Committee of the Whole Meeting

A public meeting of the Committee of the Whole was held Monday, October 7, 2019 at St. Benedict CSS, Cambridge.

**Trustees Present:**
Bill Conway (Chair), Manuel da Silva, Kevin Dupuis, Jeanne Gravelle, Wendy Price, *Greg Reitzel, Brian Schmalz, Melanie Van Alphen, Tracey Weiler*
*Via MS Teams

**Student Trustees Present:**
Meghan Cymbron, Rori Schaefer

**Administrative Officials Present:**
Loretta Notten, Jason Connolly, Maria Ivankovic, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

**Special Resources For The Meeting:**

**Regrets:**

**Absent:**

**Recorder:**
Alice Figueiredo, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

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1. **Call to Order:**
The Chair called the meeting to order at 6:00 p.m.

1.1 **Opening Prayer & Memorials**
The opening prayer was led by Student Trustees, M. Cymbron and R. Schaefer.

1.2 **Approval of Agenda**
2019-27 -- It was moved by Trustee da Silva and seconded by Trustee Gravelle:

THAT the agenda for Monday, October 7, 2019 be now approved. --- Carried by consensus.

1.3 **Declaration of Pecuniary Interest**

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL
2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)
3.1 Approval of Minutes of Regular and Special Meetings
   3.1.1 Minutes of September 9, 2019 Committee of the Whole Minutes

2019-28 -- It was moved by Trustee Van Alphen and seconded by Trustee Weiler:
THAT the Consent Agenda of Board of Trustees and the recommendations contained therein be now approved. --- Carried by consensus

4. Delegations

5. Advice From the CEO
5.1 IT Summer Updates
Chris Demers, Chief Information Officer provided the Board of Trustees with an update on the work performed by the IT department over the summer. Highlights from the presentation included: Data Projector Refresh, Summer Construction and Cleaning, Telephone System Roll Out, Telephone System with MS Teams, Security and Privacy Staff Training and Improved Web Environments/ Updated Branding for WCDSB.

Trustees asked clarifying questions and provided feedback.

5.2 Math Strategy
Superintendent Klein provided background information with respect to the Board’s Math Strategy and introduced Petra Le Duc, Student Achievement Consultant, Mathematics 1-8 who provided an in-depth presentation on the 2019-2020 strategy. Ms. Le Duc’s presentation commenced with an explanation on the strategy used for hierarchy support system for Targeted Support, Board Identified Support, Intermittent Support and Periphery Support. It was noted that less funds were received for this initiative compared to previous years. Cycles of Coaching was discussed including support plans for elementary and secondary schools. The New Fundamentals of Math Curriculum was noted to be released in the near future and what we may expect from same. The presentation concluded with a math game “Operation Head Bands” used in the classroom.

Trustees asked clarifying questions and provided feedback.

5.3 EQAO/OSSLT
Superintendents Klein and Olson provided the Board of Trustees with a report on the 2018-2019 EQAO Results. Primary & Junior, Grade 9 and OSSLT Assessment data was highlighted, along with comparison to the previous year and provincial results. Celebrations were noted along with area of concerns. A typo on table 3 was corrected, should be 2017/18 not 2016/17.

Trustees asked clarifying questions and provided feedback.

Note: Trustees da Silva requested that the Student Trustee Report be spoken too prior to Section 6 of the agenda as this report is typically presented at Board meeting.

6. Ownership Linkage (Communication with the External Environment)
6.1 Linkages Activity
Trustees reported back from the Linkage Committee. Highlights include:
- Confirmation of social event with WRDSB on Thursday, November 28 at Bingaman’s/Boston Pizza from 6:00 to 8:00 p.m. Evening will include socializing and bowling for who is interested.
- Update on Commissioning scheduled for November 6th. Director Notten confirmed that the Catholic Community Foundation of Waterloo Region Foundation (CCFWR) will sponsor for the next three year up to $3,000 per year.
• CEC blessing/clergy dinner was discussed and agreed that should be combined this year. Looking at March for the blessing. More details to come.

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6.2 Pastoral Care Activity
Trustees reported back from the Pastoral Care Committee. Highlights include:
• Participation in Soup Sisters again this year, email to be circulated.
• Interest in the Stocking Stuffers, email to be circulated.
• Collection to purchase raffle prize for CEC Christmas luncheon to be collected.
• Trustees yearly collect for a charity, would like to stay local. Idea to support the St. Mary’s Outreach Program was decided.
• Trustees looking into having a Christmas well wishes video, will follow up with Darcy in IT.

7. Reports From Board Committees/Task Forces
7.1 Student Trustees Cymbron and Schaefer provided a recap of noteworthy events that took place since the beginning of the school year at the various secondary schools.

8. Board Education (at the request of the Board)
8.1 OCSTA Communications
OCSTA Communication were reviewed. Director Notten has advertised the submission for video to administrators. If Trustees have any suggestions for the Alumni Award, please bring forward.

Motion to Extend:
2019-29-- It was moved by Trustee Schmalz and seconded by Trustee Van Alphen: THAT the meeting be extended past 9:00 p.m. ----Carried by Consensus

8.2 OCSTA Modules:
Module 9: Family and Community Engagement
Trustees engaged in discussion with respect to Module 9 regarding Family and Community Engagement. Discussion items included engaging parents upon entering our system, include CPIC as a running item on School Council agendas,

Module 10: Advocacy: Engaging the Public
Trustees engaged in discussion with respect to Module 10 regard Advocacy/Engaging the Public. Discussion included work already being done by meeting with MPP and attending community meeting/events and highlighting MYSP, Pastor Plan, etc.

9. Policy Discussion
9.1 Work of Board for 2019-2020 (Policy II 003)
Trustee discussed how to establish work of the Board for the 2019-2020 school year. Discussion included more outreach to School Councils, work in Governance, specifically By-laws and how to bring forward topics to the Board agenda. Discussion arose whether review of By-laws should be work of Governance Committee or Board. Trustees agreed that work of Board for current school year should be to review By-laws, however a schedule of same to be established by the Governance Committee. Other suggestions include being an advocacy for Catholic Education with OCSTA and engagement parents in the community.

Trustee Conway recapped that the work of the Board for 2019-2020 will include but not limited to the following:

• Review By-law as a Board with Governance Committee establishing a schedule,
• Review advocacy in Catholic Education/OCSTA; and
• Highlight to broader parent community through school council (opportunity at Commissioning to make CPIC a stating item on agendas)

The Governance committee will prepare the schedule and bring back to Board.

10. Assurance of Successful Board Performance

11. Assurance of Successful Director of Education Performance
11.1 Monitoring Reports & Vote on Compliance
12. Potential Agenda Items
12.1 Reinstatement of the Trustee Log
Trustee Price brought forth discussion on the Reinstatement of the Trustee Log. Process was discussed along with concerns. Agreed that the form should be updated as not all data was necessary, the main purpose is to discuss issue and the resolution. Item to be brought back to October 28th Board for decision.

13. Announcements (all scheduled for the Catholic Education Centre unless otherwise indicated)
13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):
• Oct 9 – Resurrection Academic Awards Night
• Oct 9 – CPIC Event – cancelled
• Oct 10 – St. Mary’s Academic Awards Night
• Oct 22 – Governance
• Oct 28 – Board
• Oct 29 – Trustee Twilight Retreat
• Oct 30 – SEAC
• Nov 5 – Audit Committee
• Nov 6 – School Council Commissioning
• Nov 11 – COW
• Nov 15 – St. Louis Grad (SSC/Chef & Hair)
• Nov 20 – CPIC Meeting (PSW)
• Nov 22 – St. Louis Grad
• Nov 25 – Board of Trustees Meeting
• Nov 26 – Trustee Joint Board Social

14. Items for the Next Meeting Agenda/Pending Items

15. Adjournment – Confirm decisions made tonight. Closing Prayer
The Recording Secretary confirmed the meeting decisions.

16. Closing Prayer

17. Motion to Adjourn

2019-30-- It was moved by Trustee Van Alphen and seconded by Trustee da Silva:

THAT the meeting be now adjourned. The meeting was adjourned by consensus at 9:51 p.m.

[Signatures]
Chair of the Board
Secretary