Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, April 6, 2020 Via MS Teams.

Trustees Present:

Bill Conway (Chair), Kevin Dupuis, Manuel da Silva, Jeanne Gravelle, Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen, Tracey Weiler

Student Trustees Present:

Meghan Cymbron, Rori Schaefer

Administrative Officials Present:

Loretta Notten, Jason Connolly, Maria Ivankovic, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

Special Resources For The Meeting:

Regrets:

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Trustee Gravelle.

1.2 Territorial Acknowledgment

The Territorial Acknowledgement was declared by Trustee Conway.

1.3 Approval of Agenda

2020-31-- It was moved by Trustee da Silva seconded by Trustee Price:

THAT the agenda for Monday, April 6, 2020 be now approved. --- Carried by *consensus*.

1.4 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action:

1.5.1. In-camera meeting of March 9, 2020 regarding Ministry of Education Matters and April 6, 2020 regarding Board Awards and Human Resource Services Matters.

2020-32 -- It was moved by Trustee Weiler seconded by Trustee Reitzel:

That the Items for Action regarding In-camera meeting of March 9, 2020 regarding Ministry of Education Matters and April 6, 2020 regarding Board Awards and Human Resource Services Matters be approved. --- Carried by consensus.

2 Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3 Consent Agenda: Board of Trustees (Minutes of meetings)

- **Approval of Minutes of Regular and Special Meetings**

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Board of Trustee Meeting Minutes of February 24, 2020

3.2 SEAC Minutes of February 5, 2020

3.3 2020-2021 Estimates Budget Update

3.4 Governance Minutes of March 2, 2020

3.5 Trustee Budget Update

2020-33- It was moved by Trustee Van Alphen and seconded by Trustee Reitzel:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. --- Carried by consensus

2020-34- It was moved by Trustee Reitzel and seconded by Trustee Schmalz:

THAT Governance minutes of March 2, 2020 be now approved. --- Carried by consensus

4 Delegations

4.1 St. John Boundary Review Delegation (Nancy Day)

Ms. Day, delegate, provided the Board of Trustees with a presentation outlining three options for the rearrangement of areas in the St. John Boundary Review that have not previously been considered.

Trustees asked clarifying questions to Ms. Day and staff and thanked her for her presentation. Trustees requested from Board staff the cost of transportation with respect to option 3 and to ensure the numbers align as presented from Ms. Day

5 Advice from the CEO

5.1 Director's Report (Verbal Report)

Director Notten discussed notable events she attended in early March. Director Notten noted that just before March Break, an OECTA agreement was reached on March 12th and appreciation was given to all, especially Superintendent Connolly for all his work throughout the process. About five minutes after announcement of OECTA agreement, the province announced a two-week closure, which has been extended to date. Director Notten provided details on the work of the Board including communication to staff and community, preparation of online learning, roll out of learning devices to family/staff in need and ongoing provincial, staff and administrators' meeting due to Covid-19 closures.

5.2 Student Success Update/Plan

Superintendent Olson provided the Board of Trustees with a Student Success update and plan. Presentation included Grade 9 Transition Survey data, direct and targeted Student Success support throughout the system including Individual Pathways Planning and course selection using myBlueprint. Other initiatives include Student Check-ins, Mediation and Restorative Circles. Experiential Learning, SHSM Read Seal Rate and enrollment, Dual Credit Program and Re-engagement Strategy was also discussed.

Trustees asked clarifying questions and provided feedback.

5.3 School Year Calendar

Superintendent Klein provided the Board of Trustees with the School Year Calendar proposal for the 2020-2021 school year and requested approval.

2020-35- It was moved by Trustee Dupuis and seconded by Trustee Weiler:

The 2020-2021 School Year Calendar is presented to trustees for their approval. --- Carried by consensus

Trustees asked clarifying questions with respect to the calendar and professional activities and provided feedback.

5.4 Presentation of St. John Boundary Review Report

Superintendent Maharaj introduced the St. John Boundary Review Report and presenters Virina Elgawly, Planning Officer and Zach Droog, Jr. Data Analyst. An introduction was provided along with background information, goals of the review and process. Analysis were discussed along with options and the preferred option of 7 as it met the goals of the review.

Trustees asked clarifying questions and noted concerns including a delayed start due to current circumstances, importance of transition with students moving and transportations cost due to grandfathering.

Staff is being asked to provided further clarification for the April 20th Committee of the Whole meeting with respect to sibling in terms of the grandfathering that the committee proposed versus that which was proposed by Ms. Day and being asked to explore what transition may look like if the current reality continues.

6 Ownership Linkage (Communication with the External Environment)

7 Actions From Board Committees/Task Forces

7.1 Student Trustee Update

Student Trustees provided an update for the month of March.

8 Board Education (at the request of the Board)

8.1 Chair's Update

Trustee Conway provided highlights and notable events from the Month.

8.2 OCSTA/CCSTA Communications

Trustees reviewed OCSTA Communications.

9 Policy Discussion

9.1 By-Laws Revisions

Trustee Van Alphen provided a report with the recommended edits to the current By-laws. Trustee provided feedback.

A motion to extend past 9:00 p.m. was requested.

2020-36 -- It was moved by Trustee Van Alphen and seconded by Trustee Price:

That the Board of Trustees meeting be extended past 9:00 p.m.--- Carried by consensus

2020-37 -- It was moved by Trustee Price and seconded by Trustee da Silva:

The Governance Committee recommends to the Board of Trustees the various revisions contained herein that are proposed to the current By-laws for approval. --- Carried by consensus

The By-laws were deemed to be read three times and there no objections.

10 Assurance of Successful Board Performance

10.1 Review of Board Policy

10.1.1 Board Policy II 008 Chairperson's Role (da Silva) Is There a Need to Review This Policy?

Noted in compliance and no need to the review the policy.

2020-38 -- It was moved by Trustee da Silva and seconded by Trustee Price:

THAT the Board of Trustees reviewed Board Policy II 008 Chairperson's Role and find that the Board is in compliance. --- Carried by consensus

10.1.2 Board Policy II 013 Cost of Governance (Dupuis) Is There a Need to Review This Policy?

Noted in compliance and no need to the review the policy.

2020-39 -- It was moved by Trustee Dupuis and seconded by Trustee Schmalz:

THAT the Board of Trustees reviewed Board Policy II 013 Cost of Governance and find that the Board is in compliance. --- Carried by consensus

10.1.3 Board Policy II 014 Trustee Expenses (all) Is There a Need to Review This Policy?

Noted in compliance and no need to the review the policy.

2020-40 -- It was moved by Trustee Price and seconded by Trustee da Silva:

THAT the Board of Trustees reviewed Board Policy II 014 Trustee Expenses and find that the Board is in compliance. --- Carried by consensus

10.1.4 Board Policy III 005 Monitoring CEO Performance - Is There a Need to Review This Policy?

Noted in compliance and no need to the review the policy.

2020-41 -- It was moved by Trustee Reitzel and seconded by Trustee da Silva:

THAT the Board of Trustees reviewed Board Policy III 005 Monitoring CEO Performance and find that the Board is in compliance. --- Carried by consensus

10.2 Board Self-Assessment Report

Trustee Price shared here report on the Board Self-Assessment Committee and the recommendation. Trustees provided feedback. Alice Figueiredo to send out the questionnaires in early May and collect the data.

1) 2020-42 -- It was moved by Trustee Schmalz and seconded by Trustee Dupuis:

That the Board of Trustees approve the new Board self-evaluation tool to be used annually in May as part of good governance practice. --- Carried by consensus

2) 2020-43 -- It was moved by Trustee Reitzel and seconded by Trustee Schmalz:

That the Governance committee review Board Policy II-003 Board Job Description regarding monitoring bi-annually the priorities of the Board. --- Carried by consensus

3) 2020-44 -- It was moved by Trustee Dupuis and seconded by Trustee Price:

hat the Governance Committee review Policy II-002 Governing Style to include the practice of completing Board Self-Evaluation in May of each year. --- Carried by consensus

4) 2020-45 -- It was moved by Trustee Weiler and seconded by Trustee Van Alphen:

That the Board of Trustees approve the use of the Student Trustee Feedback form to garner input from student trustees. --- Carried by consensus

5) 2020-46 -- It was moved by Trustee Schmalz and seconded by Trustee Van Alphen:

That the Governance Committee review Board Policy II-012 Student Trustee Role Description to include the completion of Student Trustee Feedback form in May of each year. --- Carried by consensus

11 Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

11.1.1 Hiring and Promotions IV 005

Superintendent Connolly provided a report to Trustees confirming compliance of Board Policy Hiring and Promotions IV 005.

2020-47 -- It was moved by Trustee Dupuis and seconded by Trustee Schmalz:

That the Board accept this report indicating compliance with Hiring and Promotions Policy IV 005. --- **Carried by consensus**

12 Potential Agenda Items

12.1 Trustee Inquiry Report from the CEO

12.2 Shared Concerns

13 Announcements

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

Upcoming events were discussed.

Trustees discussed upcoming events and recent cancelations due to Covid-19.

13.2 Pending Items:

13.3 Pending Items for OCSTA Consideration

14 Items for the Next Meeting Agenda

15 Adjournment – Confirm decisions made tonight.

15.1 The Recording Secretary confirmed the meeting decisions.

16 Closing Prayer

17 Motion to Adjourn

2020-48 It was moved by Trustee da Silva and seconded by Trustee Price:

THAT the meeting be now adjourned. The meeting was adjourned by consensus at 9:32 p.m.



Chair of the Board



Secretary