Committee of the Whole Meeting

A public meeting of the Committee of the Whole was held Monday, January 14th, 2019 at Waterloo Region Catholic Education Centre, Kitchener

Trustees Present:
Bill Conway (Chair), Manuel da Silva, Kevin Dupuis, Jeanne Gravelle, Greg Reitzel, Brian Schmalz, Melanie Van Alphen, Tracey Weiler

Student Trustees Present:
Meghan Nemeth, Izabella Tyc

Administrative Officials Present:
Loretta Notten, Jason Connolly, Gerald Foran, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

Special Resources For The Meeting:

Regrets:
Wendy Price

Absent:

Recorder:
Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:
The Chair called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials
The opening prayer was led by Student Trustee Izabella Tyc.

1.2 Approval of Agenda
Amendment to Section 15, Trustees will move into Private, Private, Private once decision are read.

2019-01 -- It was moved by Trustee da Silva and seconded by Schmalz:
THAT the agenda for Monday, January 14th, 2019 as amended be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest
1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)
3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings
3.1.1 Minutes of November 12, 2018 Committee of the Whole Minutes

2019-02 -- It was moved by Trustee Reitzel and seconded by Trustee Schmalz:
THAT the Consent Agenda of Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus

4. Delegations

5. Advice From the CEO

5.1 Well Being – Healthy Active Living
Superintendent Foran provided an overview of the Board’s Well Being – Health Active Living program and introduced Brigitte Webster, the Healthy Active Living Consultant. Mrs. Webster updated the Board of Trustees on the key reports included: Healthy Kids Community Challenge, Foundations for a Healthy School, PASS Grants, Raise the Bar and PALS. A description was given on each report along with schools who are participating in various initiatives.

Mrs. Webster also discussed the next steps and noted that the Healthy Schools programming and support continue to increase. Additionally, the Healthy School goals outlined in the WCDSB Well-Being Strategy have been created in collaboration with the Well-Being Committee and align to form common goals across all four pillars (Safe Schools, Mental Health and Wellness, Healthy Schools, Equity and Inclusion). As a result, Healthy Schools will continue to be a key focus for both staff and students.

Trustees asked clarifying questions and provided feedback.

5.2 Renewed Math Strategy
Superintendent Klein provided a brief statement on the Board’s Numeracy program and introduced Sherrie Rellinger and Nancy Snyder, the Board’s Numeracy Consultants. Mrs. Rellinger and Mrs. Snyder reviewed the five numeracy initiatives at the Board: Elementary and Secondary Math Lead Teachers, Numeracy PD Day (Nov. 16, 2018), Professional learning opportunities for Mathematics Teaching and Learning, Instructional Coaches’ collaborative inquiries and Gap Closing Teacher.

Examples of work along with data was presented and the presentation concluded with an exercise for Trustees on Non-Routine – Ordering & Comparing Fractions.

5.3 Value for Money IT Audit
Superintendent Maharaj provided an introduction on the Office of the Auditor General of Ontario – IT Audit Report and introduced Chris Demers, Chief Information Officer who provided a presentation on same. A description was given on the Reports on Value-for-Money Audits and the School Boards-IT Systems and Technology in the Classroom along with the focus on the Ontario Student Information Workflow. Mr. Demers provided a summary on all 14 recommendations along with the response from the Ministry and School Boards.

Trustees asked clarifying questions and provided feedback.

5.4 Lobby Day presentation
Director Notten provided an introduction on the Queens Park Lobby for Catholic Education which took place on November 27th, 2018 and introduced the representative from our Board who attended. The purpose of the day was to raise awareness of publicly funded Catholic Education and the opportunity to interact and engage with MPP's from all three parties. John Murphy, Religion and Family Life Consultant, Marianna Worth, Chaplain at Resurrection C.S.S. and students from Resurrection provided a presentation through the four themes of “Renewing the Promise being: A Community That Accompanies, A Community that Builds Relationships, A Community That Encourages Engagement and Instills Hope and A Community That Forms Joyful Disciples.

Trustees asked clarifying questions and provided feedback.
5.5 Delivery of Final MYSP Documents
Director Notten provided an overview of the 2018-2021 MYSP and thanked the senior team for their contributions. The MYSP was distributed and Director Notten confirmed that the weblink would go live later that evening at 8:00 p.m.

6. Ownership Linkage (Communication with the External Environment)

6.1 Linkages Activity
Trustees reported back from the Linkage Committee. Trustee Weiler was elected chair of the committee. The terms of references were reviewed and updated. An updated on the clergy dinner was provided, they are currently awaiting dates.

6.2 Pastoral Care Activity
Trustees reported back from the Pastoral Care Committee. Trustee Gravelle was elected chair of the committee. The terms of references were reviewed and updated. Team building activities were discussed.

6.3 Work of the Board of Trustees for 2018-2019
Trustees discussed the work of the Board for 2018-2019 including Overview of Governance Model/Policies, Training on, Robert’s Rules, Renewing the Promise actions, More active role at OCSTA and the Director Performance for 2019.

Trustee Van Alphen presented the PRO Grant Resolution and Trustees and provided feedback.

2018-03 -- It was moved by Trustee da Silva and seconded by Gravelle:
THAT at 8:55 p.m. the meeting be extended by 30 minutes --- Carried by consensus.

7. Reports From Board Committees/Task Forces

8. Board Education (at the request of the Board)

8.1 OCSTA Communication
No questions.

8.2 Discussion of responses for OCSTA Regional Meeting
Director Notten and Board of Trustees discussed responses for the upcoming OCSTA Regional Meeting and Director Notten compiled suggestions from trustees.

2019-04 -- It was moved by Trustee da Silva and seconded by Gravelle:
THAT at 9:27 p.m. the meeting be extended by 30 minutes and move into Private, Private, Private --- Carried by consensus.

2019-05 -- It was moved by Trustee Reitzel and seconded by Van Alphen:
THAT at 10:00 p.m. the meeting be extended by 30 minutes --- Carried by consensus.

9. Policy Discussion

10. Assurance of Successful Board Performance

11. Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

12. Potential Agenda Items

13. Announcements (all scheduled for the Catholic Education Centre unless otherwise indicated)
13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):
• Jan 18-19: OCSTA Seminar
• Jan 21: Governance
• Jan 24: Mayor Doug Craig Year’s of Service
• Jan 28: Board of Trustees
• Jan 31: Audit Committee
• Feb 6: SEAC & CPIC
• Feb 11: Launch of Pastoral Plan – 4 p.m. St. Anthony Daniel
• COWB – late start: 6:30 p.m. at the CEC
• Feb 21: OSTA-AECO Student Trustees
• Feb 25: Board of Trustees
Beginning with March 2019 Board – all COWB and Board Meetings will take place in Secondary Schools during the CEC Renovation. Locations for March through June.

14. Items for the Next Meeting Agenda/Pending Items

15. Adjournment – Confirm decisions made tonight. Closing Prayer
The Recording Secretary confirmed the meeting decisions.

16. Closing Prayer

17. Motion to Adjourn

2019-06-- It was moved by Trustee da Silva and seconded by Trustee Reitzel:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 10:30 p.m.

Chair of the Board

Secretary