



Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, September 23, 2019 at St. Benedict CSS.

Trustees Present:

Bill Conway (Chair), Manuel da Silva, Kevin Dupuis, Jeanne Gravelle, Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen, Tracey Weiler

Student Trustees Present:

Meghan Cymbron, Rori Schaefer

Administrative Officials Present:

Loretta Notten, Maria Ivankovic, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

Special Resources For The Meeting:

Regrets:

Judy Merkel

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:09 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Father Toby Collins

1.2 Approval of Agenda

Amendment - 4.1 to come before 3.1 on the Agenda

2019-96 -- It was moved by Trustee Reitzel and seconded by Trustee da Silva:

THAT the agenda for Monday, September 23, 2019, as amended, be now approved. --- Carried by *consensus*.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action:

In-camera meeting of September 23rd, 2019 regarding Human Resources matter.

2019-97 -- It was moved by Trustee Dupuis seconded by Trustee Price:

THAT the items for action regarding in-camera Meeting of September 23rd, 2019 regarding Human Resources matter be now approved. --- Carried by *consensus*.

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

- **Approval of Minutes of Regular and Special Meetings**
- 3.1 Approval of Minutes of Regular and Special Meetings
 - 3.1.1 Minutes of June 24, 2019 - Board Meeting
- 3.2 Approved SEAC Minutes of June 5, 2019
- 3.3 Policy Update Report

**2019-98 -- It was moved by Trustee Schmalz and seconded by Trustee Van Alphen:
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus**

Trustees asked clarifying question regarding the Policy Update Report and Director Notten provided clarification. Updates will be provided semi-annually.

4 Delegations

4.1 Commissioning of Student Trustees

Father Toby Collins welcomed the Student Trustees by commencing the Board meeting with a Para-liturgy and the Student Trustees recited and signed the Trustee Oath.

5 Advice from the CEO

5.1 Director's Update

Director Notten provided Trustees with highlights and notable events since the June Board meeting.

5.2 Summer Construction Update

Chief Financial Officer Maharaj provided the Board of Trustees with a background on the Summer Construction Update and introduced Terri Pickett, Senior Manager of Facility Service, who provided an in-depth presentation. The presentation included cost, Ministry funding, schools under construction this summer along with discussions on current and future projects.

Trustees asked clarifying questions and provided feedback.

5.3 Changes to HPE/Sex Ed Curriculum

Superintendents Ivankovic and Olson provided the Board of Trustees with the background on the changes to the HPE/Sex Ed curriculum. Brigitte Webster, Healthy Active Living Consultant and John Murphy, Religion and Family Life Consultant provided a detailed presentation. Ms. Webster presented on the Health and Physical Education curriculum and noted what is new for 2019 and the key additions.

Mr. Murphy provided insight to the Human Development & Sexual Health and noted that for more than 30 years, our schools, and all Catholic schools in Ontario, have successfully provided a family life and sex education curriculum within a Catholic framework under the guidance of the Catholic Bishops of Ontario.

Trustees asked clarifying questions and provided feedback.

5.4 Enrollment/Staffing Report

Superintendent Connolly provided the Board of Trustees with a report on Enrollment and Staffing for 2019-2020 school year including key statistics and largest enrolment/decreases seen in schools.

Trustees asked clarifying questions and provided feedback.

5.5 Capital Priorities

Superintendent Maharaj provided the Board of Trustees with a report on 2019 Capital Priorities Submission which is due to the Ministry on September 30th, 2019. The projects submitted were discussed along with descriptions. Superintendent Maharaj requested that the report be approved for submission.

**2019-99 -- It was moved by Trustee da Silva and seconded by Trustee Van Alphen:
THAT the Board of Trustees approves the projects listed in this report for submission to the Ministry of Education in satisfaction of their request for capital priorities. --- Carried by consensus**

6 Ownership Linkage (Communication with the External Environment)

7 Actions From Board Committees/Task Forces

8 Board Education (at the request of the Board)

8.1 Chair's Update

Trustee Conway discussed highlights and notable events since the June Board meeting.

8.2 OCSTA/CCSTA Communications

Communications discussed.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Review of Board Policy

10.1.1 Board Policy II 002 Governing Style

Trustee Weiler confirmed that she reviewed Board Policy II 002 Governing Style and questioned paragraph #4 and felt it required more discussion. Trustees discussed wording and felt that it does require further discussion and it would be appropriate to send this item to Governance. It was also noted that the By-law dealing with this issue may need to be reviewed in conjunction with this policy. Governance will review process.

**2019-100 -- It was moved by Trustee Weiler and seconded by Trustee Gravelle:
THAT the Board of Trustees find Board Policy II 002 Governing Style in compliance. --- Carried by consensus.**

Is there a need to review this Policy? Yes, for clarity on purpose and in conjunction with By-law.

10.1.2 Board Policy III 006 CEO Compensation and Benefits

Trustee Conway confirmed that he reviewed Board Policy III 006 Compensation and Benefits and noted that it is straight forward as we adhere to legislation. Trustees discussed whether they were in true compliance as the current Executive Compensation legislation does not allow for same.

**2019-101 -- It was moved by Trustee Conway and seconded by Trustee da Silva:
THAT the Board of Trustees find Board Policy III 006 CEO Compensation and Benefits is not compliance due to the current Executive Compensation Legislation. --- Carried by consensus.**

Is there a need to review this policy? Trustees confirmed there is no need to review policy.

10.2 Trustee Self-assessment Committee

Trustee Van Alphen brought forth a report and motion noting that based on a self-evaluation in May 2019 and discussion in Governance, that a working committee be formed to look at self-evaluation and process and how it connects to the work of the Board.

**2019-102 -- It was moved by Trustee Price and seconded by Trustee Van Alphen:
THAT the Board of Trustees form a working committee to explore the work of the Board and the Board's corresponding self-evaluation, the committee will consist of Trustee Price, da Silva, Conway and Val Alphen. --- Carried by consensus.**

11 Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

N/A

12 Potential Agenda Items

12.1 Trustee Inquiry Report from the CEO

12.1 Trustee Inquiry Report from the CEO

N/A

12.2 Shared Concerns

N/A

12.2.1 Period Poverty in Schools Discussion/Notice of Motion

Trustee Van Alphen brought forth a Notice of Motion to canvass whether the issue of Period Poverty in Ontario Schools was a shared concern amongst Trustees. Trustee discussed the appropriate Board dates to discuss this item and bring to Board for decision. Consensus reached that no discussion would be had today with respect to the issue and this item will be brought forward on November 11th Committee of the Whole for discussion and to allow the Board to research such items and provide the Trustees with information.

2019-103 -- It was moved by Trustee Van Alphen and seconded by Trustee Price:

THAT the Board of Trustees place this matter of Period Poverty in Ontario schools on the agenda for the November 11, 2019 Committee of the Whole Board meeting as a discussion item and that the Board of Trustees request staff to prepare a report updating Trustees on how students experiencing Period Poverty are supported in our schools and what the plan is moving forward. --- Carried by consensus.

12.2.2 Reinstatement of the Trustee Log

Trustee Price brought forth a suggestion that Trustees continue a past practice of tracking concerns in a call log. It was suggested that this concern be brought back to Committee of the Whole for further discussion.

13 Announcements

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

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- Sept 24 – Audit Committee (Facility Services)
- Sept 24 – CPIC
- Oct 2 – SEAC
- Oct 5 – Feast of St. Jerome
- Oct 7 – COW
- Oct 10 – Pastoral Trustee Retreat – now Oct 29
- Oct 28 – Board
- Nov 5 – Audit Committee
- Nov 6 - School Council Commissioning
- Nov 11 – COW

Trustee Conway confirmed that the public board was in agreeance with arranging a get together between Trustees. More details to come via e-mail date and location confirmed.

13.2 Pending Items:

13.3 Pending Items for OCSTA Consideration

14 Items for the Next Meeting Agenda

15 Adjournment – Confirm decisions made tonight.

The Recording Secretary confirmed the meeting decisions.

15.1 Move into Private, Private, Private

2019-104 It was moved by Trustee da Silva and seconded by Trustee Gravelle:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 8:32 p.m.

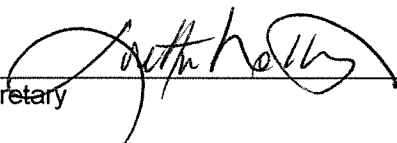
16 Closing Prayer

17 Motion to Adjourn

2019-105 It was moved by Trustee da Silva and seconded by Trustee Reitzel:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 9:05 p.m.



Chair of the Board



Secretary