Catholic Parent Involvement Committee Minutes

Date: Wednesday, February 20, 2018
Time: 6:00pm (Dinner @ 5:30 pm)
Location: Catholic Education Centre- St. Aloysius

Next Meeting: tbd

Committee Members:
- Vacant (Diocesan Rep.)
- Judy Merkel (Administrative Official)
- Linda Gregorio (Chair & Member at large)
- Manuel da Silva (Trustee)
- Wendy Price (Trustee)
- Brian Schmalz (Trustee)
- Chris Woodcroft (Secondary Principal Rep.)
- Sharon Adie (Elementary Principal Rep.)
- Julie Hofstetter (Kitchener Secondary)
- Bernadette Vanspall (Member at large)
- David Perlaky (St. Benedict Elementary)
- Denise Porter (Waterloo Secondary)
- Lindsay Heuchert (Kitchener Secondary)
- Patricia Castillo (Resurrection Elementary)
- Gorette Varao-Woodman (Monsignor Doyle Elementary)
- Eric Vaz (Cambridge Secondary)
- Andrea Visneskie (St. David Elementary)

Present: Sharon Adie, Manuel da Silva, Linda Gregorio, Julie Hofstetter, Judy Merkel, Dave Perlaky, Denise Porter, Wendy Price (Skype), Bernadette Vanspall, Gorette Varao (Skype), Andrea Visneskie (Skype), Chris Woodcroft

Regrets: Eric Vaz

**TOPIC**

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<th>Topic</th>
<th>Presenter</th>
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<td>1. Opening Prayer &amp; Welcome (Welcome new members), Call for additional Agenda items</td>
<td>Judy</td>
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New member Bernadette Vanspall was welcomed.

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<td>2. Approval of Agenda:</td>
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Agenda approved
3. Approval of the Minutes:

Minutes approved

4. Other Correspondence/ Superintendent Update

Audio issues occurred for Skype callers. Linda typed some notes to mitigate the issue.

The short video promoting the new Pastoral Plan was shown – this was shown at the launch of the Pastoral Plan as well.

WCDSB is moving. Staff are moving to St. Francis, St. Agatha and St. Luke starting Mar. 1st and hope to return in Sept.

Judy noted there is inconsistency among schools about what they name their councils; hence the name will be changed to Catholic School Advisory Council to standardize. This was a recent suggestion from recent reports. Bernadette asked about Parent Advisory Council (PAC). This is not a separate council. PAC is the parent council.

5. Trustee Update:

Manuel said he missed last week’s meeting but will update the committee on the prior meeting. Trustees elected a new Chair and Vice-Chair. Loretta’s annual report was announced and can be found on the web. In January the new Multi-Year Strategic Plan was rolled out. A survey occurred in the spring to inform the plan. New plan introduced Jan. 14. The Renewed Math Strategy team provided an update at the meeting. The full report can be found on the website. The Office of Auditor General visited; WCDSB did well. Report on well-being and active living, FSL and Leadership Strategy was provided at the last Board meeting. WCDSB’s leadership program has served 527 staff members in the last six years. The Board is submitting resolutions on Parent Reach Out grants to OCSTA to hope that it continues. 5 resolutions in total: Green investments, trustee honorariums and capital

6. Discussion Items/ Updates:

6.1 Communications Committee: D2L Site Update

Sharon provided an overview of the new site. On the board website there is a d2l link on the bottom. PL_CPIC is the name of the site. There is a spot for videos, what’s new, newswire feeds, etc. Spots for CPIC handbook, grants meeting minutes, contacts, can store meeting minutes here. A storage area for grants will be helpful for parent councils. Members log in like a class member. There is also a spot for a discussion forum. Discussion forums can be open to only certain people. A fundraising section will be added. It may be possible to video speakers and house it in a library (resource library). There is a calendar where schools can post their events. The committee will need to figure out sub-sections for our committees: All Chair, Communication, PRO grant. Expand the...
minutes and put trustee reports in there, SEAC minute meetings as well.

Bernadette and Eric are interested in the Communications committee. Julie also volunteered. Judy, Linda and Diana can provide input. Google doc sub-folders can store resources too. Put SIPS, BIPS documents in it as well.

Bernadette had a question on inconsistency at schools, e.g., each school populates their calendar. This is a larger system issue. Linda said this is on the radar (standardizing information delivery and how it is delivered) WCDSB school websites are now consistent.

### 6.2 Council Chair Event Committee

Linda summarized. The response to the last event date was not ideal; and the Ministry unveiled funding late. As Loretta met many Chairs at commissioning, it was not as crucial she could attend the event. Linda made a google doc to aid planning. The sub-committee came up with an agenda e.g., show how Ministry talks about CPIC, bring the CPIC manual more to life (beginning of year plan and end of year plan). Linda would like to do the opening section on the Ministry.

Apr. 3. Was the date suggested. Denise said the onboarding time period has passed. Linda said that the agenda has shifted. We can talk about how to apply for a pro grant, and the end of year report - do you need help with PRO grants, here’s what an end of year report looks like? Maybe do a video voice over tutorial; webinar; seminar. Concern was raised that parents won’t come out multiple times to events in April.

It was suggested to pre-plan the date of our October Chair event and let Chairs know it when they come on board. Networking was mentioned as the key part of the Chair event. A vote was held on whether to move forward with the Apr. 3 event. Email Diana if you’d like to be on either All Chair or PRO grant event committee.

### 6.3 PRO Grant Committee

April 17th is the date for this PRO grant. This is the same day as the Child Witness Centre Youth Symposium. Linda reached out to some of the speakers including Rick Osborne and Becky Kellar-Duke. Becky is a gold medalist. Rick was a heroin addict. His book is "White Noise". Rick says the “best thing that you can do for your children is build resiliency”. Approximately 1100 WCDSB students are registered to be vetted to attend. Idea to ask parents of gr. 8 students going. Chris asked about meeting in a central location and if this meets our application terms of reference. Manuel suggested the Portuguese Club on Townline Rd. Agenda logistics discussed. Dave suggested two speakers in a row; not at the same time. Some schools will be running their pro grant in April – Chris mentioned. Find schools near 401 to host.
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<th><strong>6.3 Finance Committee update</strong></th>
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<th><strong>6.4 School Year Calendar Committee Update</strong></th>
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<td>Linda mentioned her participation on the School Year Calendar committee and what the committee does.</td>
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<th><strong>7. Other Items</strong></th>
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<td>No other items arose.</td>
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<th><strong>8. Gratitude and Closing Prayer</strong></th>
<th>Judy</th>
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<th><strong>9. Adjournment</strong></th>
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