

Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, January 28th, 2019 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Bill Conway (Chair), Manuel da Silva, Kevin Dupuis, Jeanne Gravelle, *Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen, Tracey Weiler

*via Skype

Student Trustees Present:

Meghan Nemeth

Administrative Officials Present:

Loretta Notten, Jason Connolly, Gerald Foran, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

Special Resources For The Meeting:

Regrets:

Izabella Tyc

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Trustee Gravelle and Student Trustee Nemeth.

1.2 Approval of Agenda

Amendments were made to the agenda:

- 8.3 AGM Resolutions –
 - 8.3.3 Capital Priorities Program
 - 8.3.4 Renewal Funding for Administrative Buildings
 - 8.3.5 Green Investments
- Following Confirming Decision Made, Trustees and Director will move into Private, Private and Private, Private, Private.

2019-20 -- It was moved by Trustee da Silva seconded by Trustee Gravelle:

THAT the agenda for Monday, January 28th, 2019, as amended, be now approved. --- Carried by *consensus*.

1.3 Declaration of Pecuniary Interest

- 1.3.1 From the current meeting – NIL
- 1.3.2 From a previous public or in-camera meeting – NIL

1.5 Items for Action:

- In-camera meeting of December 10, 2018 regarding bargaining and budget matters.
- Private, Private, Private on January 14 and January 21, 2019 regarding Human Resources Matter.
- Private, Private on January 21, 2019 regarding Human Resources matter.

2019-21 -- It was moved by Trustee Weiler and seconded by Trustee Dupuis:
THAT Items for Action be now approved. --- Carried by *consensus*.

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

- Approval of Minutes of Regular and Special Meetings

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of December 10, 2018 - Board Meeting

3.1.2 Minutes of December 5, 2018 – SEAC

2019-22 -- It was moved by Trustee Schmalz and seconded by Trustee da Silva:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by *consensus*

4 Delegations

5 Advice from the CEO

5.1 SMART Cities Presentation

Regional Chair, Karen Redman and Matthew Chandy, Smart Waterloo Region Lead presented to the Board of Trustees on the Smart Cities Challenge. Trustees were provided with details on the application process, the incentive to the successful applicant, the Challenge Statement and the partnerships between the Region and seven area municipalities. The focus of the application is on child and youth wellbeing. The final proposal will be submitted to the Federal Government on March 6th, 2019 and the winning communities will be announced late May or early June.

Board of Trustees thanked Regional Chair Redman and Mr. Chandy for their time and efforts in this great initiative.

5.2 Director's Report

Director Notten provided highlights from the months of December and January. Notable events included participating in the Catholic Partners Meeting at Kings College at Western University. Hosting of the Smart Cities WR Advisory Committee at St. Vincent de Paul and attending Holy Spirit CES where the Grade 5's hosted local MP's Hon. Bardish Chagger and Brian May.

5.3 Annual Report on Board Properties

Superintendent Maharaj presented on the Annual Report on Board Properties and confirmed that the Ministry of Education has signaled that it is unlikely that a Capital Priorities submission window will be opened in the current school year and the implications of same. Capital Priority Requests were discussed along with updated on property disposition, new site acquisition, current construction and an overview on the proceeds of disposition.

Trustees asked clarifying questions and provided feedback.

5.4 Update on Ministry EPO Grant

Superintendent Maharaj presented to the Board of Trustees on the changes to Education Program Other (EPO) grants and highlighted the areas where in-year changes will be required as a result of the reductions. EPO grants are funds provided to school boards to carry out specific initiatives or to fund certain programs. The Major impacts to the system include reduction in innovation-related teacher PD, reduction in technology purchases for students, certain teacher PD expenses passed on to school budgets, reduction in facility services budgets to support cost of community use of schools staff and safe schools programming will be reduced, staggered, and scaled.

Trustee asked clarifying questions.

5.5 Leadership Strategy Update

Superintendent Merkel provided the Board of Trustees with the background and update on the Board's Leadership Strategy and introduced Matt Figueiredo, NTIP Consultant. Mr. Figueiredo provided an update on the New Teacher Induction Program (NTIP). Data was presented along with challenges as a result of the supply shortage and creative approaches to ensure that learning between mentee and mentors continue.

Trustees asked clarifying questions and provided feedback

5.6 FSL

Superintendent Klein introduced Jennifer Kruihof, FSL Consultant who presented on the Board's FSL programs. Mrs. Kruihof discussed the challenges and celebrations in Core French, Intensive French, AP French and French Immersion. Data and boundary for upcoming French Immersion schools were also discussed.

Trustees asked clarifying questions and proved feedback.

6 Ownership Linkage (Communication with the External Environment)

7 Actions From Board Committees/Task Forces

7.1 Student Trustee Update

Student Trustee Nemeth presented highlights from the month of December and January including Christmas celebrations, activities to help students prepare for exams and various wellness weeks.

8 Board Education (at the request of the Board)

8.1 Chair's Update

Trustee Conway provided highlights from the month of January notable events include attending City of Cambridge New Year Levy, Monsignor Doyle Career Fair and celebration of the former City of Cambridge Mayor, Doug Craig.

8.2 OCSTA/CCSTA Communications

Trustee Conway provided recap of OCSTA attachments.

8.3 AGM Resolutions

Trustees discussed AGM Resolutions to send to OCSTA for their consideration.

8.3.1 Trustee Honoraria

2019-23 -- It was moved by Trustee Reitzel and seconded by Trustee Schmalz:

THAT the proposed AGM Resolution with respect to Trustee Honoraria be sent to OCSTA for further consideration--- Carried by consensus

8.3.2 Parents Reaching Out Grants

2019-24 -- It was moved by Trustee Van Alphen and seconded by Trustee Gravelle:

THAT the proposed AGM Resolution with respect to Parents Reaching Out Grants be sent to OCSTA for further consideration--- Carried by consensus

8.3.3 Capital Priorities Program

2019-25 -- It was moved by Trustee Van Alphen and seconded by Trustee da Silva:

THAT the proposed AGM Resolution with respect to Capital Priorities Program be sent to OCSTA for further consideration--- Carried by consensus

8.3.4 Renewal Funding for Administrative Buildings

2019-26 -- It was moved by Trustee Van Alphen and seconded by Trustee da Silva:

THAT the proposed AGM Resolution with respect to Renewal Funding for Administrative Buildings be sent to OCSTA for further consideration--- Carried by consensus

8.3.5 Green Investments

*2019-27 -- It was moved by Trustee Van Alphen and seconded by Trustee Schmalz:
THAT the proposed AGM Resolution with respect to Green Investments be sent to OCSTA for further
consideration--- Carried by consensus*

8.4 Recap of OCSTA Seminar (Jan 18-19)

Trustees provided feedback on of OCSTA seminar.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy II 006 Celebration of Excellence

Trustee Price reviewed Board Policy II 006 Celebration of Excellence and moved that it is compliance.

10.1.1 Is There a Need to Review This Policy? No.

2019-28 -- It was moved by Trustee Price and seconded by Trustee da Silva:

**THAT the Board of Trustees find Board Policy II 006 Celebration of Excellence in compliance. --- Carried by
consensus**

10.2 Board Policy III 002 Unity of Control

Trustee Conway reviewed Board Policy III 002 Unity of Control and moved that it is in compliance.

10.2.1 Is There a Need to Review This Policy? No.

2019-29 -- It was moved by Trustee Conway and seconded by Trustee Van Alphen:

THAT the Board of Trustees find Board Policy III 002 Unity of Control in compliance.

--- Carried by consensus

10.3 Board Policy IV 013 Leadership

Trustee Price reviewed Board Policy IV 013 Leadership. Discussion arose on whether the Leadership report provided earlier in the evening was evidence of compliance. It was noted that the Director is in compliance to date.

10.3.1 Is There a Need to Review This Policy? No.

2019-30 -- It was moved by Trustee Reitzel and seconded by Trustee da Silva:

THAT the Board of Trustees find the CEO in compliance thus far with respect Board Policy IV 013 Leadership.

--- Carried by consensus

11 Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

12 Potential Agenda Items

12.1 Trustee Inquiry Report from the CEO

12.2 Shared Concerns

13 Announcements

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

13.2 Pending Items:

13.3 Pending Items for OCSTA Consideration

14 Items for the Next Meeting Agenda

15 Adjournment – Confirm decisions made tonight.

The Recording Secretary confirmed the meeting decisions.

The Board of Trustees moved into Private, Private at 7:54 p.m.

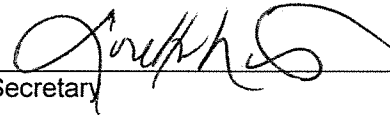
16 Closing Prayer

17 Motion to Adjourn

2019--31 It was moved by Trustee Gravelle and seconded by Trustee Van Alphen:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 10:40 p.m.



Chair of the Board



Secretary