

Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, April 29, 2019 at St. Benedict CSS.

Trustees Present:

Bill Conway (Chair), Manuel da Silva, Kevin Dupuis, *Jeanne Gravelle, Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen, Tracey Weiler
*via Skype

Student Trustees Present:

Meghan Nemeth

Administrative Officials Present:

Loretta Notten, Jason Connolly, Gerald Foran, John Klein, Shesh Maharaj Judy Merkel, Richard Olson, Laura Shoemaker

Special Resources For The Meeting:

Regrets:

Izabella Tyc

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Trustee Price.

1.2 Approval of Agenda

Add 7.1 Student Trustee Report – report to be distributed

2019-54 -- It was moved by Trustee Reitzel seconded by Trustee Price:

THAT the agenda for Monday, April 29th, 2019, as amended, be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action:

- In-camera meeting of April 8, 2019 regarding Board Awards.

2019-55 -- It was moved by Trustee Weiler and seconded by Trustee Schmalz:

THAT Items for Action be now approved. --- Carried by consensus.

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

- **Approval of Minutes of Regular and Special Meetings**
 - 3.1 Approval of Minutes of Regular and Special Meetings
 - 3.1.1 Minutes of March 25, 2019 - Board Meeting
 - 3.1.2 SEAC Minutes of March 6, 2019
 - 3.2 Budget Update #3
 - 3.3 Subject: Rural and Northern Education Fund Motion – St. Brigid

*2019-56 -- It was moved by Trustee Price and seconded by Trustee Dupuis:
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus*

4 Delegations

5 Advice from the CEO

5.1 Director's Report

Director Notten provided the Board of Trustees with an update on significant events attended during the month of April.

5.2 IT Strategic Plan 2019-2024

Superintendent Maharaj provided a brief introduction to the IT Strategic Plan for 2019-2024 and introduced Chris Demers, Chief Information Officer, who provided the Board of Trustees with a presentation. Presentation included IT Governance Structure and Objectives, various sub-committees, data on key performances and the elements and timelines of the 5-year strategic plan. The plan is contingent on the release of the upcoming budget.

Trustees asked clarifying questions and provided feedback.

5.3 New SEAC Member – Approval

Superintendent Shoemaker presented a report requesting that a new Member at Large for the SEAC Committee be appointed. Sarah Van Dyke, was recommended from her children's school administrator.

Trustees asked clarifying questions.

*2019-57 -- It was moved by Trustee van Alphen and seconded by Trustee Price:
THAT the Board of Trustees approve the updated appointment to SEAC, as outlined above, until the end of the term November 2021. --- Carried by consensus*

6 Ownership Linkage (Communication with the External Environment)

7 Actions From Board Committees/Task Forces

7.1 Student Trustees Report - Report walked in (attached)

Student Trustee Nemeth provided a recap of noteworthy events that took place during the month of April at the various secondary schools.

8 Board Education (at the request of the Board)

8.1 Chair's Update

Trustee Conway provided highlights and notable events from the month of April.

Trustee Conway opened discussions amongst Trustees with respect to feedback from the 2019 OCSTA AGM.

8.2 OCSTA/CCSTA Communications

Trustee Conway provided recap of OCSTA attachments.

Director Notten drew attention to correspondence from the Terry Fox Foundations noting that Waterloo Catholic DSB has fundraised a milestone of \$700,000 to date. Also noted was the great efforts of St. Mark's CES as they made remarkable efforts in fundraising a total of \$118,000.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy II 015 Ownership Linkage

Trustee Conway reviewed Board Policy II 015 Ownership Linkage and confirmed in compliance.

Is There a Need to Review This Policy?

There is no need to review policy.

2019-58 -- It was moved by Trustee Conway and seconded by Trustee Price:

THAT the Board of Trustees find Board Policy II 015 Ownership Linkage in compliance. --- Carried by consensus

11 Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

11.1.1 Legal Responsibilities – Monitoring Report IV – 006

Superintendent Maharaj provided the Board of Trustees with a summary of how the Board is demonstrating compliance with legal responsibilities.

2019-59 -- It was moved by Trustee Reitzel and seconded by Trustee price:

That the Board of Trustees approves this report as demonstrating compliance with Board Policy IV 006 for the 2018-2019 school year. --- Carried by consensus

11.1.2 Financial Conditions IV-008

Superintendent Maharaj provided the Board of Trustees with a summary of how the Board is demonstrating compliance with Financial Conditions IV-008. Trustees discussed compliance and noted that in future reports they would like all properties that were sold mentioned. Further, it was noted that the Board is currently not in full compliance due to section 5 of the policy.

2019-60 -- It was moved by Trustee Reitzel and seconded by Trustee da Silva:

That the Board of Trustees approves this report as demonstrating compliance with Board Policy IV 008 for the 2018-2019 school year with the exception of provision 5 which is excused until the next monitoring report. --- Carried by consensus

11.1.3 Facilities Accommodation IV – 010

Superintendent Maharaj provided the Board of Trustees with a summary of how the Board is demonstrating compliance with Facilities Accommodation IV – 010. It was noted that St. Vincent de Paul opened in September 2018 not September 2019 as indicated in the report.

Action Item: Governance will review Facilities Accommodation IV – 010, specifically wording on action timelines.

2019-61 -- It was moved by Trustee Van Alphen and seconded by Trustee da Silva:

That the Board of Trustees approves this report as demonstrating compliance with Board Policy IV 010 for the 2018-2019 school year. --- Carried by consensus

11.1.4 Communication & Support to Board – IV-012

Director Notten provided the Board of Trustees with a summary of how the Board is demonstrating compliance with Communication & Support to Board IV-012.

2019-62 -- It was moved by Trustee Reitzel and seconded by Trustee da Silva:

That the Board accept this report indicating compliance with Communication and Support to Board Policy IV 012

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12 Potential Agenda Items

12.1 Trustee Inquiry Report from the CEO

12.2 Shared Concerns

13 Announcements

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

- Apr 30: Beacons of Hope – St. Mary's FOS
- May 1: Interfaith Breakfast
- May 2: Staff Recognition Celebration
- May 5: CEW Mass St. Agnes -
- May 5: St. Vincent de Paul Dedication & Blessing
- May 7: Mayor McGarry-State of City Address (Cambridge)
- May 7: Folk Dance Cambridge
- May 8: Folk Dance Waterloo
- May 9: Folk Dance Kitchener
- May 10: Community Leaders Breakfast
- May 13: COW – St. Mary's HS
- May 14: Bishop's Banquet
- May 21: 40th Anniversary of CCFOWR
- May 23-26 OSTA-AECO AGM
- May 27: Board of Trustees (St. Mary's HS)
- May 29- Jun 2: CCSTA AGM
- June 3: Special Board of Trustees (Budget) Resurrection CSS
- June 10: Governance
- June 11: Resurrection Graduation
- June 17: Board of Trustees Resurrection CSS
- June 21: Board Office Mass – St Mary's of Seven Sorrows
- June 25: St. Mary's Graduation
- June 26 : St. Benedict Graduation
- June 26: St. David Graduation
- June 27: Monsignor Doyle Graduation

13.2 Pending Items:

13.3 Pending Items for OCSTA Consideration

14 Items for the Next Meeting Agenda

15 Adjournment – Confirm decisions made tonight.

The Recording Secretary confirmed the meeting decisions.

16 Closing Prayer

17 Motion to Adjourn

2019—63 It was moved by Trustee da Silva and seconded by Trustee Price:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 8:00 p.m.



Chair of the Board



Secretary

