A public meeting of the Committee of the Whole was held Monday, March 9, 2020 at the Catholic Education Centre, Kitchener.

**Trustees Present:**
Bill Conway (Chair), Manuel da Silva, Kevin Dupuis, Greg Reitzel, Brian Schmalz, Melanie Van Alphen, Tracey Weiler

**Student Trustees Present:**

**Administrative Officials Present:**
Loretta Notten, Jason Connolly, Maria Ivankovic, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

**Special Resources For The Meeting:**

**Regrets:**
Rori Schaefer, Jeanne Gravelle, Wendy Price, Meghan Cymbron

**Absent:**

**Recorder:**
Alice Figueiredo, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

1. **Call to Order:**
The Chair called the meeting to order at 6:01 p.m.

1.1 **Opening Prayer & Memorials**
The opening prayer was led by Trustee Dupuis.

1.2 **Territorial Acknowledgement**
The Territorial Acknowledgement was led by Trustee Conway.

1.3 **Approval of Agenda**

2020-14 -- It was moved by Trustee da Silva and seconded by Trustee Van Alphen:
THAT the agenda for Monday, March 9, 2020 be now approved. --- Carried by consensus.

1.4 **Declaration of Pecuniary Interest**

1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL
1.5 Items for Action:
1.5.1 Private, Private and Private, Private, Private meeting of February 24, 2020 regarding Human Resource matters.

2020-15 -- It was moved by Trustee Weiler and seconded by Trustee da Silva:
THAT the Items for Action from Private, Private and Private, Private, Private meeting of February 24, 2020 regarding Human Resource matters be now approved. --- Carried by consensus.

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)
3.1 Approval of Minutes of Regular and Special Meetings
3.1.1 Minutes of February 10, 2020 Committee of the Whole Minutes

2020-16 -- It was moved by Trustee Reitzel and seconded by Trustee Weiler:
THAT the Consent Agenda of Board of Trustees and the recommendations contained therein be now approved. --- Carried by consensus

4. Delegations
4.1 United Way Waterloo Region

Brian Kamm, Community Investment Specialist and Marie Dennison, Donor Relations Specialist from United Way Waterloo Region provided the Board of Trustees with a presentation on what the United Way is doing in the community to support students and families in Waterloo Region including supporting agencies that deliver programs to address mental health, food security, children and youth in neighborhood programming.

Trustees asked clarifying questions and provided feedback.

5. Advice From the CEO
5.1 St. Louis Adult Learning and Continuing Education – Connecting to the MYSP and BIPSA
Superintendent Ivankovic introduced Paul Cox, Principal of St. Louis and Lisa Mackay Vice-Principal of St. Louis. Mr. Cox and Mrs. Mackay provided the Board of Trustees with a presentation on St. Louis Adult Learning and Continuing Education and connecting to the MYSP and BIPSA. Various programs were discussed including Secondary School Credits, Language Learning, Skills Training and Supportive Services.

Trustees asked clarifying questions and provided feedback.

6. Ownership Linkage (Communication with the External Environment)
6.1 Linkages Activity
Trustees reported back from the Linkage Committee. Highlights included:
- Update on CEC Blessing.
- School travel planning – Trustees expressed interest in participating. Trustee Van Alphen to work on schedule of where Trustees can participate in their area.
- Social with Public Board Trustees. Currently looking at May 14th at EVO in Cambridge.
- Debrief Trivia Night. A lot of fun and supported a great cause.
- Annual pancake flipping competition discussed at Elmira Maple Syrup Festival on April 4th. A team will be registered.
- Committee invite letter to be sent to CPIC chair and SEAC Chair. In addition, Audit Chair will be invited but noted that their presentation was earlier in year.
- Trustee discussed putting together a list of growing lists of events in community. Director Notten reminded core function is to Board and school events.
6.2 Pastoral Care Activity
Trustees reported back from the Pastoral Care Committee. Highlights included:
  • Catholic Education Mass is scheduled for May 9th at 5:00 p.m. at St. Teresa in Elmira. Trustee Dupuis to follow up with Father Peter.

7. Reports From Board Committees/Task Forces

8. Board Education (at the request of the Board)
8.1 OCSTA Communications
Trustees discussed communication from OCSTA.

8.2 OCSTA Modules
Module 17 – Developing a Code of Conduct for Trustees
Module 18 – Social Media
Module 19 – Internal Audits and the role of Audit Committees

Trustees discussed OCSTA Modules.

9. Policy Discussion

10. Assurance of Successful Board Performance

11. Assurance of Successful Director of Education Performance

12. Potential Agenda Items
12.1 Motion to Reconsider
Chair Conway brought forth motion to reconsider motion 2020-26.

2020-17-- It was moved by Trustee Conway and seconded by Trustee Schmalz:
That the Board of Trustee motion to reconsider decision 2020-26 with respect to correspondence to the Ministry of Education. --- Carried by consensus

2020-18-- It was moved by Trustee Conway and seconded by Trustee Reitzel:
That there be a motion to rescind the original motion. --- Carried by consensus

12.2 Trustee Inquiry – COVID-19
Director Notten provided the Board of Trustees with an update on COVID-19 and measures the Board is taking including canceling trips to Europe.

13. Announcements (all scheduled for the Catholic Education Centre unless otherwise indicated)
13.1 Upcoming Meetings/Events
Trustees discussed upcoming events. As Beacons of Hope continues to be cancelled, the possibility of having them attend a Board meeting was discussed.

14. Items for the Next Meeting Agenda/Pending Items

15. Adjournment – Confirm decisions made tonight. Closing Prayer
15.1 Confirm Decisions
The Recording Secretary confirmed the meeting decisions.

16. Closing Prayer

17. Motion to Adjourn
2020-19-- It was moved by Trustee da Silva and seconded by Trustee Weiler: THAT the meeting be now adjourned. The meeting was adjourned by consensus at 7:52 p.m.

Chair of the Board

Bill Conway

Secretary