

# SPECIAL EDUCATION ADVISORY COMMITTEE

*Wednesday, January 8, 2020*

**6:00 pm Police Headquarters  
200 Maple Grove Rd, Cambridge**

## *WCDSB Mission Statement*

*As disciples of Christ,  
we educate and nurture hope  
in all learners  
to realize their full potential  
to transform God's world.*

**CHAIR: Irene Holdbrook**

## **MEMBERS**

WCDSB Trustee – **Jeanne Gravelle**

WCDSB Trustee – **Tracey Weiler**

Waterloo Regional Down Syndrome Society – **Kim Murphy**

Waterloo Regional Police - **John Gilbert**

Autism Ontario – Waterloo Chapter

CNIB – **Irene Holdbrook, Chair**

Family and Children's Services of Waterloo Region – **Stuart Cross**

Waterloo Region Family Network – **Sue Simpson**

Member at Large – **Kristen Feduck**



**Waterloo Catholic  
District School Board**  
Quality, Inclusive, Faith Based Education

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## SEAC Committee Meeting Agenda

<b>Date&amp; Time:</b>	Wednesday, January 8 <sup>th</sup> , 2020, 6:00 p.m.
<b>Location:</b>	Police Headquarters, 200 Maple Grove Rd, Cambridge
<b>Next Meeting:</b>	February 5 <sup>th</sup> , 2019
<b>Committee Members:</b> Kim Murphy, John Gilbert, Tracey Weiler, Jeanne Gravelle, Irene Holdbrook, Stuart Cross; Sue Simpson, Kristen Feduck	
<b>Administrative Officials:</b> Laura Shoemaker, Gerald Foran	

<b>1. Opening Prayer</b>  <p style="text-align: center;">Welcome</p>	L. Shoemaker
<b>2. Approval of Agenda</b>  Motion by: Seconded:	
<b>3. Declared Pecuniary Interest</b>	
<b>4. Approval of the December 4<sup>th</sup> Minutes</b>  Motion by: Seconded	
<b>5. School System Operational Business</b>  <ul style="list-style-type: none"> <li>• 5.1. Special Olympics</li> </ul>	Cst. Melissa Quarrie WRPS
<b>5. Ministry Updates (10 min)</b>	
<b>7. SEAC Committee Functions</b>	
<b>8. Policy Advice to the Board</b>	
<b>9. Updates (20 minutes)</b>  <b>9.1. Association Updates</b>  <b>9.2. Trustee Updates</b>	

<b>10. Pending Items</b>	
<b>11. Adjournment</b>	
<b>12. Action Items Place Holder</b>	



**SEAC Committee Meeting Minutes**

<b>Date&amp; Time:</b>	Wednesday, December 4 <sup>th</sup> , 2019, 6:00 p.m.
<b>Location:</b>	Board Room, Catholic Education Centre
<b>Next Meeting:</b>	January 8 <sup>th</sup> , 2019
<b>Committee Members:</b> Kim Murphy, John Gilbert, Tracey Weiler, Jeanne Gravelle, Irene Holdbrook, Stuart Cross; Sue Simpson, Kristen Feduck	
<b>Administrative Officials:</b> Laura Shoemaker, Gerald Foran	
<b>Regrets:</b> Sue Simpson, Jeanne Gravelle, Laura Shoemaker	

<p><b>1. Opening Prayer</b></p> <p><b>Welcome</b></p>	G. Foran
<p><b>2. Approval of Agenda</b></p> <p>Motion by: Tracey Weiler Seconded: Kim Murphy</p>	
<p><b>3. Declared Pecuniary Interest</b></p> <p>N/A</p>	
<p><b>4. Approval of October 30<sup>th</sup> Minutes</b></p> <p>Motion by: John Gilbert Seconded: Kristen Feduck</p>	
<p><b>5.School System Operational Business</b></p> <p>Within the Waterloo Catholic District School Board, there are many support services available for students with a diagnosis of Autism Spectrum Disorder. Through a collaborative approach within a school team, the Classroom Teacher works alongside the Special Education Teacher to develop and provide appropriate programming for students diagnosed with ASD. Other school-level support staff involved may include an Educational Assistant and/or Child and Youth Care Worker. Additional supports are also available for students:</p> <ul style="list-style-type: none"> <li>• arriving from another school or school board</li> <li>• transitioning from Preschool</li> <li>• newly diagnosed</li> <li>• an updated assessment result that call for a review of strategies</li> <li>• Individual Education Plan (IEP) revisions</li> <li>• development of an IEP for students who may be experiencing challenges with transitions and the classroom environment.</li> </ul> <p>BCBA's and ABA Facilitators are a group of dedicated professionals who focus on the application of Applied Behaviour Analysis and Universal Supports in the classroom for all students,</p>	T. Battistella

<p>especially those with a diagnosis of Autism Spectrum Disorder. Applied Behaviour Analysis uses methods based on scientific principles of learning and behaviour to build useful repertoires of behaviour and reduce problematic ones. Universal Supports are strategies designed for students with Autism Spectrum Disorder, based on the principles of ABA. These strategies aid educators in promoting independence, preventing problem behaviours, increasing learning opportunities and assisting students in accessing the curriculum in a meaningful and inclusive way. Our BCBA/ABA Facilitators serve as members of our Family of Schools Collaborative Teams.</p> <p><u>How to Access BCBA/ABA Facilitator Services:</u></p> <p>The school team will contact the Special Education Liaison to discuss the need for Student Services support. With parent permission, a student profile will be reviewed at a case conference or at a collaborative team meeting that includes some or all of the following members: Special Education Liaison, Speech &amp; Language Pathologist, Psychoeducational Consultant, Social Worker, BCBA/ABA Facilitator and Child &amp; Youth Worker. Through this Collaborative Team or Case Conference and if deemed appropriate, the Special Education Liaison will direct the school to make an online referral using eLite. Once the BCBA /ABA Facilitator has received the referral, a decision will be made about the level of support required. Levels of support are <i>individual</i> and <i>student specific</i>. Such services may include: a review of ABA strategies (e.g., the use of prompts/prompt fading and reinforcement to support independence building), implementing effective strategies for students with ASD to ensure student success in an educational setting, building capacity by offering professional development and training to WCDSB staff for students with ASD and Universal Supports, collaborating with a multi-disciplinary team about students with ASD, assisting in the transition of students with ASD and other behavioural challenges. Recommendations and/or strategies will be provided, which can be woven into the student's current Individual Education Plan. Follow-up in classroom coaching and modelling (of recommendations) is provided using an evidence-based teaching procedure called Behavioural Skills Training.</p> <p>Furthermore, the BCBA/ABA Facilitators will be designing, developing and implementing a new After School Skill Development Program (ASSDP) across each of our five Secondary Schools for the 2019-2020 through 2021-2022 school years.</p>	
<p><b>6. Ministry Updates (10 min)</b></p> <p>7.</p> <ul style="list-style-type: none"> <li>• Current contract update: <ul style="list-style-type: none"> <li>➤ as a result of the Extension agreement we might be able to add more CYCW and EAs.</li> </ul> </li> </ul>	G. Foran
<p><b>8. SEAC Committee Functions</b></p> <ul style="list-style-type: none"> <li>• IEP brochure reviewed. <ul style="list-style-type: none"> <li>➤ Questions about Accessibility standards, contents have been raised – to be discussed further</li> </ul> </li> <li>• IEP checklist next to be reviewed. <ul style="list-style-type: none"> <li>➤ To be emailed to the SEAC Committee Members for review and further discussion.</li> </ul> </li> </ul>	
<p><b>8. Policy Advice to the Board</b> N/A</p>	
<p><b>9. Updates (20 minutes)</b></p> <p><b>9.1. Association Updates</b></p> <p>WCDSB:</p> <ul style="list-style-type: none"> <li>• Michael Jacques – presentation</li> </ul>	Gerald Foran

<ul style="list-style-type: none"> <li>Fetal Alcohol Syndrome – Speech and Language Pathologists presentation (co-presentation with WRDSB)</li> <li>Special Olympics – Draft the athlete and Volunteering positions (presentation for administrators)</li> </ul> <p>WRFN:</p> <ul style="list-style-type: none"> <li>Launched their Annual Appeal that will run until the end of December.</li> </ul> <p>WRDSS</p> <ul style="list-style-type: none"> <li>GO 21 walk raised record amount</li> </ul> <p><b>9.2. Trustee Updates</b>  Link for November Trustee updates:  <a href="https://www.wcdsb.ca/wcdsb-board-meeting-bulletin-november-2019/">https://www.wcdsb.ca/wcdsb-board-meeting-bulletin-november-2019/</a></p>	<p>Karen Kovats</p>          <p>Kim Murphy</p>
<p><b>10. Pending Items</b></p> <ul style="list-style-type: none"> <li>N/A</li> </ul>	
<p><b>11. Adjournment</b></p> <p>Motion by: Kim Murphy  Seconded: John Gilbert</p>	
<p><b>12. Action Items Place Holder</b>  N/A</p>	