Catholic Parent Involvement Committee Minutes

Date: November 20, 2019
Time: 6:00pm
Location: Catholic Education Centre, St. Aloysius (2nd floor)

Tentative Meeting Dates:
- Wednesday, Jan. 15, 2020
- Wednesday, Apr. 22, 2020 – to be revised

Committee Members:
- Fr. Joseph de Viveiros, C.R. (Diocesan Rep)
- Judy Merkel (Superintendent)
- Linda Gregorio (Chair & Member-at-large)
- Manuel da Silva (Trustee)
- Wendy Price (Trustee)
- Brian Schmalz (alternate -Trustee)
- Chris Woodcroft (Secondary Principal Rep.)
- Sharon Adie (Elementary Principal Rep.)
- Marchelina Andrea (St. Mary Elem.)
- Wilma Laku (Member-at-large)
- David Perlaky (St. Benedict Elem.)
- Kim Snage (Member-at-large)
- Maria Turner (Member-at-large)
- Bernadette Vanspall (Resurrection Elem.)
- Patrycja Wiecek (Kitchener Secondary)
- Eric Vaz (Cambridge Secondary)
- Andrea Visneskie (St. David Elem.)

Attendees:
Marchelina Andrea, Manuel da Silva, Linda Gregorio, Wilma Laku, Judy Merkel, Loretta Notten, Dave Perlaky, Wendy Price, Brian Schmalz, Kim Snage, Maria Turner, Eric Vaz, Andrea Visneskie, Chris Woodcroft, Diana Bumstead (recorder)

Regrets:
Sharon Adie, Father Joseph de Viveiros, Bernadette Vanspall, Patrycja Wiecek

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<tr>
<th>TOPIC</th>
<th>Presenter</th>
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<tbody>
<tr>
<td>1. Opening Prayer &amp; Welcome, Call for additional Agenda items</td>
<td>Judy</td>
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<tr>
<td>- No additional items</td>
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<td>2. Approval of Agenda</td>
<td>Linda</td>
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<td>- Linda moved and Dave seconded approval of agenda</td>
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3. **Approval of the Minutes:**

- Andrea moved to approve and Eric seconded approval.

4. **Introductions of Members:**

- Loretta Notten, Director of Education was introduced. Roundtable introductions continued including new CPIC members.

5. **Superintendent Update**

   - New PRO grant money/program: The Ministry is providing PRO grant money, but the money is no longer going to schools as in the past but to the Board.

   - The main idea of the grant is the identification and removal of barriers for parent engagement. The Ministry is looking for collaborative projects. WCDSB received $14 113 for 2019-20.

   - Some ideas included allocating $9000 for system wide initiatives; collaborate with SEAC (Special Education Advisory Committee) and other advisory committees.

   - One PRO grant idea targeted executive functioning. This is a skill set on our students’ report card. If we can help parents with organization (scheduling, routines) the parents’ wellness benefits their children which will in turn benefit students. Another idea is stressors; e.g., financial literacy. Fred Masters, a retired teacher is a great resource here.

   - $5000 of PRO grant money could go to Family of Schools ($1000 per Family of Schools)

   - Resurrection Catholic Secondary School council was looking into financial literacy as a pending presentation. Eric reiterated adapting the presentation to suit the demographic.

   - Manuel suggested piggybacking on another event already occurring for these events to increase attendance.

   - Kim suggested parent children learning together sessions/ events. Eric mentioned extending the Board website for parents, for instance including a tour for parents; parent wellness, etc. Translation options.

6. **Trustee Update:**

   - [Board Bulletin November 2019](#)
   - [St. John Boundary Review](#)

7. **Discussion Items/ Updates:**

   7.1 **CPIC Mandate / Goals** Update of Inputs – [Google doc](#)

   Chair / Judy
If anyone needs help with Google docs/ sheets, please email Linda or Diana. Linda asked for input on the MYSP parts of the google sheet. Please add which goals look important to you. The sheet asks for 3 goals to focus on and 3 things we can do better.

### 7.2 CPIC Committees: Committee Formations, Leads, Goals, Action Plans

#### 7.2.1 Finance and Audit Committee
- The Finance committee does typically request a parent volunteer. Time commitment is one or two meetings per year. Dave Perlaky volunteered.
- OAPCE rebate received, not yet deposited and reflected on the budget. $500 was distributed to each CSAC.
- St. David Family of Schools – planned a meal together
- Provided outline of some of the fundraisers planned for this year.
- Judy noted that some schools fundraise for other schools and area charities.
- Chris mentioned Resurrection has a Crisis fund for those in emergency need. The first contact to access this type of emergency assistance is guidance at the high school. Waterloo Catholic Schools Foundation may be an option.

#### 7.2.2 Calendar
- Linda volunteered to sit on this committee

#### 7.2.3 Communications Committee
- Linda to send out an email to recruit for each committee (Parent Engagement, Communication & All-Chairs). Trustee’s ideas welcome but they are not obligated to sit on a committee.

#### 7.2.4 Parent Engagement Committee
- Upcoming Event: Nick Foley December 3, 2019 @ Resurrection CSS
- Members please spread the word.
- Councils who meet that night typically are invited to meet at Resurrection prior to the event

### 7.3 OAPCE – Update (Linda)
- To come at next meeting

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<th>9. Gratitude and Closing Prayer:</th>
<th>Judy</th>
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### 10. Adjournment
- Judy mentioned the committee is trying to keep meetings to 7:30 p.m.