

## Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, February 25<sup>th</sup>, 2019 at the Waterloo Region Catholic Education Centre.

### Trustees Present:

Bill Conway (Chair), Manuel da Silva, Kevin Dupuis, \*Jeanne Gravelle, Wendy Price, Greg Reitzel, Brian Schmalz, Tracey Weiler

\*via Skype

### Student Trustees Present:

Meghan Nemeth, Izabella Tyc

### Administrative Officials Present:

Loretta Notten, Jason Connolly, Gerald Foran, John Klein, Shesh Maharaj Judy Merkel, Richard Olson, Laura Shoemaker

### Special Resources For The Meeting:

### Regrets:

Melanie Van Alphen

### Recorder:

Alice Figueiredo, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

## **1. Call to Order:**

The Chair of the Board called the meeting to order at 6:00 p.m.

### **1.1 Opening Prayer & Memorials**

The meeting opened with prayer by Superintendent Olson in recognition of Black History Month.

### **1.2 Approval of Agenda**

**2019-32 -- It was moved by Trustee da Silva seconded by Trustee Weiler:**

**THAT the agenda for Monday, February 25<sup>th</sup>, 2019, be now approved. --- Carried by consensus.**

### **1.3 Declaration of Pecuniary Interest**

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

### **1.5 Items for Action:**

- 1.5.1: In-camera meeting of January 28, 2019 regarding approval of minutes.
- 1.5.2: Private, Private, Private Meeting on February 11th, 2019 regarding Human Resource Matters.

**2019-33 -- It was moved by Trustee Dupuis and seconded by Trustee da Silva:**

**THAT Items for Action be now approved. --- Carried by consensus.**

## **2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

## **3. Consent Agenda: Board of Trustees (Minutes of meetings)**

- **Approval of Minutes of Regular and Special Meetings**
  - 3.1 Approval of Minutes of Regular and Special Meetings
    - 3.1.1 Minutes of January 28, 2019 - Board Meeting
    - 3.2 Budget Update #1

*2019-34 -- It was moved by Trustee Weiler and seconded by Trustee Schmalz:*

*THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. --- Carried by consensus*

## **4 Delegations**

## **5 Advice from the CEO**

### **5.1 Special Education Foundational Math Update**

Superintendent Shoemaker provided an introduction to the report presented and introduced presenters Antonietta Leonardo, Special Education Liaison and Erin Lemak, Principal Section 23 and Student Services. Mrs. Leonardo and Mrs. Lemak discussed the role of the Resource Teacher in Fundamental Mathematics. The 2018-2019 Math Plan was discussed including 1. Technology, 2. Social-Emotional Strategies and 3. Collaborative Model of Resource Teacher Support.

### **5.2 Director's Report**

Director Notten highlighted and notable events from the month of February.

## **6 Ownership Linkage (Communication with the External Environment)**

## **7 Actions From Board Committees/Task Forces**

### **7.1 Student Trustee Update**

Student Trustees presented highlights from the month of February including events attended and activities that took place throughout our secondary schools.

## **8 Board Education (at the request of the Board)**

### **8.1 Chair's Update**

Trustee Conway provided highlights from the month of February.

### **8.2 OCSTA/CCSTA Communications**

Trustee Conway provided recap of OCSTA attachments.

## **9 Policy Discussion**

## **10 Assurance of Successful Board Performance**

### **10.1 Board Policy II 007 Board Members' Code of Conduct**

Trustee Gravelle brought forth a motion that Board Policy II 007 Board Members' Code of Conduct is in compliance.

10.1.1 Is There a Need to Review This Policy? No

*2019-35 -- It was moved by Trustee Gravelle and seconded by Trustee Reitzel:*

*THAT the Board of Trustees find Board Policy II 007 Board Members' Code of Conduct in compliance.*

*--- Carried by consensus*

## **10.2 Board Policy III 003 Accountability of the CEO**

Trustee Gravelle brought forth a motion that Board Policy III 003 Accountability of the CEO is in compliance.

10.2.1 Is There a Need to Review This Policy? No

**2019-36 – It was moved by Trustee Gravelle and seconded by Trustee Schmalz:**

**THAT the Board of Trustees find Board Policy III 003 Accountability of the CEO in compliance.**

**--- Carried by consensus**

## **10.3 Board Policy III 004 Delegation to the CEO**

Trustee Price brought forth a motion that Board Policy III 004 Delegation to the CEO is in compliance.

10.3.1 Is There a Need to Review This Policy?

Trustee discussed whether there was a need to review policy and it was concluded that the policy should be reviewed to discuss interpretations between CEO and Board of Trustees. Item will be brought forth in future Committee of the Whole Meetings.

**2019-37 -- It was moved by Trustee Price and seconded by Trustee Reitzel:**

**THAT the Board of Trustees find Board Policy III 004 Delegation to the CEO in compliance.**

**--- Carried by consensus**

## **11 Assurance of Successful Director of Education Performance**

### **11.1 Monitoring Reports & Vote on Compliance**

11.1 Emergency CEO Replacement – Monitoring Report IV – 011

Director Notten provided report detailing compliance of Emergency CEO Replacement – Monitoring Report IV – 011.

**2019-38 -- It was moved by Trustee da Silva and seconded by Trustee Price:**

**THAT the Board of Trustees find Emergency CEO Replacement – Monitoring Report IV – 011 in compliance.**

**--- Carried by consensus**

## **12 Potential Agenda Items**

### **12.1 Trustee Inquiry Report from the CEO**

#### **12.2 Shared Concerns**

## **13 Announcements**

### **13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):**

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

- Feb 27: Conversations with Bishop Douglas Crosby, OMI
- Mar 1: 3rd Annual KW Trivia Challenge
- Mar 2: International Women's Day Breakfast
- Mar 4: Committee of the Whole – St. Benedict CSS
- Mar 6: SEAC
- Mar 7: Beacons of Hope: Mon. Doyle FOS
- Mar 18: Governance – St. Benedict CSS
- Mar 25: Board of Trustees- St. Benedict CSS
- Mar 26: Beacons of Hope Resurrection FOS
- Mar 28: Doyle/Benedict's Service Learning Fundraiser
- Apr 2: Beacons of Hope St. Benedict FOS
- Apr 2: Audit Committee Meeting
- Apr 2: Dave Jaworsky's State of the City Breakfast
- Apr 8: Committee of the Whole – St. Benedict CSS
- Apr 11: Kitchener's State of the City Address
- Apr. 13: Mayor's Dinner

Trustee Conway also noted that the Maple Syrup Festival was currently announced for Saturday, April 6<sup>th</sup> along with the Pancake flipping contest.

**13.2 Pending Items:**

**13.3 Pending Items for OCSTA Consideration**

**14 Items for the Next Meeting Agenda**

**15 Adjournment – Confirm decisions made tonight.**

The Recording Secretary confirmed the meeting decisions.

The Board of Trustees moved into Private, Private at 7:01 p.m.

**2019-39 -- It was moved by Trustee da Silva and seconded by Trustee Reitzel:**

**THAT the Board of Trustees move into Private, Private.**

**--- Carried by consensus**

**16 Closing Prayer**

**17 Motion to Adjourn**

**2019--40 It was moved by Trustee Price and seconded by Trustee da Silva:**

**THAT the meeting be now adjourned. The meeting was adjourned by consensus at 8:40 p.m.**



Chair of the Board



Secretary