

Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, March 25th, 2019 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Bill Conway (Chair), Manuel da Silva, Kevin Dupuis, Jeanne Gravelle, *Wendy Price, *Greg Reitzel, Brian Schmalz, Melanie Van Alphen, Tracey Weiler

*via Skype

Student Trustees Present:

Meghan Nemeth, Izabella Tyc

Administrative Officials Present:

Loretta Notten, Jason Connolly, Gerald Foran, John Klein, Shesh Maharaj Judy Merkel, Richard Olson, Laura Shoemaker

Special Resources For The Meeting:

Regrets:

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Trustee Dupuis.

1.2 Approval of Agenda

Amendments to Agenda:

- 15.1 move into In-camera
- 15.2 move into Private, Private

2019-40 -- It was moved by Trustee Schmalz seconded by Trustee da Silva:

THAT the agenda for Monday, March 25th, 2019, as amended, be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest

- 1.3.1 From the current meeting – NIL
- 1.3.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action:

- 1.5.1 In-camera meeting of March 4, 2019 regarding Human Recourse Matter.
- 1.5.2 Private, Private Meeting of February 25, 2019 regarding Human Resource Matters.

2019-41 -- It was moved by Trustee Weiler and seconded by Trustee da Silva:

THAT Items for Action be now approved. --- Carried by consensus.

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

• **Approval of Minutes of Regular and Special Meetings**

3.1 Approval of Minutes of Regular and Special Meetings:

3.1.1 Minutes of February 25, 2019 - Board Meeting

3.1.2 SEAC Minutes of January 9, 2019

3.1.3 CPIC Minutes of October 11, 2019

3.2 Trustee Budget Update

2019-42 -- It was moved by Trustee Schmalz and seconded by Trustee Dupuis:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---

Carried by consensus

4 Delegations

5 Advice from the CEO

5.1 Director's Report

Director Notten provided highlights and notable events from the month of March.

5.2 Student Success Update/Plan

Superintendent Olson provided a comprehensive report on The Student Success/Learning to 18 (SS/L18) Strategy. The five inter-related goals were discussed along with a summary of all programs and learning within the scope of the portfolio, including data and program highlights.

Trustees asked clarifying questions and provided feedback.

5.3 School Year Calendar

Superintendent Klein presented the draft 2019-2020 draft school year calendar for approval.

2019-43 -- It was moved by Trustee Dupuis and seconded by Trustee da Silva:

THAT the Board of Trustees approve the 2019-2020 School Year Calendar. --- Carried by consensus

5.4 Autism Update

Superintendent Shoemaker provided an updated on the Ontario Autism Plan considering the recent Ministry of Education Announcements and provided an overview of the services and support within our Board.

Trustees asked clarifying questions and provided feedback.

5.5 Information on 2019-20 Education Grants and New Vision for Education.

Director Notten and Superintendent Maharaj provided the Trustees with a preliminary update on the Information on 2019-20 Education Grants and New Vision for Education in light of the Ministry of Education's recent budget announcements. Estimated Summary of Financial Impacts were discussed noting that the Grants for Students Needs (GSNs) will be released later than usual, likely the end of April, with the provincial budget released on or about April 11, 2019.

Trustees asked clarifying questions and provided feedback.

6 Ownership Linkage (Communication with the External Environment)

7 Actions From Board Committees/Task Forces

7.1 Student Trustee Update

Student Trustees presented highlights and notable events from the month of March.

8 Board Education (at the request of the Board)

8.1 Chair's Update

Trustee Conway provided highlight and notable events from the month of March.

8.2 OCSTA/CCSTA Communications

Trustee Conway provided recap of OCSTA attachments.

9 Policy Discussion

9.1 Review By-Law Article 8 Trustee Vacancy

Trustee Van Alphen brought forth a motion to amend By-Law Article 8 Trustee Vacancy and discussed wording and amendment. It was noted that in the third sentence "should" will replace "if", "Should trustees decide, instead of if trustees decide".

**2019-43 -- It was moved by Trustee Van Alphen and seconded by Trustee Schmalz:
THAT the Board of Trustees approve and adopt the revised wording and numbering, with respect to Article 8
Process to Fill Vacancy for the WCDSB Trustee ByLaws. --- Carried by consensus**

9.2 Linkage Terms of Reference

Trustee Weiler provided an overview of the proposed Linkage Terms of Reference.

**2019-44 -- It was moved by Trustee Weiler and seconded by Trustee Schalmz:
THAT the Board of Trustees approve the Linkage Terms of Reference. --- Carried by consensus**

9.3 Pastoral Care Terms of Reference

Trustee Gravelle proved an overview of the proposed Pastoral Care Terms of Reference.

**2019-45 -- It was moved by Trustee Gravelle and seconded by Trustee da Silva:
THAT the Board of Trustees approve the Pastoral Care Terms of Reference. --- Carried by consensus**

10 Assurance of Successful Board Performance

10.1 Board Policy II 008 Chairperson's Role (da Silva)

Trustee da Silva confirmed review of policy and noted compliance.

10.1.1 Is There a Need to Review This Policy?

There is no need to review this policy.

**2019-46 -- It was moved by Trustee da Silva and seconded by Trustee Schmalz:
That the Board of Trustees find Board Policy II 008 Chairperson's Role in compliance. --- Carried by consensus**

10.2 Board Policy II 013 Cost of Governance

Trustee Dupuis confirmed review of the above policy and noted compliance. Trustees asked clarifying questions.

10.2.1 Is There a Need to Review This Policy?

There is no need to review this policy.

**2019-47 -- It was moved by Trustee Dupuis and seconded by Trustee da Silva:
That the Board of Trustees find Board Policy II 013 Cost of Governance in compliance. --- Carried by consensus**

10.3 Board Policy II 014 Trustee Expenses (All)

Trustees reviewed policy and confirmed compliance.

10.3.1 Is There a Need to Review This Policy?

There is no need to review this policy.

**2019-48 -- It was moved by Trustee da Silva and seconded by Trustee Van Alphen:
That the Board of Trustees find Board Policy II 014 Trustee Expenses in compliance. --- Carried by consensus**

10.4 Board Policy III 005 Monitoring CEO Performance

Trustee Reitzel noted that the policy was in compliance.

10.4.1 Is There a Need to Review This Policy?

There is no need to review this policy.

2019-49 -- It was moved by Trustee Reitzel and seconded by Trustee da Silva:

That the Board of Trustees find Board Policy III 005 Monitoring CEO Performance in compliance. --- Carried by consensus

11 Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

11.1 Hiring and Promotions – Monitoring Report IV – 005

Superintendent Connolly reviewed Hiring and Promotions IV-005 and provided a summary of each section.

Trustees asked clarifying questions.

2019-50 -- It was moved by Trustee Dupuis and seconded by Trustee Gravelle:

THAT the Board of Trustees find Hiring and Promotions – Monitoring Report IV – 005 in compliance. --- Carried by consensus

12 Potential Agenda Items

12.1 Trustee Inquiry Report from the CEO

12.2 Shared Concerns

13 Announcements

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

- Mar 26: Beacons of Hope Resurrection FOS
- Mar 28: Doyle/Benedict's Service Learning Fundraiser
- Apr 2: Beacons of Hope St. Benedict FOS
- Apr 2: Audit Committee Meeting
- Apr 2: Dave Jaworsky's State of the City Breakfast
- Apr 6: Maple Syrup Festival (Mayor' s Breakfast & Pancake flipping
- Apr 8: Committee of the Whole – St. Benedict CSS
- Apr 11: Kitchener's State of the City Address
- Apr. 13: Mayor's Dinner
- May 1: Interfaith Breakfast
- May 5: St. Vincent de Paul Dedication & Blessing
- May 7: Mayor McGarry-State of City Address (Cambridge)

Potential for expulsion hearing was noted, details to follow.

13.2 Pending Items:

13.3 Pending Items for OCSTA Consideration

14 Items for the Next Meeting Agenda

15 Adjournment – Confirm decisions made tonight.

The Recording Secretary confirmed the meeting decisions.

The Board of Trustees requested to move In-camera.

**2019-51 -- It was moved by Trustee da Silva and seconded by Trustee Gravelle:
THAT the Board of Trustees move into In-camera at 8:54 pm. --- Carried by consensus**

**2019-52 -- It was moved by Trustee Gravelle and seconded by Trustee da Silva:
THAT the Board of Trustees move into Private, Private at 9:07 pm. --- Carried by consensus**

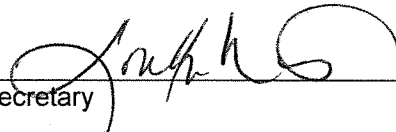
16 Closing Prayer

17 Motion to Adjourn

**2019—53 It was moved by Trustee da Silva and seconded by Trustee Gravelle:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 10:06 p.m.**



Chair of the Board



Secretary