Committee of the Whole Meeting

A public meeting of the Committee of the Whole was held Monday, February 10, 2020 at the Catholic Education Centre, Kitchener.

Trustees Present:
Bill Conway (Chair), Manuel da Silva, Kevin Dupuis, Jeanne Gravelle, *Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen, Tracey Weiler
*Via Teams

Student Trustees Present:
Meghan Cymbron, Rori Schaefer

Administrative Officials Present:
Loretta Notten, Jason Connolly, Maria Ivankovic, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

Special Resources For The Meeting:

Regrets:

Absent:

Recorder:
Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

1. Call to Order:
The Chair called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials
The opening prayer was led by Student Trustees’ M. Cymbron, R. Schaefer.

1.2 Territorial Acknowledgement
The Territorial Acknowledgement was led by Trustee Conway.

1.3 Approval of Agenda
2020-08 -- It was moved by Trustee da Silva and seconded by Trustee Weiler: THAT the agenda for Monday, February 10, 2020 be now approved. --- Carried by consensus.

1.4 Declaration of Pecuniary Interest
1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL
1.5 Items for Action:
1.5.1 Private, Private meeting of January 27, 2020 regarding Human Resource matters.

2020-09 -- It was moved by Trustee Schmalz and seconded by Trustee Gravelle:
be now approved. --- Carried by consensus.

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of
Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)
3.1 Approval of Minutes of Regular and Special Meetings
3.1 Approval of Minutes of January 13, 2020 Committee of the Whole Minutes.

3.2 Interim Financial Report - #1 of 3

2020-10 -- It was moved by Trustee Weiler and seconded by Trustee da Silva:
THAT the Consent Agenda of Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus

4. Delegations

5. Advice From the CEO
5.1 Annual Report on STSWR
Superintendent Maharaj introduced Benoit Bourgault, General Manager at STSWR. Mr. Bourgault presented on the
highlights of the 2018-2019 annual report on the Student Transportation Services of Waterloo Region. The highlights
included:
• A major reduction in instances of speeding year over year
• A customer service survey which resulted in an 80% approval rate
• A public information blitz for the benefit of student safety
• Development and distribution of an inclement weather informational video
• Renewal of a multi-year contract for taxi services
• School travel staff worked with 39 schools in the Region to improve walking routes for students
• A better inventory of bus drivers resulting from enhancements to compensation in 2018.

Trustees asked clarifying questions and provided feedback. Trustees requested report on seatbelt safety when more
information comes available. Trustees also requested a Customer Service presentation next year with results and actions
from survey.

5.2 Early Years Report
Superintendent Klein provided the Board of Trustees with an update on Early Years at WCDSB. The update included
Kindergarten Professional Learning Supports, celebrations, challenges and next steps.

Trustees asking clarifying questions, on hiring challenges and board supports.

5.3 Parent Engagement Update
Superintendent Merkel provided the Board of Trustees with an update on Parent Engagement at WCDSB. Past and
upcoming events were noted along with next steps.
6. Ownership Linkage (Communication with the External Environment)

6.1 Linkages Activity
Trustees reported back from the Linkage Committee. Highlights included:
- CEC Blessing scheduled for March 26th
- Ongoing planning of networking date with WRDSB Trustees
- Debrief on Winter Walk
- Trivia night

6.2 Pastoral Care Activity
Trustees reported back from the Pastoral Care Committee. Highlights included:
- Planning on Catholic Education Week Mass, looking at May 9th, Saturday before Mother’s Day. Trustee Dupuis to follow up with St. Teresa Elmira.
- Student trustees will provided a list of events for Trustees
- Looking to set up Trustee Community Clean up during Earth Day. Region of Waterloo has events taking place.
- Looked at the idea of closing retreat with Fr. Joseph. More details to come.

7. Reports From Board Committees/Task Forces

8. Board Education (at the request of the Board)

8.1 OCSTA Communications
Trustees discussed communication from OCSTA regarding SEAC and the appointment of seats. Director Notten to follow up with Superintendent Shoemaker and on the process of appointment.

8.2 OCSTA Modules
Module 15 - What Makes a Great Chair?
Module 16 – First Nations Trustees: Leading in Two Worlds

Trustees discussed OCSTA Modules.

9. Policy Discussion

10. Assurance of Successful Board Performance

11. Assurance of Successful Director of Education Performance

12. Potential Agenda Items

13. Announcements (all scheduled for the Catholic Education Centre unless otherwise indicated)
13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):
Trustees discussed upcoming events.

14. Items for the Next Meeting Agenda/Pending Items

15. Adjournment – Confirm decisions made tonight. Closing Prayer
15.1 Confirm Decisions

The Recording Secretary confirmed the meeting decisions.

15.2 Move into Private, Private

2020-11-- It was moved by Trustee da Silva and seconded by Trustee Van Alphen: THAT the meeting move into Private, Private at 8:17 p.m. --- Carried by consensus.
2020-12-- It was moved by Trustee Schmalz and seconded by Trustee Gravelle: THAT the meeting extends beyond 9:00 p.m. --- Carried by consensus.

15.3 Move into Private, Private, Private

16. Closing Prayer

17. Motion to Adjourn

2020-13-- It was moved by Trustee Gravelle and seconded by Trustee da Silva: THAT the meeting be now adjourned. The meeting was adjourned by consensus at 9:10 p.m.

[Signatures]

Chair of the Board

Secretary