



Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, October 28, 2019 at the Catholic Education Centre, Kitchener, On.

Trustees Present:

Bill Conway (Chair), Manuel da Silva, Kevin Dupuis, Jeanne Gravelle, Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen, Tracey Weiler

Student Trustees Present:

Meghan Cymbbron, Rori Schaefer

Administrative Officials Present:

Loretta Notten, Maria Ivankovic, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

Special Resources For The Meeting:

Regrets:

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:13 p.m.

Timothy Schmalz, local artist and family member of fellow Trustee was recognized for his recent installation which was installed in St. Peter Square, Vatican City.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Trustee da Silva and Land Acknowledgment by Trustee Conway.

1.2 Approval of Agenda

3.8 Governance Minutes of June 10th, 2019 will be walked in. Also, 1.5.1 should read September 23rd not September 24th.

2019-106-- It was moved by Trustee da Silva and seconded by Trustee Weiler:

THAT the agenda for Monday, October 28, 2019, as amended, be now approved. --- Carried by *consensus*.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action:

1.5.1 Committee of the Whole In-Camera Private Private Meeting on September 23rd, 2019 regarding Human Resources matters.

1.5.2 Committee of Whole In-Camera Meeting on October 3, 2019 with respect to Human Resource matters.

1.5.3 Committee of the Whole In-Camera Meeting of October 28, 2019 regarding Human Resources matters.

2019-107 -- It was moved by Trustee Reitzel seconded by Trustee Dupuis:

THAT the items for action regarding:

- **Committee of the Whole In-Camera Private Private Private Meeting on September 23th, 2019 regarding Human Resources matters;**
 - **Committee of Whole In-Camera Meeting on October 3, 2019 with respect to Human Resource matters; and**
 - **Committee of the Whole In-Camera Meeting of October 28, 2019 regarding Human Resources matters.**
- be now approved. --- Carried by consensus.**

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

- **Approval of Minutes of Regular and Special Meetings**

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of September 23, 2019 - Board Meeting

The following errors were reported:

- A motion was not brought as noted in 12.2.1, as such, the motion will be stricken from the draft minutes and the paragraph will note as follows:

Trustee Van Alphen brought forth a Notice of Motion to canvass whether the issue of Period Poverty in Ontario Schools was a shared concern amongst Trustees. Trustee discussed the appropriate Board dates to discuss this item and bring to Board for decision. Consensus reached that no discussion would be had today with respect to the issue and this item will be brought forward on November 11th Committee of the Whole for discussion and to allow the Board to research such items and provide the Trustees with information. The Motion will be placed on the October 28th Board Agenda for further discussion and approval.

- Motion in Paragraph 15 is incorrect, as it was not adjourned, paragraph should read as follows:

*2019-104 It was moved by Trustee da Silva and seconded by Trustee Gravelle:
THAT the meeting moved into Private, Private, Private at 8:32 p.m. --- Carried by consensus.*

3.2 Approved CPIC Minutes of February 20 & June 5, 2019

3.3 Approved SEAC Minutes of October 2, 2019

3.4 Board Self Evaluation Committee

3.5 Trustee Log

3.6 Trustee Budget Update

3.7 Unapproved Governance Minutes of October 22, 2019

Governance Minutes of June 10th, 2019 was distributed to Trustees for review and added as 3.8 of the agenda.

2019-108 -- It was moved by Trustee Gravelle and seconded by Trustee Van Alphen:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. --- Carried by consensus

4 Delegations

5 Advice from the CEO

5.1 Director's Update

Director Notten discussed highlights and notable events from the month October including meeting with MPP Laura Mae Lindo and various stakeholders to address pressing concerns at St. John's CES.

5.2 Learning Commons Update

Superintendent Maharaj introduced the Learning Commons update and introduced Shelly Wood, Library Support Services Supervisor. Ms. Wood provided an in-depth presentation regarding the Learning Commons Transformation 5 year Plan. Currently the Board is in year 3 and a list of school were provided on who is in queue to receive an update. Before and after picture were shown along with new STEM features.

Trustees asked clarifying questions and provided feedback.

5.3 Well Being Plan

Superintendent Olson (in conjunction with Superintendent Merkel) provided an update in the planning of the three-year Well Being Strategy. Goals were discussed along with key performance indicators.

Superintendent Olson confirmed that the Well-Being Strategy goals are aligned with the Board's Pastoral Plan. Well-Being Plan templates have been shared with all school administrators to be used to complete their plans as each school must complete a plan for individual sites.

Trustees asked clarifying questions and provided feedback.

5.4 St. John Boundary Review

Superintendent Maharaj provided background information on the St. John Boundary Review and introduced Lindsay Ford, Manager of Planning. Ms. Ford provided an in-depth report on the current situation including data, potential plans and next steps for St. John Boundary Review. Motion was requested to initiate the boundary review process.

Trustees ask clarifying questions and provided feedback.

2019-109 -- It was moved by Trustee Price and seconded by Trustee da Silva:

That the Board of Trustees initiate a boundary review involving Holy Rosary, Our Lady of Lourdes, St. John, and St. Nicholas with the purpose of reducing enrolment pressure at St. John. --- Carried by consensus

6 Ownership Linkage (Communication with the External Environment)

7 Actions From Board Committees/Task Forces

7.1 Student Trustee Report

Student Trustees discussed highlights and notable events from the month October which included events through all five high schools.

8 Board Education (at the request of the Board)

8.1 Chair's Update

Trustee Conway discussed highlights and notable events from the months of October.

8.2 OCSTA/CCSTA Communications

Communications discussed.

8.3 OCSTA 2020 AGM Resolutions (deadline January 31, 2020)

Trustees discussed the possible resolutions for the upcoming AGM in 2020. Discussion included underfunding for Summer Boost, length of terms for OCSTA representatives, lack of Core French placements, and underfunding for PRO Grants. Trustee Price and da Silva will prepare resolutions regarding OCSTA representatives, Trustee Gravelle will prepare a resolution regarding PRO Grants and Trustee Weiler will prepare a resolution with respect to Summer Boost. Draft Resolutions will be brought forward to an upcoming Committee of the Whole prior to January 31, 2020 deadline.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Review of Board Policy

10.1.1 Board Policy II 003- Board Job Description

Trustees discussed Board Job Description Policy and whether they are complying.

2019-110-- It was moved by Trustee Van Alphen and seconded by Trustee da Silva: THAT the Board of Trustees find Board Policy II 003 - Board Job Description in compliance. --- Carried by consensus.

Is There a Need to Review This Policy?

Trustees agreed there is no need to review this policy.

11 Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

N/A

12 Potential Agenda Items

12.1 Trustee Inquiry Report from the CEO

12.1 Trustee Inquiry Report from the CEO

N/A

12.2 Shared Concerns

N/A

12.2.1 Period Poverty in Schools Discussion/Notice of Motion

Trustee Van Alphen brought forth a Notice of Motion to canvass whether the issue of Period Poverty in Ontario Schools was a shared concern amongst Trustees. Trustees discussed concerns and requested more information from the Board.

2019-103 -- It was moved by Trustee Van Alphen and seconded by Gravelle:

That the Board of Trustees place this matter of Period Poverty in Ontario schools on the agenda for the November 11, 2019 Committee of the Whole Board meeting as a discussion item.

Furthermore, The Board of Trustees request staff to prepare a report updating Trustees on how students experiencing Period Poverty are supported in our schools and what the plan is moving forward.

--- Carried by consensus.

13 Announcements

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

- Oct 29 - Twilight Retreat with Trustees
- Oct 30 – SEAC
- Nov 5 – Audit Committee
- Nov 6 - School Council Commissioning (St. Anthony Daniel)
- Nov 10 - Elmira Remembrance Parade
- Nov 11 – Remembrance Day Ceremonies Galt, Preston, Kitchener & Waterloo
- Nov 11 – COW
- Nov 14 - 41st Annual Justice Dinner
- Nov 15 - St. Louis SSC/STW Graduation
- Nov 20 – CPIC
- Nov 22 - St. Louis PSW Graduation
- Nov 25 - Regular Board Meeting

13.2 Pending Items:

13.3 Pending Items for OCSTA Consideration

14 Items for the Next Meeting Agenda

15 Adjournment – Confirm decisions made tonight.

The Recording Secretary confirmed the meeting decisions.

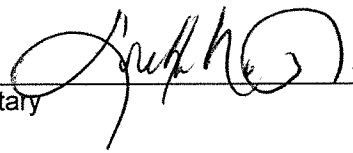
16 Closing Prayer

17 Motion to Adjourn

**2019-104 It was moved by Trustee da Silva and seconded by Trustee Gravelle:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 8:06 p.m.**



Chair of the Board



Secretary